



TOWN OF MCCANDLESS  
MEETING OF TOWN COUNCIL  
January 12, 2026

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**1. Call to Order at 7:00 p.m.**

**2. Pledge of Allegiance led by Town Councilmembers**

**3. Announcements**

- a) Christmas Tree pick up is currently taking place now through January 30, 2026. Please be sure to remove all decorations before putting your tree at the curb.
- b) Under the Pennsylvania Department of Transportation (PennDOT) Green Light-Go Program  
The Town of McCandless will receive more than \$443,000.00 to upgrade adaptive signal systems on Perry Highway (Route 19). A big thank you to Representative Arvind Venkat, Senator Lindsey Williams.
- c) On Wednesday January 7th, it was announced that the Pittsburgh Post Gazette will cease printed and online publication in May of 2026. Currently, the Post Gazette is the only paper of general circulation in our area that meets the requirements of the law for the Town to place our legal advertisements. The Town Manager has contacted our State Representative, State Senator and the Pennsylvania Municipal League in order to advocate for immediate legislative action to modernize the legal advertising requirements for municipalities across the State.
- d) On Thursday, January 15 at 6:30 pm at McCandless Town Hall, Certified Vet Tech Cheri Herschell will teach you how to triage pet emergencies at home, discuss pet safety and various community resources for people and pets in difficult situations through the Paws for Empowerment Program. The event is free but please register on our website.
- e) Join us for the McCandless Polar Plunge on February 7 at 9:00 am at McCandless Town Hall. Every dollar raised helps support vital programming for individuals with intellectual and developmental disabilities, ensuring quality training, competition, leadership programs, and health initiatives for Special Olympics athletes in and around McCandless! Sign up on our website.
- f) As a response to resident requests, Town Council meetings will now be available live on the Town's YouTube channel available at <https://www.youtube.com/@townofmccandless5994>

**4. Public Comment on Agenda Items Only**

**5. Approval of Minutes:**

- a) Meeting of Town Council Minutes December 15<sup>th</sup>, 2025
- b) Organization Meeting Minutes January 5<sup>th</sup>, 2026

**6. Reports of Committees:**

a) **Reports of the PUBLIC SAFETY COMMITTEE**

(i) Staff Reports

- (1) Chief's Report
- (2) Fire Marshal's Report for the month of December 2025
- (3) Building Permit Report for the month of December 2025

(ii) Liaison Reports

(1) Personnel Board – Mr. Giorgetti (no meeting)

(2) Volunteer Firefighters Steering Committee – Ms. Cloonan (no meeting)

(iii) Public Comment on Public Safety

b) **Reports of FACILITIES MANAGEMENT**

(i) Staff Report

(1) Public Works Activity Report

(ii) Liaison Reports

(1) Environmental Advisory Committee – Mr. Hickerson

(2) Ad Hoc Storm Water Management Committee – Mr. Babich (no meeting)

(iii) Public Comment on Facilities Management

c) **Reports of the SERVICES COMMITTEE**

(i) Liaison Reports

(1) McCandless Township Sanitary Authority – Mr. Arlow

(2) McCandless-Franklin Park Ambulance Authority – Mr. Giorgetti

(3) Northland Public Library Authority – Mr. Babich

7. **Old Business**

There is no old business.

8. **New Business**

a) Action concerning Resolution 2026-01

(i) Motion to [approve/reject] tentatively identified Resolution 2026-01 for the acquisition and subsequent disposition of a vacant property known as lot and block number 825-L-233 in accordance with the requirements of the Allegheny County Vacant Property Recovery Program.

b) Action concerning Resolution 2026-02

ii) Motion to [approve/reject] tentatively identified Resolution 2026-02, Section 7503 of the Pennsylvania Emergency Management Services Code, 35 PA C.S. Section 7107 et seq. that mandates the Town of McCandless prepare, maintain and keep current an Emergency Operations Plan for the prevention and minimization of injury, damage caused by a major emergency or disaster within this Municipality.

c) Action concerning Town Hall flooring

iii) Motion to [approve/reject] the flooring replacement quotation from Flooring Solutions by Houpt, LLC that have been included in the 2025 and 2026 budget for the administrative offices and police station in the amount of \$119,600.00.

9. **Public Non-Agenda Comments**

11) **Adjournment**

Respectfully submitted,

John F. Schwend

Town Manager

/dmr



# McCandless Police Department

## Memorandum

TO: Town Council

FROM: Ryan P. Hawk, Chief of Police

DATE: January 12, 2026

RE: Monthly Police Activity Report – December 2025

The Town of McCandless Police Department responded to 795 calls in the month of December.

Officer Wyatt Hathaway and Sgt. Andrew Kolek completed VIGR Training – LEO Firearms Instructor Course for Handgun/Patrol Rifle/Shotgun hosted by the Allegheny County Police Department. This training certifies them to conduct firearm qualifications for our department.

The North Hills SRT Team attended their weekly training.

K9 Officers Shawn Davis and Leroy attended Winterfest and engaged throughout the event with members of the community. The K9 Team had a demonstration at North Allegheny Senior High School including participation in four of their Law and Justice classes. The demonstrations consisted of narcotics detection along with Q&A with students. The K9 Team continues to engage with the public upon request. Monthly training totaled 34 hours of documented training.

December 3, 2025, Chief Hawk, Lieutenant Egli and their administrative assistants attended the AAA Community Traffic Safety Awards luncheon. The Town of McCandless earned the 2025 Platinum Award which is the highest award to earn. The safety awards are presented to participating communities for their efforts to improve local traffic safety.

Saturday, December 6, 2025, the department participated in Winterfest that was held here on the town grounds.

On Monday, December 15, during the town council meeting, Officers Andrew Kolek and David Machesney were promoted to Sergeant.

Our social worker, Jenny Frye, referred 25 people to social work services. All 25 individuals received or accepted referrals for services, support or information. Ms. Frye participated in on-line workshops such as "Working with Trauma Related Nightmares", "Cognitive Behavioral Therapy for Suicide Prevention", and "Deconstructing Stigma: Mental Health and the LGBTQ+ Community".

Jenny, along with K9 Officers Davis and Leroy made a presentation at North Allegheny School District on policing and police social work. She met with Humane Animal Rescue Pittsburgh to obtain/learn more about services offered for residents. She also attended a Lethality Assessment Program for Domestic Violence training that was offered in Hampton Township.

The police collected new, unused and unwrapped toys for the Presents from Police Toy Drive. New officers to McCandless, Officers Connor Dobransky and Alexander Edwards and social worker, Jenny Frye along with the Aspinwall Police Department helped distribute these toys to Children's Hospital on Friday, December 19. Ms. Frye also helped distribute toys to The Sunrise School and the Children's Institute.

McCandless officers participated in the North Hills DUI Task Force DUI detail on December 11, 2025, that was in conjunction with the National Highway Transportation Safety Administration Checkpoint Strike Force.

The Task Force conducted a Roving DUI Patrol in Ross, McCandless, West View, Pine, Marshall, Bradford Woods and Franklin Park along various roads. There were **85** vehicles that were stopped for various traffic violations, and **3** individuals were administered field sobriety tests. Of those tested, **2** were arrested for DUI. There were **6** citations and **83** warnings issued for various vehicle code violations.

This is the twenty-ninth year for the North Hills DUI Task Force and to date, **269** checkpoints/roving patrols have been conducted. There have been **2,297** individuals tested for DUI, and of those tested, **1,084** have been arrested.

The police department received 48 calls relating to deer. Big Daddy Wildlife Removal picked up 18 deer.





## TOWN OF McCANDLESS POLICE DEPARTMENT

DECEMBER 2025  
CALLS FOR SERVICE

INCIDENT	TOTAL
911 Hang Up	5
Abandoned Vehicle	0
Accident/DUI	1
Accident/Hit-Run	5
Accident/Non-Reportable	13
Accident/Reportable	14
Administrative Report – Information Request	1
Administrative Report – Injury on Duty	1
Animal Complaint	16
Animal Complaint – Dog Bite	0
Animal Complaint – Injured/Deceased Deer	34
Assault Reports	1
Assist Other Agency	17
Assist Other Agency – K9	0
Assist Person	4
Bad Checks	0
Burglar Alarm – Business	13
Burglar Alarm – Residence	14
Burglary – Business	0
Burglary – Residence	1
Childline/Child Welfare Report	3
Civil Dispute	6
Civil Dispute – Child Custody	2
Community Relations Event	0
Criminal Mischief to All Other	0
Death – Equivocal	0
Death – Natural	2
Defiant Trespass	0
Disabled Vehicle	14
Disorderly Conduct	1
Domestic Disturbance	13
DPW Request	2
Driving Under the Influence	3
Drug Investigation	2
EMS Call	296
Fighting	0
Fire Alarm – Business	7
Fire Alarm – Natural Gas	4
Fire Alarm – Residence	5
Fire Call	16



