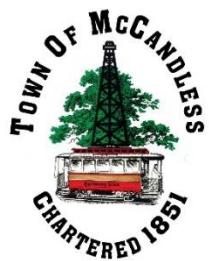




**PROPOSED**  
**Consolidated Municipal Budget**  
**2024**

**REVISED PRESENTATION**  
**FOR**  
**TOWN COUNCIL**

**December 11, 2023**



# Town of McCandless

9955 Grubbs Road, Wexford, PA 15090  
Phone: 412-364-0616 Fax: 412-364-5066  
Web: [www.townofmccandless.org](http://www.townofmccandless.org)

---

**TO:** **Town Council**  
**FROM:** **Brian O'Malley, Town Manager**  
**SUBJECT:** **2023 Budget Notes and Narrative**  
**DATE:** **October 15, 2023**

## INTRODUCTION

In accordance with Section 1202 of the Town's Home Rule Charter, I am submitting the proposed 2024 Consolidated Municipal Budget for Council's consideration and subsequent approval.

Our team works diligently each day to be faithful stewards of the public funds with which we are entrusted by residents and businesses to provide a wide array of services, including public safety, stormwater management, infrastructure improvement and parks and recreation needs. I believe this budget reflects this and will continue to provide superior service to the community. Below are various highlights of this budget. This proposed budget is the product of many hours of hard work by the Finance team and Town's Department Directors and their teams.

## OPERATIONAL BUDGET HIGHLIGHTS:

### Revenues

Generally, the 2024 revenue projections are based on historical data and resulting trends that we are seeing. Input is provided by department heads on revenues that are derived from specific areas of the Town operation such as building inspections or fines. Below are notes and highlights on some of the larger revenues that are in the budget.

- The 2024 real estate tax rate **WILL NOT BE RAISED** for the 19<sup>th</sup> consecutive year.
- Major revenue sources (taxes) are shown to be 1% higher than 2023 but overall, revenues are flat due to the anticipated market slowdown with increasing interest rates and inflation outcomes as previously mentioned.
- EIT has continued to perform stronger than what we would have anticipated, but we remain cautious.

- We're seeing a slight increase in Real Estate Tax due to updated assessments following transfers of property and resulting from new construction in the Town. However, there is a pending court case that could affect assessed values and could trigger a wave of appeals and property tax refunds in 2024. Town Management and the Tax Collector continue to monitor the appeals process related to this issue.
- Real Estate Transfer Tax declined in 2023 due to the rise in interest rates. This revenue stream is expected to be similar to the 2019 Real Estate Transfer Tax revenue numbers.
- Business Privilege Tax has been steady through the last few years. We expect the revenue in 2024 to reflect this.
- Planned use of ARPA funds- in part to offset general government service expenses and in part to fund storm water infrastructure improvements that address water quality and pollution reduction requirements from DEP and the EPA.

### **Expenditures**

While the majority of our expenses involve personnel, there are ongoing costs of supplies, utilities and professional services which we see yearly and are adjusted based on historical data or anticipated need. However, there are some larger expenses that I have highlighted here. Other highlights will be noted in the individual department narratives. Additionally, the continued national supply chain issues have delayed some expected projects considerably over the last few years including payments for equipment and vehicles ordered in 2023.

- A new and significant investment in the McCandless Franklin Park Ambulance Authority
- Strategic planning session for Council and Department Directors
- Additional funds added to legal fees in anticipation of the negotiation of the Collective Bargaining Agreement with the Department of Public Works Employees during 2024
- Purchase 2 marked police vehicles and 1 unmarked police vehicle
- Continued investment in the Town's three Volunteer Fire Departments with a modest increase in their contribution
- Continued investment in the Northland Public Library with a modest increase in their contribution

Given the service nature of our work, the bulk of our expenditure is personnel related. Below are some highlights of the General Fund Personnel costs that are included in this year's proposed budget.

- Per the McCandless Police Officers Association Collective Bargaining Agreement (CBA) – Police will receive an increase in 2024 and there will be some retroactive pay increases that will be addressed that when we receive the binding arbitration decision
- The Police Budget includes the addition of up to 3 officers to address retirements
- The Teamsters Collective Bargaining Agreement for the Public Works Employee is scheduled to expire in April 2024. In the previous year, they received a received a 3% wage increase

- 2-3% performance review increase for non-union administrative staff
- For all Administration and Police departments 2-6.25% increase in Health Insurance Premiums
- Teamsters Health Insurance increase is estimated at 6% consistent with MBS increases
- Interns (\$20000) – Website and Public Engagement, discussed by TAC to work in Summer of 2023 within Town Administration. An additional intern for Customer Service coverage, cashiering for RET, PCT, and BPT payments, PCT routine follow-up with rental companies within Tax Administration. Also, social worker intern(s) in the Police Department

## **CAPITAL IMPROVEMENT FUND**

The 5- year Capital Improvements Plan is presented as part of the budget proposal here and outlines major purchases and projects planned between 2023 and 2026. These purchases and projects are evaluated annually and adjusted, if necessary, based on review with department heads and engineers of other needs that arise in any given year. Capital Planning for vehicles and equipment has proven to be more challenging this year due to supply chain and delivery issues so we have made some adjustments. Projects for 2024 include the following:

- Town Hall Improvements
  - Completing the HVAC Upgrade Project
  - Completing the Windows Replacement Project
- Vestal Park Playground Equipment Purchase and Installation
- Wall Park Playground Equipment Purchase and Installation
- Continued Investment in our Annual Road Paving Program
- Continue Investment in our Annual Stormwater Sewer Maintenance
- Traffic Signal Upgrades
  - Funding for the Traffic Signal Upgrades includes grant funding
- Payment for two 10 Ton Dump Trucks for Public Works that were ordered in 2023
- 1 Ton Pick-up Truck for Public Works
- 18' Heavy Duty Trailer
- Large Excavator Purchase
- 12" Wood/Brush Chipper
- Storm water related projects and equipment:
  - Purchase of a mower designed to mow embankments of stormwater ponds
  - Culvert Repair under Oakridge Drive
  - Culvert Repair under Wall Park driveway
  - Pollution Reduction Project/Streambank restoration near Vestal Park (Pine Creek)

**Proposed Consolidated Municipal Budget**  
**Town of McCandless**  
**2024**

	General Fund	American Rescue Plan Fund	Transportation District Fund	Capital Improvements Project Fund	Assessment Fund	State Highway Aid Fund	TOTAL ALL FUNDS
<b>REVENUE</b>							
Tax Revenue	\$ 13,873,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,873,000
Non-Tax Revenue	2,170,475	10,000	10,000	70,000	15,000	15,000	2,290,475
Inter-Fund Transfers In	869,824	-	-	3,515,720	-	-	4,385,544
Assessments	400	-	124,665	-	-	-	125,065
Federal Revenue	-	-	-	-	-	-	-
State Revenue	905,350	-	-	1,451,485	-	876,020	3,232,855
Contributions from Prior Year Fund Balance	1,425,936	859,824	-	2,016,925	-	-	4,302,685
<b>TOTAL REVENUE</b>	<b>\$ 19,244,985</b>	<b>\$ 869,824</b>	<b>\$ 134,665</b>	<b>\$ 7,054,130</b>	<b>\$ 15,000</b>	<b>\$ 891,020</b>	<b>\$ 28,209,624</b>
<b>EXPENDITURES</b>							
General Government	\$ 2,374,760	\$ -	\$ -	\$ 845,900	\$ -	\$ -	\$ 3,220,660
Public Safety	8,774,965	-	-	-	-	-	8,774,965
Public Works	4,447,980	-	-	5,877,230	-	-	10,325,210
Culture and Recreation	988,480	-	-	331,000	-	-	1,319,480
Refunds	158,800	-	-	-	-	-	158,800
Inter-Fund Transfers Out	2,500,000	869,824	124,700	-	-	891,020	4,385,544
Contributions to Fund Balance	-	-	9,965	-	15,000	-	24,965
<b>TOTAL EXPENDITURES</b>	<b>\$ 19,244,985</b>	<b>\$ 869,824</b>	<b>\$ 134,665</b>	<b>\$ 7,054,130</b>	<b>\$ 15,000</b>	<b>\$ 891,020</b>	<b>\$ 28,209,624</b>
Projected Fund Balance 12/31/23	\$ 13,671,625	\$ 859,824	\$ 603,189	\$ 2,843,461	\$ 831,488	\$ -	\$ 18,809,587
Projected Fund Balance 12/31/24	\$ 12,245,689	\$ -	\$ 613,154	\$ 826,536	\$ 846,488	\$ -	\$ 14,531,867

**Proposed 2024 Revenues Budget**  
**Town of McCandless**

	Actual 2020	Actual 2021	Actual 2022	Amended Budget 2023	Projected Revenue 2023	Projected As % Of Budget 2023	Proposed Budget 2024	\$ Change	% Change
<b>Taxes</b>									
Real Estate Tax	\$ 3,201,596	\$ 3,311,103	\$ 3,408,896	\$ 3,350,000	\$ 3,456,500	103%	\$ 3,456,500	\$ 106,500	3%
Earned Income Tax	5,995,145	6,329,794	6,849,682	6,405,250	7,153,600	112%	6,900,000	494,750	8%
Realty Transfer Tax	1,620,398	1,673,221	2,248,791	1,300,000	1,332,450	102%	1,350,000	50,000	4%
Local Services Tax	691,793	760,055	721,231	710,000	761,830	107%	745,500	35,500	5%
Business Privilege Tax	1,395,436	1,294,979	1,480,009	1,390,000	1,450,000	104%	1,421,000	31,000	2%
<b>TOTAL Taxes</b>	<b>\$ 12,904,368</b>	<b>\$ 13,369,152</b>	<b>\$ 14,708,608</b>	<b>\$ 13,155,250</b>	<b>\$ 14,154,380</b>	<b>108%</b>	<b>\$ 13,873,000</b>	<b>\$ 717,750</b>	<b>5%</b>
<b>Penalties and Interest on Delinquent Taxes</b>									
Licenses and Permits	\$ 16,724	\$ 26,983	\$ 37,133	\$ 19,500	\$ 29,800	153%	\$ 18,000	\$ (1,500)	-8%
Fines	400,585	394,175	427,973	388,675	390,585	100%	385,575	(3,100)	-1%
Interest and Rents	34,460	30,284	37,714	35,500	32,190	91%	33,000	(2,500)	-7%
Federal Funding	33,329	18,173	58,677	140,000	185,155	132%	134,500	(5,500)	-4%
State Funding	247,786	-	-	-	-	-	-	-	-
Local Funding	778,723	790,904	929,491	889,400	932,230	105%	905,350	15,950	2%
Charges and Fees	627,569	738,916	897,951	850,675	920,900	108%	955,100	104,425	12%
Assessments	468,112	520,369	402,500	374,890	401,259	100%	437,000	62,110	0%
Contributions and Donations	8,868	9,875	335	7,900	1,400	100%	400	(7,500)	0%
Sale of Assets	4,622	4,879	24,742	73,500	42,040	100%	72,300	(1,200)	0%
Fund Transfers	17,353	36,365	232	15,000	15,050	100%	15,000	-	0%
Refunds of Prior Year Expenditures	-	730,000	641,905	756,775	756,775	100%	869,824	113,049	15%
<b>TOTAL Revenues</b>	<b>\$ 15,782,094</b>	<b>\$ 16,864,379</b>	<b>\$ 18,415,867</b>	<b>\$ 16,902,065</b>	<b>\$ 17,965,979</b>	<b>106%</b>	<b>\$ 17,819,049</b>	<b>\$ 916,984</b>	<b>5%</b>

## REVENUE

Highlights of the budgeted 2024 revenues are in the pages that follow. These revenues are broken into various categories based on the source of the revenue and Pennsylvania state issued account codes. Some revenues are based on firm figures such as property assessments or reimbursement based on expenditures. Revenues from other agencies such as the county sales tax (RAD), State Pension Aid and Foreign Fire Relief are based on funding formulas which are set by other government agencies and are out of the Town's control. Where it is appropriate, revenues use historic collection rates to gauge the anticipated revenue for the upcoming year.