## TOWN OF McCANDLESS POLICE DEPARTMENT

DECEMBER 2025  
CALLS FOR SERVICE

INCIDENT	TOTAL
Follow Up Report	0
Found Dog	0
Found Property	3
Fraud	6
Fraud – Credit Cards/ATM	2
Harassment	2
Harassment by Communication	4
Hazardous Conditions	6
Health/Safety	0
Identity Theft	0
Intox Driver	1
Juvenile Disturbance	0
Local Ordinance Violations – All Others	0
Local Ordinance Violations – Barking Dogs	0
Local Ordinance Violations – Fireworks Complaint	1
Local Ordinance Violations – Noise Complaint – All Other	1
Local Ordinance Violations – Noise Complaint -Loud Music	3
Lockout – Residential Building	1
Lockout – Vehicle	8
Lost/Found	4
Lost/Stolen Plate	1
Megan's Law Information	3
Mental Health	11
Miscellaneous Disturbance	8
Missing Juvenile	2
Missing Person	1
Motor Vehicle Theft	1
Narcotics Violation – Possession of Drug Paraphernalia	0
Open Door	0
Overdose Non-Fatal	1
Park and Walk	1
Parking Complaint	9
PFA Information	1
PFA Service	5
PFA Violation	1
Police Detail – Directed Patrol	0
Police Detail – Fingerprint	0
Police Detail – School Post	17
Police Detail – Traffic Post	3
Pornography/Obscene Material	1



# TOWN OF McCANDLESS POLICE DEPARTMENT

DECEMBER 2025  
CALLS FOR SERVICE

INCIDENT	TOTAL
Property Damage	3
Repossessed Vehicle	1
Retail Theft	10
Return Phone Call	7
Road Hazard	10
Road Opened	0
Runaway	0
School Walk Through	1
Service of Official Documents	0
Sexual Assault	1
Shots Fired – Report	0
Simple Assault	1
Solicitor Complaint	1
Social Services – Mental Health	1
Social Services – Psychosis	0
Solicitor Complaint	0
Stolen Property – Recovery – All Other Property	0
Suspicious Incident	18
Suspicious Persons	11
Suspicious Vehicle	8
Terroristic Threats	1
Theft	2
Tip Line	1
Traffic Complaint	18
Traffic Stop	18
Trespassing of Real Property	3
Utility Complaint	7
Warrant Service	0
Warrant Service – Outside Agency – Assist	0
Weapons – Sale – Firearms	0
Welfare Check	22
Wires Down	1
<b>TOTAL</b>	<b>772</b>

Non-Traffic Citations	5
Traffic Citations	14
Warning Notices	4
<b>TOTAL CITATIONS</b>	<b>23</b>

# Training Summary

Shawn Davis and K9 Leroy, Mccandless Police

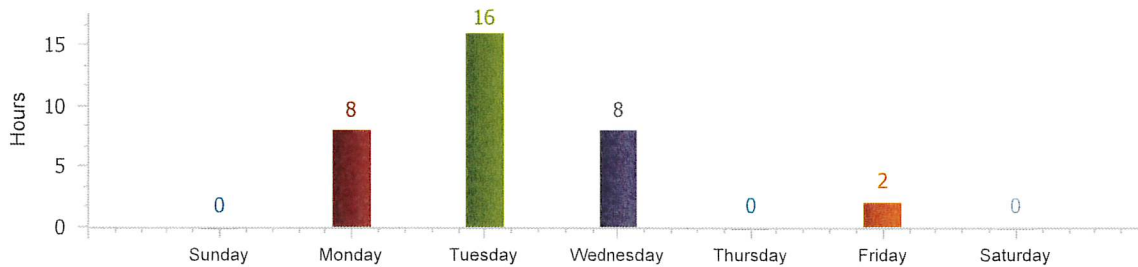
Using all 13 Records from December 1, 2025 to December 31, 2025



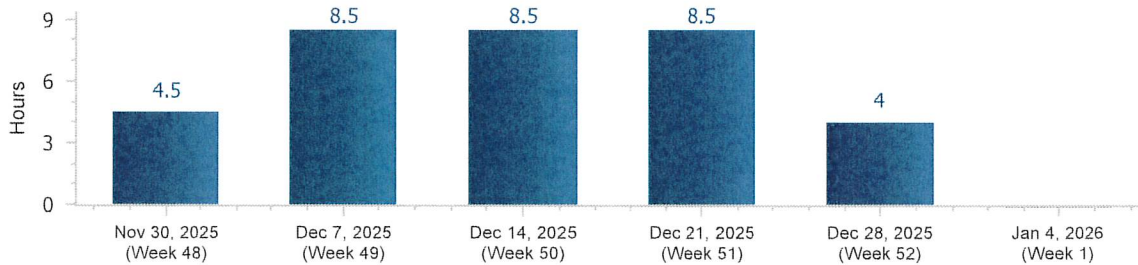
## Overview

<b>Total Training Time:</b>	34.0 hours	<b>Total Event Duration:</b>	34.0 hours
<b>Events Attended:</b>	9	<b>Avg. Event Time:</b>	3.8 hours
<b>Events With Training:</b>	9	<b>Performed Patrol Exercises:</b>	10
<b>Performed Detection Exercises:</b>	3	<b>Total Class Duration:</b>	0.0 hours
<b>Classes Attended:</b>	0		

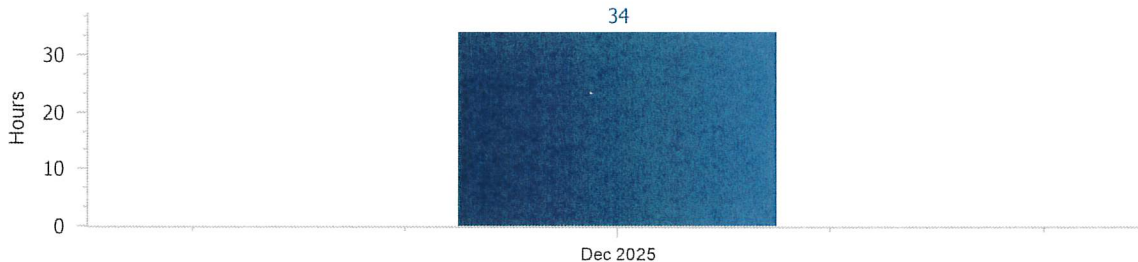
Training By Day Of Week



Training By Week



Training By Month





# Training Summary

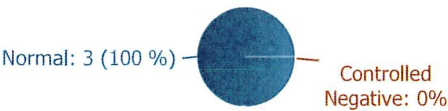
Shawn Davis and K9 Leroy, Mccandless Police  
Using all 13 Records from December 1, 2025 to December 31, 2025



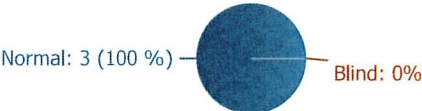
## Patrol Exercise Types



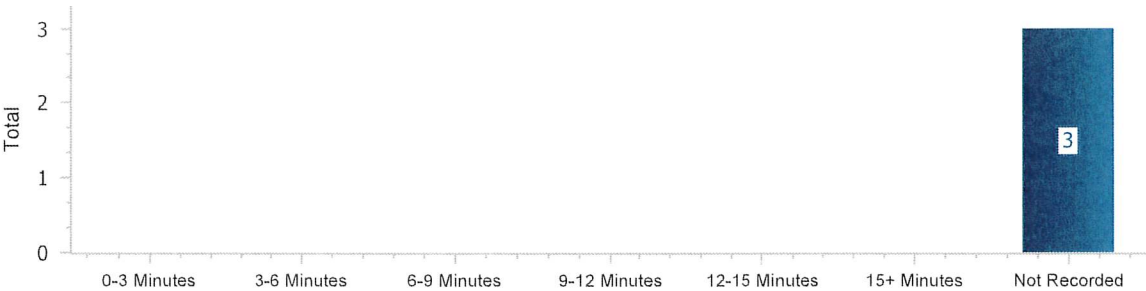
## Controlled Negative Detection Exercises



## Blind Detection Exercises



## Detection Exercise Lengths



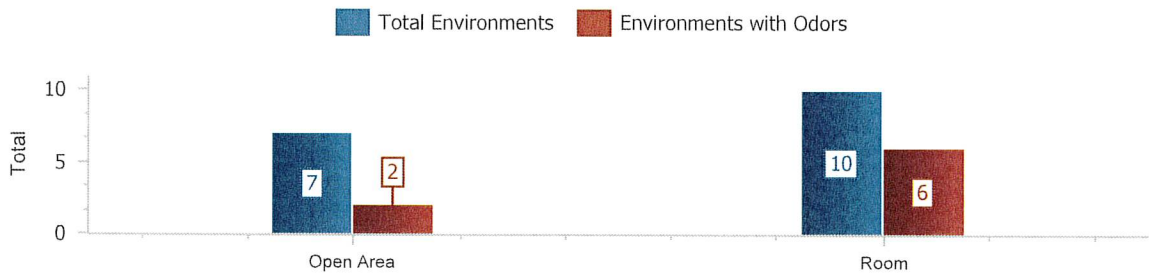


# Training Summary

Shawn Davis and K9 Leroy, Mccandless Police  
Using all 13 Records from December 1, 2025 to December 31, 2025