**Real Estate Tax** reflects a slight increase in assessed values due to improvements, new construction and assessment changes that occur following property sales or property owner appeals. The 2024 budget does not reflect any change in the property tax millage rate. Real estate taxes are primarily collected from July 1 through August 31 when taxes are paid at a discount. Payments are received at face value until November 1 and at penalty thereafter, with collection procedures and liens subsequently filed. The total budgeted figure includes collections for the current year, prior year and delinquent collections occurring in 2024. The agreement with Maiello, Brungo and Maiello has resulted in a significant increase in delinquent tax collection.

**Earned Income Tax** Keystone Collections Group, collects both current and delinquent taxes on behalf of the Town which is a member community of the Allegheny North Tax Collection Committee. The total tax is one percent (1%) on earned income with the Town and School District each levying a tax at the rate of one-half percent (1/2%).

**Realty Transfer Tax** is assessed at one and a half percent (1.5%) on the sale of the property within the town. The projected revenue is based on current and prior year collections and reflects the current real estate market and decrease that we have seen in property sales due to increased interest rates during 2023, while adjusting for large transactions of commercial property that occasionally occur. Of the 1.5%, half a percent (.5%) is transferred to the North Allegheny School District.

**Business Privilege Tax** is levied at the rate of 1 mill (\$1 per \$1000) on whole or gross volume of business transacted by the 1200 entities that operate within the boundaries of the Town of McCandless by any individual, partnership, limited partnership, association, firm or corporation during the prior year. An annual tax return is mailed by the Town and is to be returned with suitable documentation by May 15 of each year.

**Licenses, Fees and Miscellaneous Permits** include various licenses and permits the Town issues throughout the year. Included are Business Licenses, Transient Vendor permits, Amusement/ Mechanical Device Permits and Franchise Fees from the Cable companies (Comcast, Verizon and Consolidated). These revenues are based on the current year's collections and prior year averages as well as trends the town is experiencing.

**Fines** are received throughout the year from the Courts for violations of ordinances, vehicle code violations and other code or penalties that may be imposed as a result of non-payment of taxes. We have used historical and current year figures to project revenue for these categories.

**Interest and Rents** are based on our anticipated interest earnings given current investment rates and the rental agreements that are in place. We utilize various financial investments and institutions to maximize returns as much as possible. Given current interest rates, we anticipate a relatively flat revenue level with 2023 and the drawdown of fund balance to pay for an ambitious Capital Improvements Program budget.

**State Funding** includes reimbursement for winter maintenance costs from PennDOT, the Public Utility Realty Tax Act (PURTA) distribution, Pennsylvania Liquor Control Board Alcohol licenses, pension aid and Fire Relief fund. The figures budgeted are based on prior and current year collections or estimated figures received from the State. These revenue items have increased over the last year based on the increased state revenues from which this funding is derived.

**Local Funding** is based on the agreements in place with the North Allegheny School District for various services the town provides such as the Tax Collection costs, School Resource Officers and Crossing Guards as well as the historic and current figures for the Regional Asset District sales tax (RAD).

**Charges and Fees** include building permits, land development fees, charges for police services and community day revenues. The building permit revenues are based on current and prior year as well as anticipated construction that will come as a result of approved development plans. Subdivision and Land Development fees are based on anticipated plans that will come before the planning commission and council for consideration and approval during 2024. Recreation Fees are based on anticipated new residential construction permits being issued. Tax Collection cost reimbursements are based on the wage increases and supplies expense incurred to provide Tax Collection services to the School District. We have seen a rebound in police protection details over the last few years post-COVID as the school district and local organizations request services for events.

**Assessments, Contributions and Donations, Sale of Assets** are based on prior years revenues, scheduled activities of the Heritage and Cultural Center, Community Day Sponsorships, as well as the anticipated sale of vehicles and equipment that are part of the scheduled replacement program.

**Fund Transfers** are from remaining American Rescue Plan Act (ARPA) funds to be utilized according to the State and Local Fiscal Recovery Funds guidelines issued by the U.S. Department of the Treasury.

**Refunds of Prior Year Expenditures** are dividends based on prior year expenditures for our Workers Compensation, Property and Liability, and Medical and Auto Insurance premiums and settlements.

**Proposed 2024 General Fund Expenditures**  
**Town of McCandless**

<b>EXPENDITURES</b>		<b>Actual 2020</b>	<b>Actual 2021</b>	<b>Actual 2022</b>	<b>Amended Budget 2023</b>	<b>Projected Actual 2023</b>	<b>Proposed Budget 2024</b>
<b>General Government (400 - 409)</b>							
400	Town Council	26,142	42,617	56,299	143,600	71,337	158,050
401	Town Administration	512,802	425,468	404,483	626,140	542,271	596,905
402	Financial Administration	514,574	557,410	378,549	529,655	366,945	400,545
403	Tax Collection	312,532	304,589	342,826	411,260	347,448	408,175
406	Citizen Information	103,943	131,524	158,702	160,780	147,830	163,925
409	Buildings and Plant	278,090	321,203	537,575	648,860	495,755	647,160
<b>Total General Government</b>		<b>1,748,082</b>	<b>1,782,811</b>	<b>1,878,434</b>	<b>2,520,295</b>	<b>1,971,586</b>	<b>2,374,760</b>
<b>Public Safety (410 - 419)</b>							
410	Police Protection	5,314,590	5,540,686	5,811,892	6,382,100	5,577,916	6,564,045
411	Fire Protection and Prevention	1,073,988	1,119,526	1,101,716	1,226,415	1,243,680	1,304,305
412	Ambulance	36,166	48,864	93,141	98,150	74,025	192,000
413	Code Enforcement	225,209	232,030	250,334	272,110	342,180	345,615
414	Planning and Zoning	292,967	256,072	291,273	276,220	257,760	284,525
419	School Crossing Guards	52,616	62,343	63,367	82,300	81,795	84,475
<b>Total Public Safety</b>		<b>6,995,537</b>	<b>7,259,520</b>	<b>7,611,724</b>	<b>8,337,295</b>	<b>7,577,356</b>	<b>8,774,965</b>
<b>Public Works (426-446)</b>							
426	Recycling	184,312	50,021	45,106	62,550	46,900	66,300
430	Public Works Administration	1,412,430	2,040,501	2,196,069	2,188,900	2,106,438	2,292,615
431	Street Cleaning	18,006	12,818	5,100	-	-	-
432	Snow and Ice Control	604,150	479,534	610,422	493,720	273,770	650,220
433	Traffic Control Devices	253,292	271,851	301,635	435,370	401,515	433,365
436	Storm Sewers and Drains	84,303	25,659	26,650	29,000	36,300	41,200
437	Repair of Vehicles and Machinery	578,514	524,441	562,925	731,655	601,885	734,780
438	Maintenance & Repairs of Roads & Bridges	190,747	19,085	36,631	61,200	42,950	63,000
446	Storm Water Management & Flood Control	101,209	91,610	104,629	114,500	93,400	166,500
<b>Total Public Works</b>		<b>3,426,962</b>	<b>3,515,522</b>	<b>3,889,167</b>	<b>4,116,895</b>	<b>3,603,157</b>	<b>4,447,980</b>
<b>Culture and Recreation (451 - 457)</b>							
451	Culture	4,980	6,268	16,144	29,200	29,200	30,115
452	Participant Recreation	19,662	1,500	587	-	-	-
454	Parks	142,128	106,614	38,301	286,535	117,820	192,120
456	Library	689,814	641,905	641,905	664,350	664,350	671,345
457	Community Celebrations	1,249	30,650	39,631	80,000	35,229	94,900
<b>Total Culture and Recreation</b>		<b>857,833</b>	<b>786,937</b>	<b>736,568</b>	<b>1,060,085</b>	<b>846,599</b>	<b>988,480</b>
<b>Refunds of Prior Year Revenues (491)</b>							
491	Tax Refunds	120,061	124,863	110,600	114,000	154,300	158,800
<b>Total Refunds of Prior Year Revenues</b>		<b>120,061</b>	<b>124,863</b>	<b>110,600</b>	<b>114,000</b>	<b>154,300</b>	<b>158,800</b>
<b>TOTAL EXPENDITURES</b>		<b>13,148,475</b>	<b>13,469,653</b>	<b>14,226,493</b>	<b>16,148,570</b>	<b>14,152,998</b>	<b>16,744,985</b>
<b>Transfers to Other Funds (492)</b>							
18	To Capital Improvements Fund	1,519,700	1,200,000	1,760,000	2,240,835	2,240,835	2,500,000
<b>Total Transfers to Other Funds</b>		<b>1,519,700</b>	<b>1,200,000</b>	<b>1,760,000</b>	<b>2,240,835</b>	<b>2,240,835</b>	<b>2,500,000</b>
<b>TOTAL EXPENDITURES AND TRANSFERS</b>		<b>14,668,175</b>	<b>14,669,653</b>	<b>15,986,493</b>	<b>18,389,405</b>	<b>16,393,833</b>	<b>19,244,985</b>

## GENERAL GOVERNMENT

### 400 TOWN COUNCIL

The Budget for the Town Council reflects the costs associated with the Council performing its duties. Expenses include a small stipend Council members receive for time spent performing their duties, insurance coverage, supplies, the Town Attorney retainer as well as memberships in professional organizations and attendance at conferences that provide educational and networking opportunities for elected officials.