## Detection Environment Types



## Drug Odors



## Packaging Around Drugs

Plastic: 9 (90%) Cotton Ball (Trac...: 1 (10%)





## Bureau of Fire Prevention

Town of McCandless  
9955 Grubbs Road Wexford, PA 15090  
Office: 412-364-0616



### Monthly Report - DECEMBER 2025

#### FIRE MARSHAL REPORT:

FIRE CODE INSPECTIONS	7
FIRE CODE CITATIONS	0
BURNING ORDINANCE VIOLATIONS	0
BURNING ORDINANCE CITATIONS	0
OPEN BURNING PERMITS	0
OPEN BURNING PERMIT FEES	\$ -
FIREWORKS PERMITS	0
FIREWORKS PERMIT FEES	\$ -
OCCUPANCY INSPECTIONS	3
HYDRANT APPLICATIONS	0
FIRE MARSHAL CALLS	9
FIRE INVESTIGATIONS	0
TRAINING SESSIONS ATTENDED	0
TRAINING HOURS	0
FIRE PREVENTION PROGRAMS	0
# OF PEOPLE PRESENTED TO	0
SAFETY TRAINING PROGRAMS	0
# OF PEOPLE PRESENTED TO	0
* FALSE ALARMS	7
* FALSE ALARMS BILLED	0
* FALSE ALARMS BILLED (Amount)	\$ -
FALSE ALARM FEES COLLECTED	\$ 200

\* False alarms are from the month of NOVEMBER.

**ADDITIONAL INFORMATION:**

- Working on other Emergency Management Agency (EMA) items.
- Attended Winterfest on 12/6 and managed safety plan and fireworks display.
- Assisted Town Manager on 12/4 with final interviews for Asst. Town Manager position.
- Met with newly elected council members on 12/11
- Was on medical leave starting 12/12 through the end of year.

## **FIRE COMPANIES REPORT:**

### **1. FIRE CALL SUMMARY: (NOVEMBER)**

<b>FIRE CALLS IN TOWN:</b>	
AUTOMATIC FIRE ALARM - COMMERCIAL	12
AUTOMATIC FIRE ALARM - RESIDENTIAL	8
CO ALARMS	3
FIRE – BRUSH	0
FIRE – STRUCTURE (CONFIRMED)	1
FIRE – STRUCTURE (REPORTED)	3
FIRE – VEHICLE	1
FIRE – OTHER	2
HAZMAT	1
MOTOR VEHICLE ACCIDENTS	16
MEDICAL – QRS	55
RESCUE	0
SERVICE CALL/OTHER	10
<b>TOTAL CALLS IN TOWN:</b>	<b>112</b>

<b>MUTUAL AID CALLS:</b>	
RESPONSES OUT OF TOWN:	35
MUTUAL AID REQUESTS:	16

<b>TOTAL CALLS DISPATCHED FOR:</b>	<b>147</b>
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### **2. Additional Information:**

None

***Submitted by: Jeff Wissner (Fire Marshal)***

### FIRE MARSHAL - ANNUAL 2025

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
FIRE CODE INSPECTIONS	12	29	17	22	24	11	15	19	11	3	14	7	184
FIRE CODE CITATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0
BURNING ORDINANCE VIOLATIONS	0	0	0	0	0	0	0	0	0	1	0	0	1
BURNING ORDINANCE CITATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0
OPEN BURNING PERMITS	0	0	0	0	0	0	1	1	1	2	0	0	5
OPEN BURNING PERMIT FEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	\$ 25	\$ 25	\$ 50	\$ -	\$ -	\$ 125
FIREWORKS PERMITS	0	2	0	2	0	2	2	0	0	1	0	0	9
FIREWORKS PERMIT FEES	\$ -	\$ 200	\$ -	\$ 200	\$ -	\$ 200	\$ -	\$ -	\$ -	\$ 100	\$ -	\$ -	\$ 700
OCCUPANCY INSPECTIONS	4	1	4	2	1	0	2	1	0	2	5	3	25
HYDRANT APPLICATIONS	1	0	1	1	0	0	1	0	0	0	3	0	7
FIRE MARSHAL CALLS	24	21	17	27	23	21	21	18	24	23	17	9	245
FIRE INVESTIGATIONS	2	0	1	0	1	1	1	0	0	3	2	0	11
TRAINING SESSIONS ATTENDED	2	0	4	0	0	1	0	0	1	1	1	0	10
TRAINING HOURS	4	0	6	0	0	3	0	0	2.5	1	1	0	17.5
FIRE PREVENTION PROGRAMS	0	0	1	1	0	0	2	0	4	29	0	0	37
# OF PEOPLE PRESENTED TO	0	0	12	80	0	0	52	0	183	2115	0	0	2442
SAFETY TRAINING PROGRAMS	0	0	0	0	1	1	0	2	1	0	0	0	5
# OF PEOPLE PRESENTED TO	0	0	0	0	30	80	0	66	20	0	0	0	196
FALSE ALARMS	5	9	12	8	8	5	6	8	4	6	7	*	78
FALSE ALARMS BILLED	0	0	2	2	0	0	0	1	1	1	0	*	7
FALSE ALARMS BILLED (Amount)	\$ -	\$ -	\$ 400	\$ 700	\$ -	\$ -	\$ -	\$ 400	\$ 400	\$ 200	\$ -	*	\$ 2,100
FALSE ALARM FEES COLLECTED	\$ -	\$ -	\$ -	\$ -	\$ 200	\$ 900	\$ -	\$ -	\$ -	\$ 400	\$ -	\$ 200	\$ 1,700

\* data will be provided next month

FIRE CALLS SUMMARY - 2025



### FIRE CALLS - ANNUAL 2025

FIRE CALLS IN TOWN:	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Total
AUTOMATIC FIRE ALARM - COMMERCIAL	24	19	21	24	18	18	18	12	17	13	12	*	196
AUTOMATIC FIRE ALARM - RESIDENTIAL	4	5	3	3	7	8	2	5	9	4	8	*	58
CO ALARMS	4	4	7	3	4	7	7	4	3	6	3	*	52
FIRE – BRUSH	0	0	2	4	2	2	0	4	3	0	0	*	17
FIRE – STRUCTURE (CONFIRMED)	2	1	0	0	1	0	3	0	0	3	1	*	11
FIRE – STRUCTURE (REPORTED)	7	5	6	4	7	3	3	4	2	7	3	*	51
FIRE – VEHICLE	1	0	0	2	2	1	0	0	1	0	1	*	8
FIRE – OTHER	3	2	0	4	3	6	2	4	2	1	2	*	29
HAZMAT	5	1	2	1	0	0	0	1	0	0	1	*	11
MOTOR VEHICLE ACCIDENTS	13	12	15	18	15	17	15	18	18	15	16	*	172
MEDICAL – QRS	65	47	56	59	57	58	58	51	44	65	55	*	615
RESCUE	1	1	0	2	0	3	1	0	0	0	0	*	8
SERVICE CALLS/OTHER	4	18	7	54	15	11	11	18	11	16	10	*	175
<b>TOTAL CALLS IN TOWN:</b>	<b>133</b>	<b>115</b>	<b>119</b>	<b>178</b>	<b>131</b>	<b>134</b>	<b>120</b>	<b>121</b>	<b>110</b>	<b>130</b>	<b>112</b>	<b>0</b>	<b>1403</b>

MUTUAL AID CALLS:													
RESPONSES OUT OF TOWN:	34	28	32	42	34	44	50	31	23	32	35	*	385
MUTUAL AID REQUESTS:	19	16	15	26	18	23	19	16	19	17	16	*	204

<b>TOTAL CALLS DISPATCHED FOR:</b>	<b>167</b>	<b>143</b>	<b>151</b>	<b>220</b>	<b>165</b>	<b>178</b>	<b>170</b>	<b>152</b>	<b>133</b>	<b>162</b>	<b>147</b>	<b>0</b>	<b>1788</b>
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\* data will be provided next month as report is issued by Allegheny County Emergency Services

# FALSE ALARMS - November 2025

DATE	CALL #	CALL_TYPE	LOCATION_ADDRESS	DISTRICT	FALSE Y or N?	REASON	Billed
11/6/25	F250109258	FIRE ALARM - HIGH LIFE HAZARD	350 CUMBERLAND RD, MCC	186	Y	PULLSTATION	
11/7/25	F250109861	FIRE ALARM - COMMERCIAL	8630 DUNCAN AVE, MCC	186	Y	HAIR DRYER	
11/13/25	F250111500	FIRE ALARM - COMMERCIAL	9020 COVENANT AVE, MCC	188	Y	TESTING ALARM	
11/18/25	F250113107	FIRE ALARM - COMMERCIAL	551 SLOOP RD, MCC	186	Y	TESTING ALARM	
11/19/25	F250113331	FIRE ALARM - COMMERCIAL	9629 OLD KUMMER RD, MCC	188	Y	POWER SURGE	
11/19/25	F250113341	FIRE ALARM - COMMERCIAL	9102 BABCOCK BLVD, MCC	188	Y	POWER SURGE	
11/19/25	F250113613	FIRE ALARM - COMMERCIAL	9576 PERRY HWY, MCC	186	Y	PULLSTATION	