The Town Attorney Retainer reflects the per meeting fee and billing structure that applies legal fees to the various Town programs for which legal work is performed. Other legal fees, based upon anticipated use of the Attorney's services, are noted in 400 Town Council and in each applicable department budget.

#### **400 Town Council highlights:**

- No Increase in Council Salaries for 2024
- Strategic Planning Process for Town Council, department directors and community stakeholders in 2024. This process will generate a 2-5 year strategic plan beginning with the new Council term.
- Training costs for new Council members to attend the Local Government Academy for newly elected officials.
- A Volunteer Reception in the Spring of 2024 (\$4500) includes dinner and appreciation gift for Boards, Committees and Commission members.

<b>General Government 400 Town Council</b>	<b>Actual 2020</b>	<b>Actual 2021</b>	<b>Actual 2022</b>	<b>Amended Budget 2023</b>	<b>Projected Actual 2023</b>	<b>Proposed Budget 2024</b>	<b>Budget \$ Increase/ (Decrease)</b>	<b>Budget % Increase/ (Decrease)</b>
Personal Services (100)	17,654	25,085	28,870	30,100	30,100	32,500	2,400	8.0%
Supplies (200)	1,244	961	4,198	7,300	934	7,300	-	0.0%
Other Services and Charges (300-400)	7,244	16,571	23,231	106,200	40,304	118,250	12,050	11.3%
<b>Total Town Council</b>	<b>26,142</b>	<b>42,617</b>	<b>56,299</b>	<b>143,600</b>	<b>71,337</b>	<b>158,050</b>	<b>14,450</b>	<b>10.1%</b>
<b>Personal Services (100)</b>								
110    Salaries and Wages	16,400	23,800	27,600	28,800	28,800	31,200	2,400	8.3%
190    Personal Services - Benefits & Other	1,254	1,285	1,270	1,300	1,300	1,300	-	0.0%
<b>Total Personal Services (100)</b>	<b>17,654</b>	<b>25,085</b>	<b>28,870</b>	<b>30,100</b>	<b>30,100</b>	<b>32,500</b>	<b>2,400</b>	<b>8.0%</b>
<b>Supplies (200)</b>								
210    Office Supplies	64	98	178	100	67	100	-	0.0%
240    Other Operating Supplies	58	-	410	3,000	29	3,000	-	0.0%
260.2    Computers, Hardware, Software	1,122	863	3,610	4,200	838	4,200	-	0.0%
<b>Total Supplies (200)</b>	<b>1,244</b>	<b>961</b>	<b>4,198</b>	<b>7,300</b>	<b>934</b>	<b>7,300</b>	<b>-</b>	<b>0.0%</b>
<b>Other Services and Charges (300-400)</b>								
310    Professional Services	70	4,025	11,313	73,350	16,820	79,650	6,300	8.6%
320    Communication Costs	-	-	2,720	4,200	2,530	4,200	-	0.0%
340    Advertising, Printing & Binding	876	2,304	866	1,500	524	1,500	-	0.0%
350    Insurance & Bonding	-	1,395	2,790	1,500	-	1,500	-	0.0%
420    Dues, Subscriptions and Memberships	4,286	-	475	6,000	5,000	5,000	(1,000)	-16.7%
460    Meetings, Conferences & Continuing Education	2,012	8,847	5,067	19,650	15,430	26,400	6,750	34.4%
<b>Total Other Services and Charges (300-400)</b>	<b>7,244</b>	<b>16,571</b>	<b>23,231</b>	<b>106,200</b>	<b>40,304</b>	<b>118,250</b>	<b>12,050</b>	<b>11.3%</b>
<b>TOTAL TOWN COUNCIL</b>	<b>26,142</b>	<b>42,617</b>	<b>56,299</b>	<b>143,600</b>	<b>71,337</b>	<b>158,050</b>	<b>14,450</b>	<b>10.1%</b>

**GENERAL GOVERNMENT**  
**401 TOWN ADMINISTRATION OFFICES**

The Town Manager, supported by the administrative staff oversees the daily municipal operations either directly or through supervisory personnel in each department. The daily work varies and may include issues such as land development, capital projects, office and construction equipment replacement and purchases, overall purchasing practices, salary and benefits, administration, contract negotiation and administration, personal and property insurances, building and vehicle maintenance. This work involves regular interaction with department heads, other staff members, professional consultants, vendors and the public.

A substantial portion of the Town Administration Department's time is taken with providing support to the Town Council, and preparation and follow-up associated with each of the meetings that occur during the month. Town Administration also prepares for and coordinates special work such as the committee interviews and support for the McCandless Industrial Development Authority. A significant amount of time is spent with the Department heads addressing citizen concerns and questions. Building and maintaining positive working relationships with other local, county and state officials to accomplish the goals of the Town continues to be a primary focus for the manager and staff.

Staff positions within the Manager's office are listed below.

- Town Manager
- Executive Services Coordinator
- 60% of the Town's Receptionist (including succession planning in 2024)

**401 Town Administration**

- IT continuation of Windows 365/Adobe/Apps for Business
- IT hardware costs to continue updating aging computers in a strategic replacement schedule to prevent mass upgrades in the future
- The continuation of Optimus Risk Services for the Collective Bargaining Agreement (CBA) mandated Safety Committee
- The continuation of an Information Technology Customer Service Contract. PM Computing's contract expires in 2023
- Employee Program investment of \$5000, includes Wellness events, Birthday and Anniversary celebrations, employee summer picnic, holiday festivities, etc.
- Addition of \$50,000 for contingencies approved by the Town Manager and reported to Town Council on a quarterly basis

General Government 401 Town Administration	Actual 2020	Actual 2021	Actual 2022	Amended Budget 2023	Projected Actual 2023	Proposed Budget 2024	Budget \$ Increase/ (Decrease)	Budget % Increase/ (Decrease)
Personal Services (100)	357,926	312,885	295,033	337,650	330,951	365,735	28,085	8.3%
Supplies (200)	53,952	16,486	16,770	39,400	12,420	40,770	1,370	3.5%
Other Services and Charges (300-400)	98,194	96,097	92,680	249,090	198,900	190,400	(58,690)	-23.6%
Contributions, Grants and Subsidies (500)	2,731	-	-	-	-	-	-	0.0%
<b>Total Town Administration</b>	<b>512,802</b>	<b>425,468</b>	<b>404,483</b>	<b>626,140</b>	<b>542,271</b>	<b>596,905</b>	<b>(29,235)</b>	<b>-4.7%</b>
<b>Personal Services (100)</b>								
110 Salaries and Wages	226,921	207,600	181,504	203,330	197,870	223,900	20,570	10.1%
180 Overtime and Other Compensation	6,896	2,034	2,208	6,930	4,850	10,065	3,135	45.2%
190 Personal Services - Benefits & Other	124,109	103,251	111,321	127,390	128,231	131,770	4,380	3.4%
<b>Total Personal Services (100)</b>	<b>357,926</b>	<b>312,885</b>	<b>295,033</b>	<b>337,650</b>	<b>330,951</b>	<b>365,735</b>	<b>28,085</b>	<b>8.3%</b>
<b>Supplies (200)</b>								
210 Office Supplies	2,778	3,557	1,422	3,950	2,950	4,110	160	4.1%
230 Fuel	313	121	-	250	250	260	10	4.0%
240 Other Operating Supplies	-	163	-	-	-	-	-	0.0%
260 Small Tools and Minor Equipment	-	-	7,521	3,000	9,220	3,120	120	4.0%
260.2 Computers, Hardware, Software	50,861	12,645	7,827	32,200	-	33,280	1,080	3.4%
<b>Total Supplies (200)</b>	<b>53,952</b>	<b>16,486</b>	<b>16,770</b>	<b>39,400</b>	<b>12,420</b>	<b>40,770</b>	<b>1,370</b>	<b>3.5%</b>
<b>Other Services and Charges (300-400)</b>								
310 Professional Services	51,583	57,806	23,265	112,700	63,450	54,950	(57,750)	-51.2%
320 Communication Costs	606	602	577	1,940	1,000	1,000	(940)	-48.5%
340 Advertising, Printing & Binding	876	442	776	2,000	2,000	2,000	-	0.0%
370 Repairs and Maintenance Services	117	117	117	200	200	200	-	0.0%
420 Dues, Subscriptions and Memberships	19,992	13,501	19,939	25,750	25,750	25,750	-	0.0%
450 Contracted IT Services	19,441	19,735	40,345	48,000	48,000	48,000	-	0.0%
460 Meetings, Conferences & Continuing Education	5,579	3,894	7,661	8,500	8,500	8,500	-	0.0%
490 Other Expenses	-	-	-	50,000	50,000	50,000	-	0.0%
<b>Total Other Services and Charges (300-400)</b>	<b>98,194</b>	<b>96,097</b>	<b>92,680</b>	<b>249,090</b>	<b>198,900</b>	<b>190,400</b>	<b>(58,690)</b>	<b>-23.6%</b>
<b>Contributions, Grants and Subsidies (500)</b>								
530 Rad Funds	2,731	-	-	-	-	-	-	0.0%
<b>Total Contributions, Grants and Subsidies (500)</b>	<b>2,731</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL TOWN ADMINISTRATION</b>	<b>512,802</b>	<b>425,468</b>	<b>404,483</b>	<b>626,140</b>	<b>542,271</b>	<b>596,905</b>	<b>(29,235)</b>	<b>-4.7%</b>

**GENERAL GOVERNMENT**  
**402 FINANCIAL ADMINISTRATION**

The Finance Department is responsible for oversight and daily operation of the fiscal operations of the Town. These functions include general ledger accounting, accounts payable, accounts receivable, investments, personnel administration, and payroll. Operating and capital budget development and purchasing oversight also fall within the operations of the department. In addition, the department prepares the annual Financial Report in conjunction with the independent auditor. Under the current organizational structure, the Assistant Town Manager serves as the Finance Director with support from the staff listed below.

Staff positions within the Financial Administration office are listed below.

- Assistant Town Manager/ Finance Director
- Human Resources Administrator (reduced to part-time in 2024)
- Budget and Accounting Officer
- Finance Assistant

**402 Financial Administration**

- Includes multiple professional services fees including the annual independent audit contract, ICMA retirement plan fees, Actuarial Fees, Insurance Bonds, payroll and compensation services (added in 2024) and other financial safeguards.
- The Town plans to contract with a third party to assist in the processing of the Town payroll, quarterly reporting, and annual compensation statements in 2024.