TOTAL: \$ -

TOTAL FALSE ALARMS: 7  
TOTAL BILLED: 0

## PERMITS ISSUED FROM: 12/01/2025 TO 12/31/2025

## ALL PERMITS TYPES

Permit# / Contractor	Dt Issued	Property Address Owner Name	Description Parcel ID#	Fee	Job Value
B-25-027231 PREMIER PATIO ROOMS INC PERMIT STATUS : 2 ENCLOSED PORCH & DECK - SCREEN IN EXISTING PATIO, REMOVE & REPLACE 5X7 DECK	12/01/2025	1927 OVERLAND COURT 15101	ENCLOSED PORCH 717-K-152	254.50	33,284
B-25-027259 MITCH WILLIAMS PERMIT STATUS : 5 DECK REPAIR- 16X12X10	12/01/2025	1702 GUYTON ROAD 15101	DECK REPAIR- 717-K-252	204.50	6,100
B-25-027260 SELF PERMIT STATUS : 3 CARPORT - PREFAB IN DRIVEWAY, 12X20X10	12/03/2025	300 WEST INGOMAR ROAD 15237	CARPORT - PREFAB 944-J-201-1	100.00	5,000
B-25-027267 SIGNARAMA PITTSBURGH PERMIT STATUS : 2 SIGN - PYLON IN FRONT YARD -NORTH PARK BIBLE CHURCH - 18 SQ FT	12/04/2025	1600 SAMPLE ROAD 15101 NORTH PARK BAPTIST CHURCH	SIGN - PYLON IN 827-S-140	154.50	4,000
B-25-027269 LOWE'S PERMIT STATUS : 3 FENCE - 4' IRON RAIL IN SIDE & REAR YARD	12/05/2025	8060 REMINGTON DRIVE 15237	FENCE - 4' IRON 613-C-340	50.00	11,000
B-25-027255 PLUGPV LLC PERMIT STATUS : 3 SOLAR PANELS - ROOF MOUNTED	12/08/2025	10003 PARKLAND DRIVE 15090	SOLAR PANELS - 1072-H-271	254.50	37,078
B-25-027264 VALERIANO CONTRACTING SERVICES PERMIT STATUS : 4 ADDITION	12/08/2025	473 CHAPEL COURT 15237	ADDITION 825-F-370	254.50	84,000
B-25-027266 WORLD CLASS POOLS PERMIT STATUS : 2 INGROUND POOL W/FENCE	12/09/2025	10545 KUMMER ROAD 15101	INGROUND POOL 1350-J-143	304.50	150,000
B-25-027261 ATLAS SIGN GROUP, LLC PERMIT STATUS : 2 SIGN REPLACEMENT - AWNING OVER ENTRANCE DOOR	12/10/2025	9011 PERRY HIGHWAY 15237 ZICCARELLI TR JOSEPH E HEATHER E	SIGN 825-R-11	154.50	2,000
B-25-027271 MATTHEWS WALL ANCHOR LLC PERMIT STATUS : 2 RENOVATIONS - WALL ANCHORS	12/11/2025	622 OLIVE STREET 15237	RENOVATIONS - 825-E-252	254.50	3,866
B-25-027268 CORILO HOME SOLUTIONS LLC PERMIT STATUS : 2 DECK - 16' X 16	12/12/2025	8443 FOX RIDGE ROAD 15237	DECK - 16' X 16 715-N-124	204.50	18,000
B-25-027270 TRINITY SOLAR PERMIT STATUS : 2 SOLAR PANELS - ROOF MOUNTED	12/12/2025	8215 BRITTANY COURT 15237	SOLAR PANELS - 613-D-99	254.50	56,344
B-25-027275 AFFORDABLE FENCE & RAILING LLC PERMIT STATUS : 2 FENCE - CHAIN LINK IN REAR YARD	12/12/2025	284 HIGHVUE CIRCLE 15090	FENCE - CHAIN 1206-R-97	50.00	3,800



## PERMITS ISSUED FROM: 12/01/2025 TO 12/31/2025

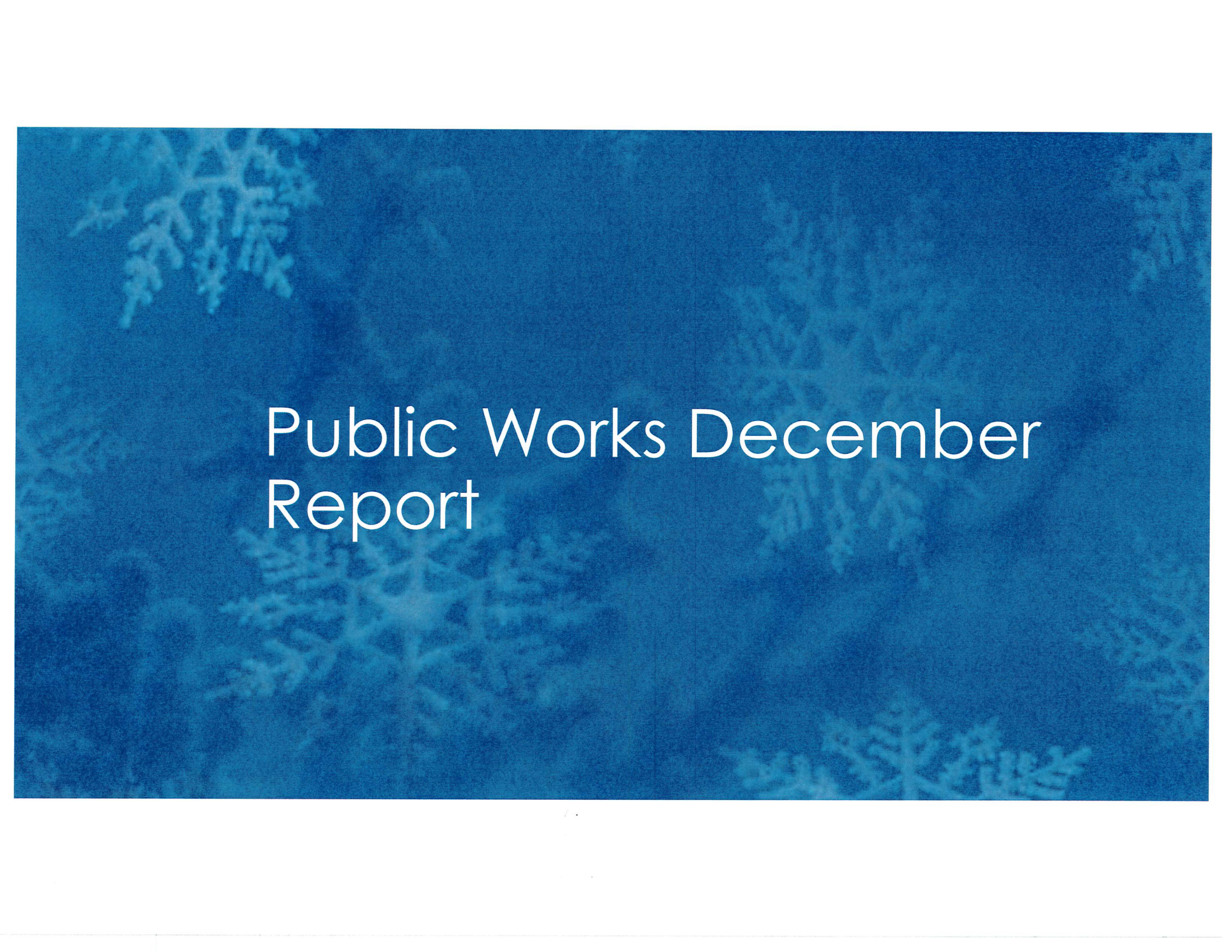
Permit#/ Contractor	Dt Issued	Property Address Owner Name	Description Parcel ID#	Fee	Job Value
B-25-027276 PENN FENCING, INC. PERMIT STATUS : 2 FENCE - 4' CHAIN LINK - REAR YARD	12/15/2025	8439 EDWOOD ROAD 15237	FENCE - 4' CHAIN 715-N-279	50.00	4,741
B-25-027233 MASSARO CORPORATION PERMIT STATUS : 2 Square Footage: 2nd Flr: 5170 RENOVATIONS - KITCHEN (TEMPORARY)	12/16/2025	9100 BABCOCK BOULEVARD 15237 UPMC PASSAVANT	RENOVATIONS - 826-M-10	2072.50	4,335,000
B-25-027277 FENCE BY MAINTENANCE SERVICE PERMIT STATUS : 2 FENCE - 5' ALUMINUM IN SIDE & REAR YARD	12/16/2025	11 GREEN BRIER DRIVE 15101	FENCE - 5' 1207-K-125	50.00	7,500
B-25-027272 BRIGHT COVERS PERMIT STATUS : 2 COVERED PORCH - 22' X 14' ALUMINUM COVER OVER EXISTING SLAB	12/17/2025	10150 GRUBBS ROAD 15090	COVERED PORCH - 1072-A-151	254.50	19,368
B-25-027278 TRINITY SOLAR PERMIT STATUS : 2 SOLAR PANELS -ROOF MOUNTED	12/17/2025	9695 SHIRLEY DRIVE 15101	SOLAR PANELS 946-H-125	254.50	29,932
B-25-027274 CITADEL CONSTRUCTION GROUP, LLC PERMIT STATUS : 3 Square Footage: 1st Flr: 2680 INTERIOR RENOVATIONS - NEW TENANT - CITADEL CONSTRUCTION GROUP	12/18/2025	9930 GRUBBS ROAD 15090 CITADEL PROPERTY GROUP	INTERIOR 1072-M-7	1108.50	400,000
B-25-027280 REAGLE CONSTRUCTION PERMIT STATUS : 2 FENCE - 5' ALUMINUM - SIDE & REAR YARD	12/19/2025	1314 HEATHER HEIGHTS DRIVE 15101	FENCE - 5' 946-P-170	50.00	9,585
B-25-027256 A G CULLEN CONSTRUCTION INC PERMIT STATUS : 2 RENOVATIONS - BOILER WORK	12/26/2025	9800-B MCKNIGHT ROAD 15237 WILSON FAMILY LIMITED	RENOVATIONS - 944-G-364	754.50	12,000
B-25-027064 FRANJO CONSTRUCTION CORPORATION PERMIT STATUS : 2 Square Footage: 1st Flr: 27587 INTERIOR RENOVATIONS - NEW TENANT FIT OUT	12/29/2025	830 PROVIDENCE BOULEVARD 15237 ADVENTURE CHAMPION PARTNERSHIP	INTERIOR 715-D-7-830	11039.30	500,000
B-25-027065 FRANJO CONSTRUCTION CORPORATION PERMIT STATUS : 2 Square Footage: 1st Flr: 22099 INTERIOR RENOVATIONS - NEW TENANT	12/29/2025	840 PROVIDENCE BOULEVARD 15237 ADVENTURE CHAMPION PARTNERSHIP	INTERIOR 715-D-7-840	8844.10	500,000
B-25-027226 PITELL CONTRACTING PERMIT STATUS : 3 Square Footage: 1st Flr: 3657 SINGLE FAMILY DWELLING W/FRONT PORCH	12/30/2025	9309 HARMONY DRIVE 15237	SINGLE FAMILY 824-L-59	1793.75	228,900
B-25-027228 PITELL CONTRACTING PERMIT STATUS : 3 Square Footage: 1st Flr: 3657 SINGLE FAMILY HOME W/ FRONT PORCH	12/30/2025	9275 HARMONY DRIVE 15237	SINGLE FAMILY 824-L-61	1793.75	228,900

PERMITS ISSUED FROM: 12/01/2025 TO 12/31/2025

Permit#/ Contractor	Dt Issued	Property Address Owner Name	Description Parcel ID#	Fee	Job Value
B-25-027229	12/30/2025	9261 HARMONY DRIVE 15237	SINGLE FAMILY	1770.50	222,600
PITELL CONTRACTING			824-L-63		
PERMIT STATUS : 3					
Square Footage: 1st Flr: 3564					
SINGLE FAMILY HOME - NEW BUILD W/ BASEMENT					

TOTAL # OF PERMITS: 26 TOTAL FEES: 32330.90 TOTAL VALUE: 6,912,998





# Public Works December Report



## MAILBOX REPAIRS





WINTERFEST  
LIGHTS ( TAKEN  
DOWN)





# SNOW CALL OUTS

11 Snow Call Outs

During the Month Of  
December



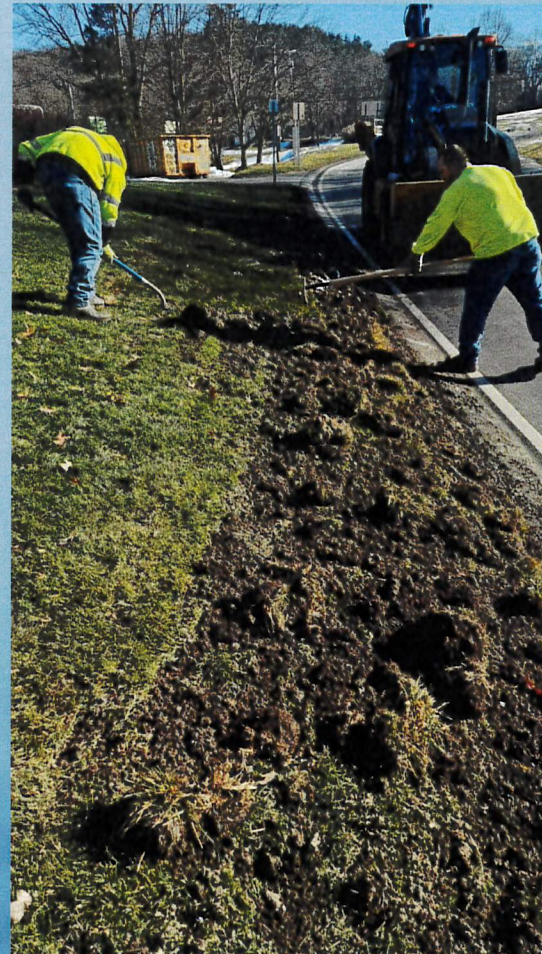


## Cleaning Garage /Greasing Equipment





# PLOW DAMAGE REPAIRED





## FENCE FIXED AT RETENTION POND





# 2025 YEAR IN REVIEW BIG PROJECTS

- › Town Hall Offices Installed
- › Paint Town Hall Offices
- › 2025 Paving Program Basin and Pipe Repair
- › 45 Retention Ponds Cleaned (2 Times)
- › 7 Ponds Cleared and Cut to make active
- › Retention Pond Retrofits Installed
- › Grass Cutting at Parks and Town Owned Property
- › Benches installed at Devlin
- › Sidewalk Installed at Devlin
- › Line Painting
- › Pipe and Headwall Installed at West Arcadia
- › 18 Inch Pipe Installed on Montclair Ave
- › French Drain installed at Wall Park
- › Installed Lights at Heritage Center Parking Lot
- › Bridge at Vestal Park
- › Electric Update at Devlin Park
- › Heaters installed At Devlin Park
- › Side Arm Mowing
- › Street Sweeping
- › Natural Wall at Fill Site

**December 2025  
Monthly Report  
Town of McCandless  
Department of Public Works**

**Road Construction**

- West Arcadia Headwall Stormwater and Headwall Project (Finished)
- Cold Mix West Arcadia

**Parks, Buildings & Grounds**

- Leaf Pick Up
- Salt Put In Shed
- Clean and Grease Equipment
- Clean Up Winterfest
- Police Department Work
- Install Paneling at Town Hall

**Winter Maintenance**

- Sidewalks Salted/Cleared
- 11 Total Snow Call Outs

**Traffic Control**

See attached report.

**PA1 Calls/MS4/ Ponds**

- 200 1 Calls

**Permits**

Driveway Permits- x

Street Opening Permits-2



## **TRAFFIC CONTROL ACTIVITY**

**December 2025**

**2- TRAFFIC SIGNAL REPAIRS (REPLACE LAMP)**

**3– Adjusted Light timers**

**1 – TRAFFIC SIGN REPAIRS**

**2– PA 1 Call**

**Winter fest clean up**

**2 - Fixed plow damage mailboxes**

**4- signs replaced**

**1 New sign added**

**2- trail cameras installed on new town owned property**

**5- Adjusted/ fixed existing signs**

**Replacement of stop light at Thompson run and Hazlett due to damage**

**Town of McCandless**  
**Environmental Advisory Committee Agenda**  
**January 14, 2026**

<b>AGENDA ITEM</b>	<b>SPEAKER</b>
1. Call to order at 7:30pm	J. Petro
2. Approval of December EAC Meeting Minutes	
3. Public Comments	
4. Introductions	
5. Junior EAC Member Updates	J. Parker and N. Yusko
6. Project Updates <ul style="list-style-type: none"> <li>A. Deer Program</li> <li>B. Sustainability/LCAP Climate Action Plan</li> <li>C. Tree Program</li> <li>D. Rain Garden</li> </ul>	K. Allshouse J. Petro/M. Winsten  B. Lynch J. Cameron
7. Community Outreach <ul style="list-style-type: none"> <li>A. Regional EAC Reboot</li> </ul>	J. Petro
8. Open Initiatives <ul style="list-style-type: none"> <li>A. Bird Town PA Update</li> <li>B. EAC Dedicated Web Page</li> <li>C. Achievement Announcements</li> <li>D. Liaison Discussion</li> </ul>	J. Petro J. Petro J. Petro J. Petro
9. Miscellaneous <ul style="list-style-type: none"> <li>A. February McMail Tip</li> <li>A. McCandless 175th Update</li> <li>B. Air Quality Monitor</li> </ul>	TBD J. Petro B. Lynch/J. Petro
10. Report from Town Council	
11. Topics for Next Month's EAC Meeting <ul style="list-style-type: none"> <li>A. March McMail Tip</li> <li>B. Catch Basin Decals</li> <li>C. Regional EAC Date</li> <li>D. LCAP Topics</li> </ul>	
12. Meeting adjournment	