General Government 402 Financial Administration	Actual 2020	Actual 2021	Actual 2022	Amended Budget 2023	Projected Actual 2023	Proposed Budget 2024	Budget \$ Increase/ (Decrease)	Budget % Increase/ (Decrease)
Personal Services (100)	217,469	297,655	320,200	355,525	275,995	290,285	(65,240)	-18.4%
Supplies (200)	2,720	6,212	2,485	4,500	4,500	4,500	-	0.0%
Other Services and Charges (300-400)	294,385	253,543	55,864	96,130	81,450	93,760	(2,370)	-2.5%
Capital Purchases (700)	-	-	-	73,500	5,000	12,000	(61,500)	-83.7%
<b>Total Financial Administration</b>	<b>514,574</b>	<b>557,410</b>	<b>378,549</b>	<b>529,655</b>	<b>366,945</b>	<b>400,545</b>	<b>(129,110)</b>	<b>-24.4%</b>
<b>Personal Services (100)</b>								
110 Salaries and Wages	166,059	232,466	260,080	247,250	223,530	229,000	(18,250)	-7.4%
180 Overtime and Other Compensation	3,144	2,135	3,318	9,736	8,280	9,480	(256)	-2.6%
190 Personal Services - Benefits & Other	48,266	63,054	56,802	98,539	44,185	51,805	(46,734)	-47.4%
<b>Total Personal Services (100)</b>	<b>217,469</b>	<b>297,655</b>	<b>320,200</b>	<b>355,525</b>	<b>275,995</b>	<b>290,285</b>	<b>(65,240)</b>	<b>-18.4%</b>
<b>Supplies (200)</b>								
210 Office Supplies	2,420	4,120	2,099	4,500	4,500	4,500	-	0.0%
240 Other Operating Supplies	-	1,092	-	-	-	-	-	0.0%
260.2 Computers, Hardware, Software	300	1,000	386	-	-	-	-	0.0%
<b>Total Supplies (200)</b>	<b>2,720</b>	<b>6,212</b>	<b>2,485</b>	<b>4,500</b>	<b>4,500</b>	<b>4,500</b>	<b>-</b>	<b>0.0%</b>
<b>Other Services and Charges (300-400)</b>								
310 Professional Services	51,570	47,599	25,847	62,430	56,750	58,460	(3,970)	-6.4%
320 Communication Costs	867	1,073	1,046	1,350	1,350	1,350	-	0.0%
340 Advertising, Printing & Binding	497	732	482	500	500	500	-	0.0%
350 Insurance & Bonding	233,365	194,436	14,105	15,000	15,000	16,000	1,000	6.7%
370 Repairs and Maintenance Services	7,223	7,223	8,500	500	9,000	500	500	5.9%
390 Bank Services, Charges & Fees	-	359	3,153	2,500	1,500	1,500	(1,000)	-40.0%
420 Dues, Subscriptions and Memberships	225	450	150	750	750	850	100	13.3%
450 Contracted IT Services	525	1,162	2,025	1,000	1,000	1,500	500	50.0%
460 Meetings, Conferences & Continuing Education	114	509	1,834	4,100	4,100	4,600	500	12.2%
<b>Total Other Services and Charges (300-400)</b>	<b>294,385</b>	<b>253,543</b>	<b>55,864</b>	<b>96,130</b>	<b>81,450</b>	<b>93,760</b>	<b>(2,370)</b>	<b>-2.5%</b>
<b>Capital Purchases (700)</b>								
740 Capital Purchases	-	-	-	73,500	5,000	12,000	(61,500)	-83.7%
<b>Total Capital Purchases (700)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>73,500</b>	<b>5,000</b>	<b>12,000</b>	<b>(61,500)</b>	<b>-83.7%</b>
<b>TOTAL FINANCIAL ADMINISTRATION</b>	<b>514,574</b>	<b>557,410</b>	<b>378,549</b>	<b>529,655</b>	<b>366,945</b>	<b>400,545</b>	<b>(129,110)</b>	<b>-24.4%</b>

## GENERAL GOVERNMENT

### 403 TAX COLLECTION

The Town collects current real estate tax for the Town and the North Allegheny School District as well as Per Capita Tax on behalf of the School District. North Allegheny reimburses the Town for half of current collection costs, with the reimbursement recorded as revenue. The Tax office staff works year-round updating records due to changes in ownership and billing addresses, assessed value, applicable exemptions, delinquencies, refunds and blotter and invoice preparation.

During 2021, the Town engaged Maiello, Brungo and Maiello (MBM) to collect Real Estate delinquent taxes as MBM was already doing for the School District. This has had a positive impact in overall delinquent tax collections.

The Tax Office is also responsible for Business Privilege Tax Collection and issuing business licenses to businesses in the Town. This work includes sending out annual tax returns for completion in February through May of each year, updating records and collection of delinquent accounts.

Current staff includes:

- Tax Administrator
- PT Tax Assistant (increased to Full-time in later part of 2024)
- 40% of the Town's Receptionist

### **403 Tax Administration (RET, PCT, BPT)**

- Includes costs of generating RET and BPT annual billings and returns
- Includes collections commissions paid to Keystone for collection of EIT and LST and Commissions paid to Allegheny County for collection of RTT
- Includes bonding costs for Tax Collector
- Annual Software Agreements for RET and BPT software plus customer service costs
- Includes the conversion of the BPT software program to the existing RET software platform and additional costs to create interfaces to the accounting software. The existing BPT software is expected to sunset in the coming years and this creates efficiencies of operating within one software package for the Tax department

General Government 403 Tax Collection	Actual 2020	Actual 2021	Actual 2022	Amended Budget 2023	Projected Actual 2023	Proposed Budget 2024	Budget \$ Increase/ (Decrease)	Budget % Increase/ (Decrease)
Personal Services (100)	143,385	151,774	158,790	164,650	156,700	192,125	27,475	16.7%
Supplies (200)	13,043	8,110	9,952	23,860	24,385	24,940	1,080	4.5%
Other Services and Charges (300-400)	156,103	144,705	174,084	174,750	158,363	178,110	3,360	1.9%
Capital Purchases (700)	-	-	-	48,000	8,000	13,000	(35,000)	-72.9%
<b>Total Tax Collection</b>	<b>312,532</b>	<b>304,589</b>	<b>342,826</b>	<b>411,260</b>	<b>347,448</b>	<b>408,175</b>	<b>(3,085)</b>	<b>-0.8%</b>
<b>Personal Services (100)</b>								
110 Salaries and Wages	105,485	113,833	119,918	122,465	116,690	136,900	14,435	11.8%
180 Overtime and Other Compensation	668	695	710	940	740	1,260	320	34.0%
190 Personal Services - Benefits & Other	37,232	37,246	38,162	41,245	39,270	53,965	12,720	30.8%
<b>Total Personal Services (100)</b>	<b>143,385</b>	<b>151,774</b>	<b>158,790</b>	<b>164,650</b>	<b>156,700</b>	<b>192,125</b>	<b>27,475</b>	<b>16.7%</b>
<b>Supplies (200)</b>								
210 Office Supplies	10,557	6,098	6,802	20,980	21,505	21,515	535	2.5%
240 Other Operating Supplies	2,486	1,861	2,820	2,880	2,880	3,425	545	18.9%
260.2 Computers, Hardware, Software	-	151	328	-	-	-	-	0.0%
<b>Total Supplies (200)</b>	<b>13,043</b>	<b>8,110</b>	<b>9,952</b>	<b>23,860</b>	<b>24,385</b>	<b>24,940</b>	<b>1,080</b>	<b>4.5%</b>
<b>Other Services and Charges (300-400)</b>								
310 Professional Services	128,990	119,111	146,492	138,900	125,138	137,110	(1,790)	-1.3%
340 Advertising, Printing & Binding	-	268	39	500	500	500	-	0.0%
350 Insurance & Bonding	16,145	15,627	16,145	16,500	16,145	16,500	-	0.0%
370 Repairs and Maintenance Services	10,354	8,349	8,153	10,800	11,000	17,050	6,250	57.9%
380 Rentals	89	-	-	150	150	-	(150)	-100.0%
410 Judgements & Damages	-	-	-	750	-	750	-	0.0%
420 Dues, Subscriptions and Memberships	500	50	130	700	80	200	(500)	-71.4%
450 Contracted IT Services	-	1,250	1,340	3,500	3,500	3,500	-	0.0%
460 Meetings, Conferences & Continuing Education	25	50	1,785	2,950	1,850	2,500	(450)	-15.3%
<b>Total Other Services and Charges (300-400)</b>	<b>156,103</b>	<b>144,705</b>	<b>174,084</b>	<b>174,750</b>	<b>158,363</b>	<b>178,110</b>	<b>3,360</b>	<b>1.9%</b>
<b>Capital Purchases (700)</b>								
740 Capital Purchases	-	-	-	48,000	8,000	13,000	(35,000)	-72.9%
<b>Total Capital Purchases (700)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>48,000</b>	<b>8,000</b>	<b>13,000</b>	<b>(35,000)</b>	<b>-72.9%</b>
<b>TOTAL TAX COLLECTION</b>	<b>312,532</b>	<b>304,589</b>	<b>342,826</b>	<b>411,260</b>	<b>347,448</b>	<b>408,175</b>	<b>(3,085)</b>	<b>-0.8%</b>

## GENERAL GOVERNMENT

### 406 CITIZEN INFORMATION

This program area reflects the Town's effort to provide information to the community and engage the residents. To accomplish this, the Public Information Officer (PIO) uses the newly renovated Town website ([www.townofmccandless.org](http://www.townofmccandless.org)), Facebook, Instagram, LinkedIn, the Town Crier, McMail, the Town Calendar, and the North Allegheny School District's Educational/Governmental (EG) channel broadcasts via cable television.

Information is provided on upcoming meetings, events, and other activities. The PIO also works with all departments to disseminate information to the public on Town operations and issues that may impact their day-to-day activities or in the event of an emergency. Staff also provides support for public engagement at events noted under Program 457 (Civic Events) or through separate smaller scale events such as coffees or listening sessions.

The administration of the Town's responses to requests that are received in accordance with Pennsylvania's Right-to-Know Act fall under this budgetary program. The Public Information Officer works with Department Heads and the Town Attorney's office to ensure that all requests are processed in a timely manner and in accordance with the Act.