## **Ongoing Projects for 2026**

- 1. Roadside cleanup (4/25/2026)**
- 2. Expanded volunteer network**
- 3. Tree Restoration program**
- 4. Recycling outreach (McMail, Community events)**
- 5. Speaker events (Tree Pgh, bees, Bird Town PA)**
- 6. Bird Town PA (education, outreach, certifications)**
- 7. North Hills EAC networking events**
- 8. Rain gardens**
- 9. Deer control (monitoring, education, expanded program)**
- 10. Landscape Planting Guide update and education**
- 11. Clean water (catch basin decals, education)**
- 12. Garden in the Park, Community Day, NNO, Winterfest**
- 13. Potter Park (trails, environmental vision)**
- 14. Sustainability Certification**



**Report of Operations: Town of McCandless**

***December 2025***



## ***Requests for Service***

<b>Response (Outcomes)</b>	<b>YTD</b>	<b>25-Dec</b>
ALS Assist	17	1
Assist EMS Only	209	9
Cancelled	344	38
Cancelled, On Scene	76	9
Care Transferred	1	0
Dead at Scene	38	2
Dead at Scene - Resuscitation Attempted - No Transport	6	1
False Call	22	0
Fire Call - Incident	15	3
Lift Assist, No Patient Transported	161	8
No Patient Found	53	3
No Treatment Required	36	2
Patient Refused Care	22	1
Refused	380	31
Scheduled Transport	464	40
Standby - Committed	45	1
Standby - Fire	341	18
Standby Only	13	1
Transported by Other Means	1	0
Transported by Police	3	0
Treated, Transported ALS	1503	140
Treated, Transported BLS	1808	150
Treated, Transported by Private Vehicle	1	0
Treatment / No Transport	33	4
WCV Transport	1744	150
<b>Total</b>	<b>7336</b>	<b>612</b>

***December Requests for Service: 612***

***Year to Date Requests for Service: 7336***

## ***Transported Patients***

Transported Patients	YTD	25-Dec
Treated, Transported ALS	1503	140
Treated, Transported BLS	1808	150
Scheduled Transport	464	40
WCV Transport	1744	150
Total	5519	480

***December Transported Patients: 480***

***Transported Patients Year to Date: 5519***

## ***Destinations (Receiving Facilities)***

Destination (Receiving Facilities)	YTD	25-Dec
AHN - Allegheny General Hospital	164	20
AHN - Jefferson Hospital	1	0
AHN - McCandless Hospital	39	1
AHN - West Penn Hospital	6	0
AHN - Wexford Hospital	781	69
Heritage Valley Health System - Sewickley Campus	1	0
Heritage Valley Hospital - Kennedy Township	1	0
Select Specialty Hospitals -UPMC Montefiore	1	0
UPMC - Children's Hospital of Pittsburgh	65	2
UPMC - Magee-WomensWomen's Hospital	34	3
UPMC - Mercy	208	18
UPMC - Montefiore Hospital	3	0
UPMC - Passavant - McCandless	2189	182
UPMC - Presbyterian	141	16
UPMC - Shadyside Hospital	23	2
UPMC - St Margaret's	5	1
Veterans Administration Medical Center - University Drive - Oakland	4	1
Not Entered	1798	130
Total	5464	445

## Executive Director's Report – November/December 2025

Executing the [Northland Public Library Strategic Plan 2021-2024](#) as we work to “enable, empower and encourage lifelong learning and discovery in a safe, welcoming space for all.”

Focus	
Staffing	<p><b>Accomplishment:</b> Morgan Simonic was promoted from Circulation Customer service Representative to Children and Teen Services (CATS) Library Assistant.</p> <p><b>Active/Ongoing:</b> We have not been able to fill our vacant part-time Cleaning/Maintenance position yet. We now have a Circulation Customer Service position to fill. The Executive Director search continues through <a href="#">Bradbury Miller</a>.</p> <p><b>Challenge:</b> Mary Ann Bove, one of our two Circulation Supervisors, is retiring in January. The CATS staff continues to be short-handed due to an extended medical leave. We continue to see low numbers of applicants for our vacant positions.</p>
Funding	<p><b>Accomplishment:</b> All five municipalities have approved Northland's 2026 budget. The state budget was approved in time to ensure we will receive our 2026 funding on time. The state budget also included a 7.1% increase in the Public Library Subsidy! Please thank our state elected officials for supporting libraries with the much-needed funding!</p> <p><b>Active/Ongoing:</b> Year-end Foundation fundraisers are off to a great start! There are many ways to support Northland through the Northland Public Library Foundation including: <a href="#">Holiday Gifts for Book Lovers</a>, <a href="#">2025 Year-End appeal</a>, and the <a href="#">Christmas Carol Showcase</a>.</p>
Facility and Space	<p><b>Accomplishment:</b> The natural gas line for the fire pump generator has been installed! More items on the punchlist have been completed. The new curved shelves, which arrived with damaged tops, have been fixed! They now hold our very popular “Staff Picks” items.</p> <p><b>Active/Ongoing:</b> Punchlist work continues. Final inspections have been scheduled.</p> <p><b>Challenge:</b> Work on the upper-level ADA restroom cannot begin until the Book Nook is able to move into their new space on the lower level.</p> <p><b>Impact:</b> Ribbon Cutting and Grand Opening events have not been finalized due to the constantly shifting completion dates.</p>
Services	<p><b>Accomplishment:</b> CATS had the end of summer petting zoo (rescheduled due to construction) on November 3<sup>rd</sup> and this was a great success with over 300 participants showing up to enjoy the animals. Adult Services had 27 attendees for an after-hours Halloween event, Friday Night Frights.</p> <p><b>Active/Ongoing:</b> CATS is participating in the “Adopt A Cow Program” with Lone Oak Farm, located in New Alexandria, Pa. Kim Englert held a contest for children to design a home for Daisy, the stuffed animal we have that represents the real cow. Kim will build one of the designs where our Daisy will reside in the library.</p>
Collection	<p><b>Accomplishment:</b> 1,097 new adult materials were added to the collection during the month of October. 116 new teen books were added during October. We received a large sum (\$500) designated gift to go toward purchasing books for the adult collection. This is from a family that gives this same amount annually for new nonfiction books. The family doesn't want to be recognized publicly, and therefore the books don't contain book plates as is typical for memorials</p>



	and honor books. But we wanted to share that we appreciate their constant generosity and dedication to Northland's collection.
Promoting the Library	<p><b>Accomplishment:</b> Northland staff completed Foundation sponsored Holiday Gifts for Booklovers, Year End Appeal and Christmas Carol Showcase communications, graphics and adjacent materials. Northland was featured in two articles in the Tribune review – one regarding <a href="#">2026 Budget</a> and one regarding <a href="#">Amy Steele's retirement</a>. Northland <a href="#">shared information on Franklin Park's</a> search for a Northland board member numerous times, as well as the <a href="#">Town of McCandless Winterfest</a>. Northland Adult Services staff attended Senator Williams and Representative Kinhead's co-sponsored Senior Resource Fair (October 30) and the Town of McCandless Winterfest (December 6) where the Children and Teen Services department will host a storytime as well as decorated a tree at the Town Hall. MarCom ordered slat wall holders of various sizes for the new display wall area in the new entrance beneath the tv screen. Northland welcomed Senator Lindsey Williams and Rep. Arvind Venkat on Friday, December 5 as part of Senator Williams' "celebrate" community partners initiative – they visited our Tea and Stitches group and held a media engagement opportunity in the New Northland area. Kati Coleman presented the talk "Making Cents of Games: Using Games for Fundraising" at the annual statewide Pennsylvania Library Association (PaLA) Convention, and had 34 attendees! Courtney Bonnet presented at PaLA on "Making School Outreach Flexible and Simple with Ready-to-Go Programs" with ACLA and Bethel Park Library.</p> <p><b>Active/Ongoing:</b> Planning for two celebrations for the opening of the New Northland project – a ribbon cutting for elected officials, funding partners, community partners and the like, and an open house for patrons are being finalized including potential schedule dates in January. Public Meeting Room documents will be published on our website in early December allowing the public to begin reserving meeting rooms. A Press Release draft regarding the opening of the New Northland is being finalized. MarCom met with Commonplace Coffee on December 2 to discuss Marketing plans for the cafe opening. MarCom is working on design updates as well as content layouts for the 2026 Northland News.</p>
Board Member Activities	<b>Accomplishment:</b> Board President, Dana Getz collected 549 items at Northland this year for Knit Hope.