Staffing for Citizen Information includes:

- Public Information Officer

### **406 Citizen Information**

- Includes costs of generating and posting the Town Crier, Calendars, Trash/Recycling Handbook, Website, E-Newsletter, PEG-TV, etc.
- Includes continued updates to the Town's information portals and software costs.
- Includes attorney's fees for Right to Know requests

<b>Public Safety and Information</b> <b>406 Citizen Information</b>	<b>Actual</b> <b>2020</b>	<b>Actual</b> <b>2021</b>	<b>Actual</b> <b>2022</b>	<b>Amended</b> <b>Budget</b> <b>2023</b>	<b>Projected</b> <b>Actual</b> <b>2023</b>	<b>Proposed</b> <b>Budget</b> <b>2024</b>	<b>Budget \$</b> <b>Increase/</b> <b>(Decrease)</b>	<b>Budget %</b> <b>Increase/</b> <b>(Decrease)</b>
Personal Services (100)	71,746	83,872	84,931	87,330	86,110	91,325	3,995	4.6%
Supplies (200)	5,681	5,081	22,196	27,100	27,100	23,250	(3,850)	-14.2%
Other Services and Charges (300-400)	26,516	42,571	51,574	46,350	34,620	49,350	3,000	6.5%
<b>Total Citizen Information</b>	<b>103,943</b>	<b>131,524</b>	<b>158,702</b>	<b>160,780</b>	<b>147,830</b>	<b>163,925</b>	<b>3,145</b>	<b>2.0%</b>
<b>Personal Services (100)</b>								
110    Salaries and Wages	39,718	49,299	52,083	52,500	52,960	54,080	1,580	3.0%
180    Overtime and Other Compensation	481	494	506	525	520	540	15	2.9%
190    Personal Services - Benefits & Other	31,547	34,079	32,342	34,305	32,630	36,705	2,400	7.0%
<b>Total Personal Services (100)</b>	<b>71,746</b>	<b>83,872</b>	<b>84,931</b>	<b>87,330</b>	<b>86,110</b>	<b>91,325</b>	<b>3,995</b>	<b>4.6%</b>
<b>Supplies (200)</b>								
210    Office Supplies	5,681	5,081	6,810	12,100	12,100	13,250	1,150	9.5%
240    Other Operating Supplies	-	-	1,118	-	-	-	-	0.0%
260.2    Computers, Hardware, Software	-	-	14,268	15,000	15,000	10,000	(5,000)	-33.3%
<b>Total Supplies (200)</b>	<b>5,681</b>	<b>5,081</b>	<b>22,196</b>	<b>27,100</b>	<b>27,100</b>	<b>23,250</b>	<b>(3,850)</b>	<b>-14.2%</b>
<b>Other Services and Charges (300-400)</b>								
310    Professional Services	10,148	8,241	18,147	12,500	5,770	12,875	375	3.0%
340    Advertising, Printing & Binding	10,809	16,005	14,665	18,350	18,350	20,975	2,625	14.3%
420    Dues, Subscriptions and Memberships	-	13,000	13,338	500	500	500	-	0.0%
450    Contracted IT Services	5,459	5,325	5,424	12,500	7,500	12,500	-	0.0%
460    Meetings, Conferences & Continuing Education	100	-	-	2,500	2,500	2,500	-	0.0%
<b>Total Other Services and Charges (300-400)</b>	<b>26,516</b>	<b>42,571</b>	<b>51,574</b>	<b>46,350</b>	<b>34,620</b>	<b>49,350</b>	<b>3,000</b>	<b>6.5%</b>
<b>TOTAL CITIZEN INFORMATION</b>	<b>103,943</b>	<b>131,524</b>	<b>158,702</b>	<b>160,780</b>	<b>147,830</b>	<b>163,925</b>	<b>3,145</b>	<b>2.0%</b>

## GENERAL GOVERNMENT

### 409 BUILDINGS AND PLANT

The Buildings and Plant program outlines the expenditures anticipated for maintenance and operation of the Town's buildings and grounds. These include the Town Hall (Administration and Police), the Public Works building and the salt dome adjacent to the Public Works garage. Minor improvements within the Town Hall Campus are also included in this program. For 2024, costs for services that span multiple departments continue to be included within this program. Some of these costs include Information Technology services and property, liability and automobile insurances.

The development and maintenance of recreation facilities on Town property are presented separately under Program 454. Work is accomplished by a combination of DPW staff and outside contractors depending upon the nature of the work to be performed.

#### **409 Building and Grounds**

- Personnel Labor included in 430
- Includes Cleaning Services for all Town Buildings
- General Engineering Costs for Town Inquires
- Town-wide Insurance costs for Property and Liability, etc.
- Increased costs of General Electricity and Natural Gas based on anticipated fees
- Includes equipment rental for storms and unexpected events
- Includes Managed Security Services for Town IT function
- Includes Hardware Investment for aging servers or expanded storage

General Government 409 Buildings and Plant	Actual 2020	Actual 2021	Actual 2022	Amended Budget 2023	Projected Actual 2023	Proposed Budget 2024	Budget \$ Increase/ (Decrease)	Budget % Increase/ (Decrease)
Personal Services (100)	35,871	33,058	-	-	-	-	-	0.0%
Supplies (200)	31,662	24,923	15,648	57,075	46,825	49,100	(7,975)	-14.0%
Other Services and Charges (300-400)	210,557	263,223	517,551	581,785	448,930	588,060	6,275	1.1%
Capital Purchases (700)	-	-	4,376	10,000	-	10,000	-	0.0%
<b>Total Buildings and Plant</b>	<b>278,090</b>	<b>321,203</b>	<b>537,575</b>	<b>648,860</b>	<b>495,755</b>	<b>647,160</b>	<b>(1,700)</b>	<b>-0.3%</b>
<b>Personal Services (100)</b>								
110 Salaries and Wages	31,732	29,400	-	-	-	-	-	0.0%
190 Personal Services - Benefits & Other	4,139	3,658	-	-	-	-	-	0.0%
<b>Total Personal Services (100)</b>	<b>35,871</b>	<b>33,058</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Supplies (200)</b>								
210 Office Supplies	4,199	3,808	6,201	5,775	5,775	6,000	225	3.9%
220 Operating Supplies	3,203	3,218	4,617	29,600	23,650	24,100	(5,500)	-18.6%
230 Fuel	1,395	1,795	1,836	18,000	15,300	16,500	(1,500)	-8.3%
240 Other Operating Supplies	22,865	9,541	207	-	-	-	-	0.0%
250 Repairs and Maintenance Supplies	-	395	469	2,500	2,100	2,500	-	0.0%
260 Small Tools and Minor Equipment	-	27	96	1,200	-	-	(1,200)	-100.0%
260.2 Computers, Hardware, Software	-	6,139	2,222	-	-	-	-	0.0%
<b>Total Supplies (200)</b>	<b>31,662</b>	<b>24,923</b>	<b>15,648</b>	<b>57,075</b>	<b>46,825</b>	<b>49,100</b>	<b>(7,975)</b>	<b>-14.0%</b>
<b>Other Services and Charges (300-400)</b>								
310 Professional Services	57,129	78,516	65,339	77,735	59,625	93,150	15,415	19.8%
320 Communication Costs	14,038	15,447	21,067	-	-	-	-	0.0%
350 Insurance & Bonding	-	-	233,857	271,200	205,365	265,400	(5,800)	-2.1%
360 Utility Services	40,049	49,870	68,519	69,200	54,290	70,260	1,060	1.5%
370 Repairs and Maintenance Services	31,251	38,621	68,724	95,700	66,490	86,000	(9,700)	-10.1%
380 Rentals	10,239	10,646	10,890	15,000	15,160	15,300	300	2.0%
390 Bank Services, Charges & Fees	1,190	595	595	2,500	600	1,500	(1,000)	-40.0%
420 Dues, Subscriptions and Memberships	-	1,440	1,620	2,000	2,000	2,000	-	0.0%
430 Real Estate Taxes	313	308	315	450	310	450	-	0.0%
450 Contracted IT Services	56,348	67,781	46,600	48,000	45,090	54,000	6,000	12.5%
460 Meetings, Conferences & Continuing Education	-	-	26	-	-	-	-	0.0%
<b>Total Other Services and Charges (300-400)</b>	<b>210,557</b>	<b>263,223</b>	<b>517,551</b>	<b>581,785</b>	<b>448,930</b>	<b>588,060</b>	<b>6,275</b>	<b>1.1%</b>
<b>Capital Purchases (700)</b>								
740 Capital Purchases	-	-	4,376	10,000	-	10,000	-	0.0%
<b>Total Capital Purchases (700)</b>	<b>-</b>	<b>-</b>	<b>4,376</b>	<b>10,000</b>	<b>-</b>	<b>10,000</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL BUILDING AND PLANT</b>	<b>278,090</b>	<b>321,203</b>	<b>537,575</b>	<b>648,860</b>	<b>495,755</b>	<b>647,160</b>	<b>(1,700)</b>	<b>-0.3%</b>

## PUBLIC SAFETY

### 410 POLICE PROTECTION

The Town of McCandless Police Department provides 24-hour protection of the residents and business of the Town. The most visible aspect of their work is the routine patrol of the Town. The department conducts investigation of reported crimes and incidents, provides ongoing traffic law enforcement, juvenile services, and drug abuse law enforcement. When necessary, the work includes criminal apprehension. In addition, officers and staff have general daily interaction with residents, maintain records and coordinate animal control services. The department responds to approximately 1200 calls for service each month.

The Department works with the School District to provide school resource officers in the Intermediate High School and Senior High School as well as protection details and traffic control at larger scale school events. This work is reimbursed by the School District. The Department issues transient vendor permits and ensures compliance with those regulations. Residents can drop off expired medications at a drop off located in the Department. Officers can also accommodate requests for fingerprinting for residents.

Current staffing includes:

- Chief of Police,
- (1) Lieutenant,
- (4) patrol sergeants,
- (1) detective sergeant
- (1) detective
- (2) School Resource officer
- (21) patrol officers, including K-9
- (2) full-time administrative assistants

#### **410 Police**

- IT Costs for replacement of Hardware, vehicle printers, etc. per the IT strategic plan
- Software maintenance and upgrades, including costs associated with new traffic cameras installed in 2023.
- Preliminary wage and benefit estimates related to the CBA negotiation
- Costs related to patrol officer new recruits; physicals, new uniforms, etc.
- Council of Governments SRT Team fees
- Officer Training and Seminar Costs including CPR and First Aid
- Three replacement vehicles for high millage vehicles (greater than 75,000 miles) plus changeover fees, and accessories
- Rifle replacements, vehicle Toughbook's, and submunitions training equipment are included within the 2024 budget request.