#### Incident Reports – October 2025: NONE!

#### Incident Reports – November 2025

Behavior Policy: 2

Code Adam: 0

Injury/accident/bio-hazard: 1

Property Damage/Vandalism/Theft: 0

Police notified: 0

#### Year-To-Date - 2025

Behavior Policy: 10

Code Adam: 1

Injury/accident/bio-hazard: 15

Property Damage/Vandalism/Theft: 1

Police notified: 4

Northland Staff and Board Members serving the consortium, our (NPL's) communities, and the profession by serving on various boards, committees and Task Forces. [Click here for details.](#)

#### SUPPORTING MUNICIPALITIES

Borough of Bradford Woods • Franklin Park Borough • Marshall Township • Town of McCandless • Ross Township





## **Northland Staff during our 2025 Staff Development Day!**

*Staff Development Day (November 6) provided a chance for connection, education, collaboration and training for Northland staff!*

**NORTHLAND PUBLIC LIBRARY AUTHORITY**  
**BOARD MEETING – Held in person and virtually, using Microsoft**  
**Teams**  
**December 9, 2025, 7:00pm**  
**AGENDA**

- I. Call to Order & Roll Call:
- II. An Executive Session was held immediately prior to this meeting at 6:30 to discuss a personnel matter.
- III. Comments from the Public: (5 mins.)

**PUBLIC COMMENT ON AGENDA ITEMS ONLY** At this time, citizens may address the Authority Board on agenda items. Only residents and taxpayers of the Northland's five supporting municipalities will be permitted to address the Authority Board. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups will be required to designate a spokesperson to represent them before the Board. The designated spokesperson may speak for a maximum of 10 minutes. Speakers are asked to clearly state their name and address for the record and keep comments brief and to the point. Please spell your name for the record. Speakers are reminded that the Authority Board uses these comment periods as opportunities to gather information and not to respond directly to concerns raised. Information gathered will not be discussed at the current meeting, but instead will be referred by the President to the Executive Director, Department Manager, and/or a Committee for review and to prepare an appropriate response which will be communicated to the entire Authority Board.

- IV. President's Report: Dana Getz (5 mins.)
- V. New Business:
  - a. Executive Director Compensation for 2026 (VOTE) – Dana Getz (5 mins.)
  - b. Board Proposal for 2025 Operating Budget Payroll Funds – Dana Getz (10 mins.)
    - i. Construction Related Bonuses:
      - 1. \$8,000 for Executive Director (VOTE)
      - 2. Up to \$22,000 total for select staff as determined by the Executive Director (VOTE)
    - ii. Construction Related Staff Recognition: \$5,000 + one pro-rated day of paid time off for each staff member (VOTE)

- VI. New Northland - Entrance/Staircase Project Update: Amy Steele/Bob Lukitsch (20 mins.)
  - a. Fire pump/generator update
  - b. Opening the new space
  - c. ADA Restroom update
- VII. Communications:
  - a. Library Marketing & Communications – Nicholas Yon (5 mins.)
  - b. Departmental Updates – Kelley Moten (5 mins.)
  - c. Foundation – Alexis McKinley, Robert Tate (5 mins.)
  - d. Junior Board Member Report –
  - e. Other –
- VIII. Unfinished Business:
- IX. Legal Matters:
- X. Consent Agenda (VOTE): (5 mins.)
  - a. Minutes
    - i. October, 28, 2025 Meeting
  - b. Treasurer's Report
  - c. Executive Director's Report
- XI. Committee and Other Reports: (10 mins.)
  - i. Policy and Planning Committee – Did not meet.
  - ii. Governance Committee
  - iii. Executive Search Ad Hoc Committee
- XII. Board Comments
- XIII. Comments from the Public: (5 mins.)

**PUBLIC COMMENT ON NON-AGENDA ITEMS ONLY** At this time, citizens may address the Authority Board on non-agenda items. Only residents and taxpayers of the Northland's five supporting municipalities will be permitted to address the Authority Board. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups will be required to designate a spokesperson to represent them before the Board. The designated spokesperson may speak for a maximum of 10 minutes. Speakers are asked to clearly state their name and address for the record and keep comments brief and to the point. Please spell your name for the record. Speakers are reminded that the Authority Board uses these comment periods as opportunities to gather information and not to respond directly to concerns raised. Information



**gathered will not be discussed at the current meeting, but instead will be referred by the President to the Executive Director, Department Manager, and/or a Committee for review and to prepare an appropriate response which will be communicated to the entire Authority Board.**

#### **XIV. Adjournment**



# Memorandum

**To:** John Schwend, Town Manager

**From:** Matt Innes, Planning Director

**Date:** January 7, 2026

**Re:** Allegheny County Vacant Property Recovery Program (VPRP) – Parcel 825-L-233

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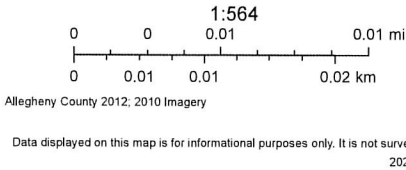
The Allegheny County Vacant Property Recovery Program (VPRP) is a county program that helps municipalities address long-vacant, blighted, and tax-delinquent properties. Through the program, eligible properties can be transferred to qualified individuals, organizations, or developers who commit to rehabilitating or reusing them. The intent is to reduce blight and return abandoned properties to a productive use. Historically, there have been several instances where the municipality has participated in this program, with the most recent being the October 13, 2025, Town Council meeting. Lastly, this review of parcel 825-L-233 meets the standards under the VPRP program.

PIN: 0825L00233000000



July 28, 2025

Municipalities    Parcels  
Streets





**OFFICIAL  
TOWN OF McCANDLESS  
RESOLUTION 2026-01**

**RESOLUTION OF THE COUNCIL OF THE TOWN OF MCCANDLESS, ALLEGHENY  
COUNTY, PENNSYLVANIA, AUTHORIZING THE ACQUISITION AND  
SUBSEQUENT DISPOSITION OF A PARCEL OF VACANT PROPERTY KNOWN AS  
BLOCK AND LOT NUMBER 825-L-233 WOULD BE IN ACCORD WITH THE  
COMPREHENSIVE PLAN OF THE MUNICIPALITY**

WHEREAS, the TOWN OF MCCANDLESS hereinafter referred to as "Municipality", in cooperation with the County of Allegheny and the Redevelopment Authority of Allegheny County are participating in the Allegheny County Vacant Property Program (Program); and

WHEREAS, certain property have been submitted to the County for consideration under the Program known and identified as Block and Lot Number: 825-L-233 and;

WHEREAS, under the Program the Municipality is required to review the property acquisition and propose disposition, and submit its approval to the County that said acquisition and proposal resale is in accordance with the Municipality's comprehensive plan.

NOW, THEREFORE, BE IT RESOLVED by the McCandless Town Council as follows:

1. That the above listed properties have been reviewed by the Municipality and it approves that its acquisition and subsequent disposition under the Program would be in accordance with the comprehensive plan of the Municipality.
2. That the Municipality has reviewed the current Policies Regarding Municipal Participation in the Program prior to acting on the above listed properties.
3. That a certified copy of this Resolution should be forwarded to the County of Allegheny and the Redevelopment Authority.
- 4.

Motion made by Councilmember\_\_\_\_\_, seconded by Councilmember\_\_\_\_\_, and this resolution is adopted this 12<sup>th</sup> day of January, 2026.

ATTEST:

TOWN COUNCIL  
TOWN OF McCANDLESS

---

Secretary

---

President

**OFFICIAL**  
**TOWN OF MCCANDLESS**  
**RESOLUTION NO. 2026-02**

WHEREAS, Section 7503 of the Pennsylvania Emergency Management Services Code, 35 PA C.S. Section 7107 et seq. mandates that the Town of McCandless prepare, maintain and keep current an emergency operations plan for the prevention and minimization of injury, damage caused by a major emergency or disaster within this Municipality; and

WHEREAS, in response to the mandate stated above, the Town of McCandless has prepared an Emergency Operations Plan to provide prompt and effective emergency response procedures to be followed in the event of a major disaster; and

WHEREAS, this Municipality has also prepared an emergency operation plan in order to reduce the potential effects of a major emergency or disaster and to protect the health, safety and welfare of the residents of this municipality; and

WHEREAS, this plan will be reviewed on a regular basis to make certain that it conforms with the requirements of the Allegheny County Emergency Operations Plan.

NOW, THEREFORE, BE IT RESOLVED THAT the Town of McCandless does hereby approve, adopt, and place into immediate effect the 2026 edition of the Emergency Operations Plan of Town of McCandless, PA.

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

ATTEST:

TOWN COUNCIL

TOWN OF MCCANDLESS:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President



# Memorandum

**Memo To:** McCandless Town Council  
**From:** John F. Schwend, Town Manager  
**Date:** January 8, 2026  
**Re:** Town Hall Flooring Project

---

Flooring replacements for the administrative offices and for the police station have been included in the 2025 and 2026 budget. We have chosen to solicit quotations using COSTARS contracted vendors in order to assure that we are receiving joint contract pricing through the State. We solicited quotes from three vendors, however only two were responsive. Based on the pricing of the quotes received and the level of service and quality of materials, the professional staff is recommending to proceed with the quotation from Flooring Solutions by Houpt, LLC, in the amount of \$119,600.00.

If you have any questions, please feel free to contact me directly.



ESTIMATE JE009563-001  
**FLOORING SOLUTIONS BY HOUP, LLC**  
 613 WALNUT ST.  
 SOMERSET, PA 15501  
 (814) 445-7258

ESTIMATE Date 12/15/25

JE009563-001

CLIENT	PROJECT
MCCANDLESS 9955 GRABBS ROAD WEXFORD, PA 15090	MCCANDLESS 9955 GRABBS ROAD WEXFORD, PA 15090

Tele #1	JOB #	Salesperson 1	User Header Label 1
412-719-2835	TOWNHALL CPT/LVT LOWER	DAVE HOUP	
Job Phone	MODEL	Salesperson 2	User Header Label 2
	TOWNHALL CPT/LVT LOWER		

Area	Style/Item	Color/Desc
ALL AREAS	ROPPE: 700 SERIES 4"	*TO BE DETERMINED
ALL AREAS	ROPPE: 700 SERIES 6"	*TBD
ALL AREAS	HENRY 440 30 OZ CTG COVE BASE ADHESIVE	HENRY 440 30 OZ CTG COVE BASE ADHESIVE
ALL AREAS	COVE BASE-INSTALL	
ALL AREAS	6" COVE BASE- INSTALL	
ALL AREAS	TRANSITIONS	TRANSITIONS
ALL AREAS	REMOVE AND DISPOSE/CARPET	
ALL AREAS	REMOVE AND DISPOSE VINYL TILE	
ALL AREAS	UZIN 10# FEATHER FINISH WITH POLYMERS	UZIN 10# FEATHER FINISH WITH POLYMERS
ALL AREAS	FLOOR PREPARATION	
ALL AREAS	MOVE + RESET FURNITURE	
ALL AREAS	FREIGHT	
ALL CARPET TILE AREAS	ORBITAL	TO BE DETERMINED
ALL CARPET TILE AREAS	WELCOME II TILE	TO BE DETERMINED
ALL CARPET TILE AREAS	TAYLOR SIGNATURE VERSATILE CARPET TILE ADHESIVE 4 GL	TAYLOR SIGNATURE VERSATILE CARPET TILE ADHESIVE 4 GL
ALL CARPET TILE AREAS	CARPET INSTALLED OVER WOOD	

ESTIMATE JE009563-001  
**FLOORING SOLUTIONS BY HOUPPT, LLC**  
 613 WALNUT ST.  
 SOMERSET, PA 15501  
 (814) 445-7258

ESTIMATE Date 12/15/25

JE009563-001

CLIENT	PROJECT
MCCANDLESS 9955 GRABBS ROAD WEXFORD, PA 15090	MCCANDLESS 9955 GRABBS ROAD WEXFORD, PA 15090

Tele #1	JOB #	Salesperson 1	User Header Label 1
412-719-2835	TOWNHALL CPT/LVT LOWER	DAVE HOUPPT	
Job Phone	MODEL	Salesperson 2	User Header Label 2
	TOWNHALL CPT/LVT LOWER		

Area	Style/Item	Color/Desc
ALL LVT AREAS	TIMBER GROVE II	:TBD
ALL LVT AREAS	TAYLOR 2091 LVT ADH , 4 GAL	TAYLOR 2091 LVT ADH , 4 GAL
ALL LVT AREAS	LVT GLUE DOWN INSTALLATION	
ALL RUBBER TILE AREAS	54" RAISED CIRCULAR TREADS W/ATTACHED RISER	TO BE DETERMINED
ALL RUBBER TILE AREAS	EGRIP III RUBBER ADHESIVE (4 GAL) 380 SF PER 4 GAL BUCKET	EGRIP III RUBBER ADHESIVE (4 GAL) 380 SF PER 4 GAL BUCKET
ALL RUBBER TILE AREAS	STAIR TREAD INSTALLION	
ALL RUBBER TILE AREAS	REMOVE & DISPOSE RUBBER BACK CARPET	

\* Misc Charges (if listed) is **FREIGHT**. On Cash n Carry orders.  
 \* No returns on any SPECIAL ORDERS items (Non-Stocking items) or PRODUCT Overages.  
 \* One (1) year warranty on labor/workmanship. (Manufacturers' warranties vary.)  
 \* Flooring Solutions is not responsible for any voids caused by a height difference between old floor and a new floor including but not limited to: Doorjamb casing/jams and Wall base trim work.  
 \* Wall finishes may need touched up by customer if trim work is lowered to accomodate new flooring.  
 \* Areas must be at least 68 degrees 48 hours before, during and 48 hours after any flooring installation, for proper curement of both hard and soft flooring.  
 \* Furniture moving does **NOT** include Electronics, Small Items, Cleaning out closets, loose paperwork, Clothing, Loose toys, bedding, boxes, etc...TV can be moved but **MUST** be diconnected and reconnected by Customer.

JE009563-001

Material	\$28,070.61
Service	\$32,979.39
Misc Charges	\$0.00
Sales Tax	\$0.00
Misc Tax	\$0.00

ESTIMATE JE009564-001  
 FLOORING SOLUTIONS BY HOUP, LLC  
 813 WALNUT ST.  
 SOMERSET, PA 15501  
 (814) 445-7258

ESTIMATE Date 12/15/25

JE009564-001

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MCCANDLESS 9955 GRABBS ROAD WEXFORD, PA 15090	MCCANDLESS 9955 GRABBS ROAD WEXFORD, PA 15090

Tele #1	JOB #	Salesperson 1	User Header Label 1
412-719-2835	TOWNHALL CPT/LVT UPPER	DAVE HOUP	
Job Phone	MODEL	Salesperson 2	User Header Label 2
	TOWNHALL CPT/LVT UPPER		

Area	Style/Item	Color/Desc
ALL AREAS	ROPPE: 700 SERIES 4"	*TO BE DETERMINED
ALL AREAS	HENRY 440 30 OZ CTG COVE BASE ADHESIVE	HENRY 440 30 OZ CTG COVE BASE ADHESIVE
ALL AREAS	COVE BASE-INSTALL	
ALL AREAS	TRANSITIONS	TRANSITIONS
ALL AREAS	REMOVE AND DISPOSE/CARPET	
ALL AREAS	REMOVE AND DISPOSE VINYL TILE	
ALL AREAS	UZIN 10# FEATHER FINISH WITH POLYMERS	UZIN 10# FEATHER FINISH WITH POLYMERS
ALL AREAS	FLOOR PREPARATION	
ALL AREAS	MOVE + RESET FURNITURE	
ALL AREAS	FREIGHT	
ALL CARPET TILE AREAS	ORBITAL	TO BE DETERMINED
ALL CARPET TILE AREAS	TAYLOR SIGNATURE VERSATILE CARPET TILE ADHESIVE 4 GL	TAYLOR SIGNATURE VERSATILE CARPET TILE ADHESIVE 4 GL
ALL CARPET TILE AREAS	CARPET INSTALLED OVER WOOD	
ALL LVT AREAS	TIMBER GROVE II	:TBD
ALL LVT AREAS	TAYLOR 2091 LVT ADH , 4 GAL	TAYLOR 2091 LVT ADH , 4 GAL



ESTIMATE JE009564-001  
 FLOORING SOLUTIONS BY HOUPPT, LLC  
 613 WALNUT ST.  
 SOMERSET, PA 15501  
 (814) 445-7258

ESTIMATE Date 12/15/25

JE009564-001

CLIENT	PROJECT
MCCANDLESS 9955 GRABBS ROAD WEXFORD, PA 15090	MCCANDLESS 9955 GRABBS ROAD WEXFORD, PA 15090

Tele #1	JOB #	Salesperson 1	User Header Label 1
412-719-2835	TOWNHALL CPT/LVT UPPER	DAVE HOUPPT	
Job Phone	MODEL	Salesperson 2	User Header Label 2
	TOWNHALL CPT/LVT UPPER		

Area	Style/Item	Color/Desc
ALL LVT AREAS	LVT GLUE DOWN INSTALLATION	
ALL RUBBER TILE AREAS	54" RAISED CIRCULAR TREADS WATTACHED RISER	TO BE DETERMINED
ALL RUBBER TILE AREAS	EGRIP III RUBBER ADHESIVE (4 GAL) 380 SF PER 4 GAL BUCKET	EGRIP III RUBBER ADHESIVE (4 GAL) 380 SF PER 4 GAL BUCKET
ALL RUBBER TILE AREAS	STAIR TREAD INSTALLION	
ALL RUBBER TILE AREAS	REMOVE & DISPOSE RUBBER BACK CARPET	

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JE009564-001

Material	\$29,378.95
Service	\$29,171.05
Misc Charges	\$0.00
Sales Tax	\$0.00
Misc Tax	\$0.00