<b>Public Safety 410 Police Protection</b>	<b>Actual 2020</b>	<b>Actual 2021</b>	<b>Actual 2022</b>	<b>Amended Budget 2023</b>	<b>Projected Actual 2023</b>	<b>Proposed Budget 2024</b>	<b>Budget \$ Increase/ (Decrease)</b>	<b>Budget % Increase/ (Decrease)</b>
Personal Services (100)	4,816,160	5,218,332	5,315,381	5,761,420	4,949,615	5,874,914	113,494	2.0%
Supplies (200)	128,054	145,709	183,082	209,175	195,175	226,150	16,975	8.1%
Other Services and Charges (300-400)	127,948	176,646	188,676	221,470	233,893	253,520	32,050	14.5%
Capital Purchases (700)	242,428	-	124,753	190,035	199,233	209,461	19,426	10.2%
<b>Total Police Protection</b>	<b>5,314,590</b>	<b>5,540,686</b>	<b>5,811,892</b>	<b>6,382,100</b>	<b>5,577,916</b>	<b>6,564,045</b>	<b>181,945</b>	<b>2.9%</b>
<b>Personal Services (100)</b>								
110 Salaries and Wages	2,946,305	3,066,748	3,054,842	3,307,160	2,785,790	3,304,895	(2,265)	-0.1%
170 Salaries and Wages for Paid Leave	85,191	81,394	71,525	87,050	78,440	88,250	1,200	1.4%
180 Overtime and Other Compensation	224,222	264,698	321,507	299,740	330,680	314,800	15,060	5.0%
190 Personal Services - Benefits & Other	1,560,443	1,805,492	1,867,506	2,067,470	1,754,705	2,166,969	99,499	4.8%
<b>Total Personal Services (100)</b>	<b>4,816,160</b>	<b>5,218,332</b>	<b>5,315,381</b>	<b>5,761,420</b>	<b>4,949,615</b>	<b>5,874,914</b>	<b>113,494</b>	<b>2.0%</b>
<b>Supplies (200)</b>								
210 Office Supplies	4,205	3,515	4,549	6,250	6,250	7,000	750	12.0%
230 Fuel	32,448	49,090	66,003	65,575	51,575	65,650	75	0.1%
238 Uniform Allowance	39,487	37,206	41,502	32,250	32,250	44,000	11,750	36.4%
240 Other Operating Supplies	16,433	17,942	13,514	25,000	25,000	25,000	-	0.0%
250 Repairs and Maintenance Supplies	-	562	-	-	-	-	-	0.0%
260 Small Tools and Minor Equipment	30,562	24,282	36,531	50,500	50,500	50,500	-	0.0%
260.2 Computers, Hardware, Software	4,918	13,112	20,983	29,600	29,600	34,000	4,400	14.9%
<b>Total Supplies (200)</b>	<b>128,054</b>	<b>145,709</b>	<b>183,082</b>	<b>209,175</b>	<b>195,175</b>	<b>226,150</b>	<b>16,975</b>	<b>8.1%</b>
<b>Other Services and Charges (300-400)</b>								
310 Professional Services	45,446	84,772	87,991	89,000	102,608	104,750	15,750	17.7%
320 Communication Costs	11,966	10,778	11,733	16,400	16,400	20,000	3,600	22.0%
330 Parking Reimbursements	547	296	1,065	1,500	1,500	1,500	-	0.0%
340 Advertising, Printing & Binding	70	1,006	1,088	2,250	1,065	2,700	450	20.0%
350 Insurance & Bonding	34,146	23,186	37,309	39,870	39,870	41,970	2,100	5.3%
370 Repairs and Maintenance Services	21,836	31,469	26,221	38,000	38,000	48,500	10,500	27.6%
380 Rentals	2,875	2,654	2,632	3,250	3,250	3,250	-	0.0%
420 Dues, Subscriptions and Memberships	4,205	2,637	3,134	4,700	4,700	4,350	(350)	-7.4%
450 Contracted IT Services	1,485	3,000	-	-	-	-	-	0.0%
460 Meetings, Conferences & Continuing Education	5,372	16,849	17,503	26,500	26,500	26,500	-	0.0%
<b>Total Other Services and Charges (300-400)</b>	<b>127,948</b>	<b>176,646</b>	<b>188,676</b>	<b>221,470</b>	<b>233,893</b>	<b>253,520</b>	<b>32,050</b>	<b>14.5%</b>
<b>Capital Purchases (700)</b>								
740 Capital Purchases	242,428	-	124,753	190,035	199,233	209,461	19,426	10.2%
<b>Total Capital Purchases (700)</b>	<b>242,428</b>	<b>-</b>	<b>124,753</b>	<b>190,035</b>	<b>199,233</b>	<b>209,461</b>	<b>19,426</b>	<b>10.2%</b>
<b>TOTAL POLICE PROTECTION</b>	<b>5,314,590</b>	<b>5,540,686</b>	<b>5,811,892</b>	<b>6,382,100</b>	<b>5,577,916</b>	<b>6,564,045</b>	<b>181,945</b>	<b>2.9%</b>

## PUBLIC SAFETY

### 411 FIRE PREVENTION AND PROTECTION

The Bureau of Fire Prevention and Protection is responsible for fire inspections, support of the Volunteer Fire Departments and fire prevention efforts. The Fire Marshal, who heads up the Bureau performs annual Fire Inspections of all buildings except single family residential, for compliance with existing fire code standards.

The Fire Marshal also conducts fire prevention programs in a variety of venues: schools, apartments/condominiums, department stores, institutions, and neighborhood civic groups. The Town's three volunteer fire companies assist in these presentations. The Fire Marshal will assist proprietors and/or persons in charge of buildings to prepare and review a fire safety plan and evacuation procedures so spontaneous actions taken in emergency situations are correct. The responsibility for the layout and placement of fire hydrants and address numbers in new developments also rests here.

When fires do occur in the Town, the Fire Marshal may also assist in the investigation of structural fires when the cause of a fire or explosion is deemed to be of a suspicious nature or results in loss of life, serious bodily injury, destruction or change to property.

The Fire Marshal also coordinates the Town's Volunteer Firefighter Recruitment, Retention and Recognition "Step Up" Program and develops training opportunities for the volunteer fire service. This budget also includes annual financial contributions to the Town's volunteer fire departments.

Staffing Includes:

- FT Fire Marshal (also serves as the Emergency Management Coordinator)
- ½ Permit Coordinator

#### **411 Fire**

- Includes the VFC Worker's Compensation and Property & Liability Insurance Policies.
- Includes Water Utility Bills for Public Hydrant Services
- Includes the annual Volunteer Appreciation Banquet
- Includes increased Annual Assessments to each of the 3 Volunteer Fire Companies of 5%
- Includes Ongoing Annual Physicals for VFCs
- Includes Transfer of State Aid to Volunteer Fire Relief Association (Corresponding Revenue item)
- Includes the ongoing maintenance costs of the preplanning software (FirstDue)
- Software maintenance costs for TRAISR
- Includes Emergency Operations Center equipment and training costs in 2024

<b>Public Safety</b> <b>411 Fire Protection and Prevention</b>	<b>Actual</b> <b>2020</b>	<b>Actual</b> <b>2021</b>	<b>Actual</b> <b>2022</b>	<b>Amended</b> <b>Budget</b> <b>2023</b>	<b>Projected</b> <b>Actual</b> <b>2023</b>	<b>Proposed</b> <b>Budget</b> <b>2024</b>	<b>Budget \$</b> <b>Increase/</b> <b>(Decrease)</b>	<b>Budget %</b> <b>Increase/</b> <b>(Decrease)</b>
Personal Services (100)	114,945	93,150	125,866	135,855	141,317	144,594	8,739	6.4%
Supplies (200)	13,424	22,477	31,669	32,575	34,989	40,820	8,245	25.3%
Other Services and Charges (300-400)	266,151	299,671	206,812	292,460	280,935	302,526	10,066	3.4%
Contributions, Grants and Subsidies (500)	679,468	704,228	737,368	754,525	775,439	788,865	34,340	4.6%
Capital Purchases (700)	-	-	-	11,000	11,000	27,500	16,500	150.0%
<b>Total Fire Protection and Prevention</b>	<b>1,073,988</b>	<b>1,119,526</b>	<b>1,101,716</b>	<b>1,226,415</b>	<b>1,243,680</b>	<b>1,304,305</b>	<b>77,890</b>	<b>6.4%</b>
<b>Personal Services (100)</b>								
110 Salaries and Wages	78,359	70,147	90,480	93,655	96,455	99,350	5,695	6.1%
180 Overtime and Other Compensation	1,196	620	625	2,460	2,355	2,384	(76)	-3.1%
190 Personal Services - Benefits & Other	35,392	22,383	34,761	39,740	42,507	42,860	3,120	7.9%
<b>Total Personal Services (100)</b>	<b>114,945</b>	<b>93,150</b>	<b>125,866</b>	<b>135,855</b>	<b>141,317</b>	<b>144,594</b>	<b>8,739</b>	<b>6.4%</b>
<b>Supplies (200)</b>								
210 Office Supplies	71	733	504	900	900	900	-	0.0%
230 Fuel	8,817	14,675	26,850	20,875	23,289	24,720	3,845	18.4%
238 Uniform Allowance	1,026	3,018	960	1,100	1,100	1,500	400	0.0%
240 Other Operating Supplies	1,905	1,056	2,185	6,200	6,200	11,200	5,000	80.6%
260 Small Tools and Minor Equipment	383	1,575	1,171	3,500	3,500	2,500	(1,000)	-28.6%
260.2 Computers, Hardware, Software	1,221	1,419	-	-	-	-	-	0.0%
<b>Total Supplies (200)</b>	<b>13,424</b>	<b>22,477</b>	<b>31,669</b>	<b>32,575</b>	<b>34,989</b>	<b>40,820</b>	<b>8,245</b>	<b>25.3%</b>
<b>Other Services and Charges (300-400)</b>								
310 Professional Services	1,488	6,267	3,077	10,950	6,850	6,100	(4,850)	-44.3%
320 Communication Costs	1,092	776	1,115	1,150	1,200	1,150	-	0.0%
340 Advertising, Printing & Binding	397	-	-	-	500	-	-	0.0%
350 Insurance & Bonding	82,682	111,266	21,180	90,510	88,785	98,776	8,266	9.1%
360 Utility Services	176,682	177,753	178,395	180,000	180,000	185,400	5,400	3.0%
370 Repairs and Maintenance Services	2,758	2,317	2,317	7,600	3,100	8,900	1,300	17.1%
420 Dues, Subscriptions and Memberships	769	190	304	900	500	700	(200)	-22.2%
460 Meetings, Conferences & Continuing Education	285	1,103	424	1,350	-	1,500	150	11.1%
<b>Total Other Services and Charges (300-400)</b>	<b>266,151</b>	<b>299,671</b>	<b>206,812</b>	<b>292,460</b>	<b>280,935</b>	<b>302,526</b>	<b>10,066</b>	<b>3.4%</b>
<b>Contributions, Grants and Subsidies (500)</b>								
530 VFC Programs	679,468	704,228	737,368	754,525	775,439	788,865	34,340	4.6%
<b>Total Contributions, Grants and Subsidies (500)</b>	<b>679,468</b>	<b>704,228</b>	<b>737,368</b>	<b>754,525</b>	<b>775,439</b>	<b>788,865</b>	<b>34,340</b>	<b>4.6%</b>
<b>Capital Purchases (700)</b>								
740 Capital Purchases	-	-	-	11,000	11,000	27,500	16,500	150.0%
<b>Total Capital Purchases (700)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>11,000</b>	<b>11,000</b>	<b>27,500</b>	<b>16,500</b>	<b>150.0%</b>
<b>TOTAL FIRE PROTECTION AND PREVENTION</b>	<b>1,073,988</b>	<b>1,119,526</b>	<b>1,101,716</b>	<b>1,226,415</b>	<b>1,243,680</b>	<b>1,304,305</b>	<b>77,890</b>	<b>6.4%</b>

PUBLIC SAFETY

412 AMBULANCE

This budget reflects support services provided to the McCandless/Franklin Park Ambulance Authority. The Town provides vehicle fuel and performs maintenance on ambulance vehicles owned by the McCandless-Franklin Park Ambulance Authority. The Town also provides landscape maintenance for the Ambulance Authority, and Workers Compensation Insurance for volunteer clerical support. Included in the 2024 budget is the Town's One Hundred Thousand dollar (\$100,000) Capital Contribution to the Authority for the purchase of capital improvements or scheduled vehicle or apparatus replacements.

**412 Ambulance Authority**

- Keeps reimbursable agreement the same in 2024 for fuel, vehicle parts and repair services (income included in revenue budget)
- Capital Contribution of \$100,000

<b>Public Safety 412      Ambulance</b>	<b>Actual 2020</b>	<b>Actual 2021</b>	<b>Actual 2022</b>	<b>Amended Budget 2023</b>	<b>Projected Actual 2023</b>	<b>Proposed Budget 2024</b>	<b>Budget \$ Increase/ (Decrease)</b>	<b>Budget % Increase/ (Decrease)</b>
Personal Services (100)	3,175	2,481	2,712	3,300	2,295	2,000	(1,300)	-39%
Supplies (200)	32,991	46,383	77,546	79,850	67,730	80,000	150	0%
Other Services and Charges (300-400)	-	-	12,883	15,000	4,000	-	(15,000)	-100%
Contributions, Grants and Subsidies (500)	-	-	-	-	-	110,000	110,000	100%
<b>Total Ambulance</b>	<b>36,166</b>	<b>48,864</b>	<b>93,141</b>	<b>98,150</b>	<b>74,025</b>	<b>192,000</b>	<b>93,850</b>	<b>96%</b>
<b>Personal Services (100)</b>								
190      Personal Services - Benefits & Other	3,175	2,481	2,712	3,300	2,295	2,000	(1,300)	-39%
<b>Total Personal Services (100)</b>	<b>3,175</b>	<b>2,481</b>	<b>2,712</b>	<b>3,300</b>	<b>2,295</b>	<b>2,000</b>	<b>(1,300)</b>	<b>-39%</b>
<b>Supplies (200)</b>								
230      Fuel	25,514	38,450	62,993	61,350	48,730	61,000	(350)	-1%
250      Repairs and Maintenance Supplies	7,477	7,933	14,553	18,500	19,000	19,000	500	3%
<b>Total Supplies (200)</b>	<b>32,991</b>	<b>46,383</b>	<b>77,546</b>	<b>79,850</b>	<b>67,730</b>	<b>80,000</b>	<b>150</b>	<b>0.2%</b>
<b>Other Services and Charges (300-400)</b>								
310      Professional Services	-	-	12,883	15,000	4,000	-	(15,000)	-100%
<b>Total Other Services and Charges (300-400)</b>	<b>-</b>	<b>-</b>	<b>12,883</b>	<b>15,000</b>	<b>4,000</b>	<b>-</b>	<b>(15,000)</b>	<b>-100%</b>
<b>Contributions, Grants and Subsidies (500)</b>								
530      Contribution - MFPA	-	-	-	-	-	110,000	110,000	100%
<b>Total Contributions, Grants and Subsidies (500)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>110,000</b>	<b>110,000</b>	<b>100%</b>
<b>TOTAL AMBULANCE</b>	<b>36,166</b>	<b>48,864</b>	<b>93,141</b>	<b>98,150</b>	<b>74,025</b>	<b>192,000</b>	<b>93,850</b>	<b>96%</b>

## PUBLIC SAFETY

### 413 CODE ENFORCEMENT

This program provides for the administration and enforcement of the building code and property maintenance code, enforcement of health, safety, and sanitation ordinances, including but not limited to garbage, rubbish, or junked vehicle ordinances, and construction plan reviews and inspection.

Staffing includes:

- 1 FT Building Code Official
- 1 FT Code Enforcement Officer
- ½ Permit Coordinator

#### **413 Code Enforcement**

- Third Party Building Inspector services to supplement work requests
- Software maintenance costs for TRAISR

<b>Public Safety 413 Code Enforcement</b>	<b>Actual 2020</b>	<b>Actual 2021</b>	<b>Actual 2022</b>	<b>Amended Budget 2023</b>	<b>Projected Actual 2023</b>	<b>Proposed Budget 2024</b>	<b>Budget \$ Increase/ (Decrease)</b>	<b>Budget % Increase/ (Decrease)</b>
Personal Services (100)	214,511	219,699	210,486	244,960	191,925	248,265	3,305	1.3%
Supplies (200)	5,665	2,672	4,575	5,350	3,880	5,450	100	1.9%
Other Services and Charges (300-400)	5,033	9,659	28,489	21,800	146,375	91,900	70,100	321.6%
Capital Purchases (700)	-	-	6,785	-	-	-	-	0.0%
<b>Total Code Enforcement</b>	<b>225,209</b>	<b>232,030</b>	<b>250,334</b>	<b>272,110</b>	<b>342,180</b>	<b>345,615</b>	<b>73,505</b>	<b>27.0%</b>
<b>Personal Services (100)</b>								
110 Salaries and Wages	129,126	145,434	144,790	158,690	129,070	162,600	3,910	2.5%
180 Overtime and Other Compensation	2,764	1,893	2,220	3,400	1,890	3,050	(350)	-10.3%
190 Personal Services - Benefits & Other	82,621	72,372	63,476	82,870	60,965	82,615	(255)	-0.3%
<b>Total Personal Services (100)</b>	<b>214,511</b>	<b>219,699</b>	<b>210,486</b>	<b>244,960</b>	<b>191,925</b>	<b>248,265</b>	<b>3,305</b>	<b>1.3%</b>
<b>Supplies (200)</b>								
210 Office Supplies	1,215	922	681	1,950	2,180	1,950	-	0.0%
220 Operating Supplies	-	-	-	-	-	-	-	0.0%
230 Fuel	914	1,718	3,105	1,900	1,200	2,000	100	5.3%
238 Uniform Allowance	1,337	-	789	1,500	500	1,500	-	0.0%
240 Other Operating Supplies	234	-	-	-	-	-	-	0.0%
250 Repairs and Maintenance Supplies	-	32	-	-	-	-	-	0.0%
260.2 Computers, Hardware, Software	1,965	-	-	-	-	-	-	0.0%
<b>Total Supplies (200)</b>	<b>5,665</b>	<b>2,672</b>	<b>4,575</b>	<b>5,350</b>	<b>3,880</b>	<b>5,450</b>	<b>100</b>	<b>1.9%</b>
<b>Other Services and Charges (300-400)</b>								
310 Professional Services	405	6,205	4,374	7,000	132,900	74,500	67,500	964.3%
320 Communication Costs	606	602	577	1,600	720	300	(1,300)	-81.3%
340 Advertising, Printing & Binding	-	102	-	500	200	500	-	0.0%
370 Repairs and Maintenance Services	1,409	1,400	1,400	5,450	10,000	10,000	4,550	83.5%
410 Judgements & Damages	-	656	18,464	1,350	300	1,200	(150)	-11.1%
420 Dues, Subscriptions and Memberships	1,104	160	1,665	1,000	355	1,000	-	0.0%
460 Meetings, Conferences & Continuing Education	1,509	534	2,009	4,900	1,900	4,400	(500)	-10.2%
<b>Total Other Services and Charges (300-400)</b>	<b>5,033</b>	<b>9,659</b>	<b>28,489</b>	<b>21,800</b>	<b>146,375</b>	<b>91,900</b>	<b>70,100</b>	<b>321.6%</b>
<b>Capital Purchases (700)</b>								
740 Capital Purchases	-	-	6,785	-	-	-	-	0.0%
<b>Total Capital Purchases (700)</b>	<b>-</b>	<b>-</b>	<b>6,785</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL CODE ENFORCEMENT</b>	<b>225,209</b>	<b>232,030</b>	<b>250,334</b>	<b>272,110</b>	<b>342,180</b>	<b>345,615</b>	<b>73,505</b>	<b>27.0%</b>

**PUBLIC SAFETY**  
**414 PLANNING AND ZONING**

The Planning and Zoning department provides for the administration and enforcement of the Zoning Code, Grading Ordinance, Subdivision and Land Development Ordinances and other related regulations. This is accomplished through a combination of staff reviews and consultant reviews of site plans and land development applications. Site development inspections are accomplished through a combination of staff and consultants. The department also plays an integral role in the oversight of stormwater management ordinance and Federal Emergency Management Agency (FEMA) Flood Plain regulations through coordination of Town engineers with regard to land use and development as well as citizen inquiries and concerns.

The staff works with the Town Manager, Town Council, Planning Commission, Zoning Hearing Board, other agencies, authorities and associations in responding to inquiries and when necessary, drafting and recommending proposed amendments to existing ordinances. The Department will also provide regular reports and make recommendations for capital improvement projects related to transportation, flood control, wetlands, recreation facilities, and other improvements which will benefit the Town.

Staffing Includes:

- 1 FT Planning and Development Administrator
- 1 FT Administrative Assistant

**414 Planning**

- Software maintenance costs and GIS Updates for TRAISR
- Consulting and professional services for continued code updates and plan reviews
- Training and education costs for staff

<b>Public Safety</b> <b>414 Planning and Zoning</b>	<b>Actual</b> <b>2020</b>	<b>Actual</b> <b>2021</b>	<b>Actual</b> <b>2022</b>	<b>Amended</b> <b>Budget</b> <b>2023</b>	<b>Projected</b> <b>Actual</b> <b>2023</b>	<b>Proposed</b> <b>Budget</b> <b>2024</b>	<b>Budget \$</b> <b>Increase/</b> <b>(Decrease)</b>	<b>Budget %</b> <b>Increase/</b> <b>(Decrease)</b>
Personal Services (100)	209,023	170,529	176,160	189,460	180,580	196,215	6,755	3.6%
Supplies (200)	6,122	1,156	638	6,100	1,500	4,100	(2,000)	-32.8%
Other Services and Charges (300-400)	77,822	84,387	107,690	80,660	75,680	84,210	3,550	4.4%
Capital Purchases (700)	-	-	6,785	-	-	-	-	0.0%
<b>Total Planning and Zoning</b>	<b>292,967</b>	<b>256,072</b>	<b>291,273</b>	<b>276,220</b>	<b>257,760</b>	<b>284,525</b>	<b>8,305</b>	<b>3.0%</b>
<b>Personal Services (100)</b>								
110 Salaries and Wages	164,653	130,089	134,206	130,590	132,780	134,950	4,360	3.3%
180 Overtime and Other Compensation	4,570	1,734	1,249	7,930	6,580	7,790	(140)	-1.8%
190 Personal Services - Benefits & Other	39,800	38,706	40,705	50,940	41,220	53,475	2,535	5.0%
<b>Total Personal Services (100)</b>	<b>209,023</b>	<b>170,529</b>	<b>176,160</b>	<b>189,460</b>	<b>180,580</b>	<b>196,215</b>	<b>6,755</b>	<b>3.6%</b>
<b>Supplies (200)</b>								
210 Office Supplies	859	1,156	638	2,500	900	2,100	(400)	-16.0%
230 Fuel	103	-	-	100	-	-	(100)	-100.0%
240 Other Operating Supplies	16	-	-	-	-	-	-	0.0%
260 Small Tools and Minor Equipment	-	-	-	2,000	600	2,000	-	0.0%
260.2 Computers, Hardware, Software	5,144	-	-	1,500	-	-	(1,500)	-100.0%
<b>Total Supplies (200)</b>	<b>6,122</b>	<b>1,156</b>	<b>638</b>	<b>6,100</b>	<b>1,500</b>	<b>4,100</b>	<b>(2,000)</b>	<b>-32.8%</b>
<b>Other Services and Charges (300-400)</b>								
310 Professional Services	69,276	76,599	100,500	67,860	61,830	57,360	(10,500)	-15.5%
320 Communication Costs	760	567	548	600	500	500	(100)	-16.7%
340 Advertising, Printing & Binding	6,167	4,586	4,240	4,000	4,000	4,000	-	0.0%
370 Repairs and Maintenance Services	114	-	-	4,150	6,150	15,150	11,000	265.1%
410 Judgements & Damages	-	-	-	200	300	800	600	300.0%
420 Dues, Subscriptions and Memberships	1,505	772	780	1,200	1,300	1,200	-	0.0%
460 Meetings, Conferences & Continuing Education	-	1,863	1,622	2,650	1,600	5,200	2,550	96.2%
<b>Total Other Services and Charges (300-400)</b>	<b>77,822</b>	<b>84,387</b>	<b>107,690</b>	<b>80,660</b>	<b>75,680</b>	<b>84,210</b>	<b>3,550</b>	<b>4.4%</b>
<b>Capital Purchases (700)</b>								
740 Capital Purchases	-	-	6,785	-	-	-	-	0.0%
<b>Total Capital Purchases (700)</b>	<b>-</b>	<b>-</b>	<b>6,785</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL PLANNING AND ZONING</b>	<b>292,967</b>	<b>256,072</b>	<b>291,273</b>	<b>276,220</b>	<b>257,760</b>	<b>284,525</b>	<b>8,305</b>	<b>3.0%</b>

**PUBLIC SAFETY**  
**419 SCHOOL CROSSING GUARDS**

The school crossing guard program provides protection for walking school children, assisting them in cross designated roadways to reach their bus stops during peak traffic hours. This program is under the direct supervision of the police department. There are currently five (5) crossing guards positions identified to serve the Town and School District with one vacancy. The budget also reflects the expenses associated with the operation of the electronic safety signs in proximity to schools in the Town.

The North Allegheny School District reimburses the Town for 50% of the costs associated with this program. The reimbursement is reported under Local Funding in the revenue section of the Budget.

Current staffing includes:

- 4 PT crossing guards
- 1 alternate/substitute guard

**419 Crossing Guards**

- We currently have 4 employed guards who are assigned to routes and searching for a 5<sup>th</sup> to serve as an alternate or sub if one of the 4 is unavailable
- NASD reimburses the Town for 50% of the salary costs
- Includes the Electricity Costs for School Crossing signals
- Includes Safety Uniform Allowance of \$200/guard and appreciation lunch each year.

<b>Public Safety</b> <b>419 School Crossing Guards</b>	<b>Actual</b> <b>2020</b>	<b>Actual</b> <b>2021</b>	<b>Actual</b> <b>2022</b>	<b>Amended</b> <b>Budget</b> <b>2023</b>	<b>Projected</b> <b>Actual</b> <b>2023</b>	<b>Proposed</b> <b>Budget</b> <b>2024</b>	<b>Budget \$</b> <b>Increase/</b> <b>(Decrease)</b>	<b>Budget %</b> <b>Increase/</b> <b>(Decrease)</b>
Personal Services (100)	49,927	58,216	59,639	77,700	77,195	79,775	2,075	2.7%
Supplies (200)	111	1,430	662	1,500	1,500	1,600	100	6.7%
Other Services and Charges (300-400)	2,578	2,697	3,066	3,100	3,100	3,100	-	0.0%
<b>Total School Crossing Guards</b>	<b>52,616</b>	<b>62,343</b>	<b>63,367</b>	<b>82,300</b>	<b>81,795</b>	<b>84,475</b>	<b>2,175</b>	<b>2.6%</b>
<b>Personal Services (100)</b>								
110    Salaries and Wages	42,069	49,580	48,686	66,600	64,390	67,500	900	1.4%
190    Personal Services - Benefits & Other	7,858	8,636	10,953	11,100	12,805	12,275	1,175	10.6%
<b>Total Personal Services (100)</b>	<b>49,927</b>	<b>58,216</b>	<b>59,639</b>	<b>77,700</b>	<b>77,195</b>	<b>79,775</b>	<b>2,075</b>	<b>2.7%</b>
<b>Supplies (200)</b>								
238    Uniform Allowance	110	1,430	662	1,250	1,250	1,350	100	8.0%
240    Other Operating Supplies	-	-	-	250	250	250	-	0.0%
<b>Total Supplies (200)</b>	<b>111</b>	<b>1,430</b>	<b>662</b>	<b>1,500</b>	<b>1,500</b>	<b>1,600</b>	<b>100</b>	<b>6.7%</b>
<b>Other Services and Charges (300-400)</b>								
310    Professional Services	-	-	-	150	150	150	-	0.0%
360    Utility Services	2,578	2,532	3,066	2,700	2,700	2,700	-	0.0%
460    Meetings, Conferences & Continuing Education	-	165	-	250	250	250	-	0.0%
<b>Total Other Services and Charges (300-400)</b>	<b>2,578</b>	<b>2,697</b>	<b>3,066</b>	<b>3,100</b>	<b>3,100</b>	<b>3,100</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL SCHOOL CROSSING GUARDS</b>	<b>52,616</b>	<b>62,343</b>	<b>63,367</b>	<b>82,300</b>	<b>81,795</b>	<b>84,475</b>	<b>2,175</b>	<b>2.6%</b>

## PUBLIC WORKS

### 426 RECYCLING

The 2024 budget reflects the continuation of the fully automated contracted trash, recycling and yard waste curbside collection for all one and two family housing units and “pay as you use” bulk collection waste. This is the third year of the 5 year contract term with Waste Management to provide the curbside collection for trash, recycling and yard waste. The new contract calls for Waste Management to manage the replacement of trash, recycling and yard cart, so that expense is no longer in the budget. However, we have included expenses for a glass drop off program.

This division/program of the Public Works Department will continue to operate a curbside leaf collection using three leaf vacuum trucks, and two tow-behind units and Town trucks, a street sweeper to pick up leaves at curbside or in bags on streets where vacuums are unsafe to use. The Department will continue to offer up to 25 bags to residents on streets where bags are collected. Costs are also included to participate in a composting operation undertaken jointly by the Town, Allegheny County, the North Hills COG and other North Hills communities since the fall of 1991. On-lot composting of leaves is also strongly encouraged.

#### **426 Recycling**

- Provides for continued drop off glass recycling services at Town Hall
- Provides for Residential Leaf Composting Services
- Provides for Leaf Truck fuel and supplies and equipment rental for storm debris recycling

<b>Public Works</b> <b>426      Recycling</b>	<b>Actual</b> <b>2020</b>	<b>Actual</b> <b>2021</b>	<b>Actual</b> <b>2022</b>	<b>Amended</b> <b>Budget</b> <b>2023</b>	<b>Projected</b> <b>Actual</b> <b>2023</b>	<b>Proposed</b> <b>Budget</b> <b>2024</b>	<b>Budget \$</b> <b>Increase/</b> <b>(Decrease)</b>	<b>Budget %</b> <b>Increase/</b> <b>(Decrease)</b>
Personal Services (100)	105,259	-	256	-	-	-	-	0.0%
Supplies (200)	42,071	24,620	13,453	17,000	6,800	19,500	2,500	14.7%
Other Services and Charges (300-400)	36,983	25,402	31,398	45,550	40,100	46,800	1,250	2.7%
<b>Total Recycling</b>	<b>184,312</b>	<b>50,021</b>	<b>45,106</b>	<b>62,550</b>	<b>46,900</b>	<b>66,300</b>	<b>3,750</b>	<b>6.0%</b>
<b>Personal Services (100)</b>								
110    Salaries and Wages	93,275	-	-	-	-	-	-	0.0%
180    Overtime and Other Compensation	-	-	226	-	-	-	-	0.0%
190    Personal Services - Benefits & Other	11,984	-	30	-	-	-	-	0.0%
<b>Total Personal Services (100)</b>	<b>105,259</b>	<b>-</b>	<b>256</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Supplies (200)</b>								
210    Office Supplies	1,657	5,437	1,920	2,200	250	250	(1,950)	-88.6%
230    Fuel	4,497	9,626	11,500	9,750	1,500	2,500	(7,250)	-74.4%
240    Other Operating Supplies	35,801	9,557	33	1,500	1,500	1,500	-	0.0%
250    Repairs and Maintenance Supplies	-	-	-	3,300	3,300	15,000	11,700	354.5%
260    Small Tools and Minor Equipment	116	-	-	250	250	250	-	0.0%
<b>Total Supplies (200)</b>	<b>42,071</b>	<b>24,620</b>	<b>13,453</b>	<b>17,000</b>	<b>6,800</b>	<b>19,500</b>	<b>2,500</b>	<b>14.7%</b>
<b>Other Services and Charges (300-400)</b>								
310    Professional Services	35,750	24,078	29,308	41,750	37,500	43,000	1,250	3.0%
340    Advertising, Printing & Binding	1,233	1,324	1,707	-	-	-	-	0.0%
380    Rentals	-	-	383	3,800	2,600	3,800	-	0.0%
<b>Total Other Services and Charges (300-400)</b>	<b>36,983</b>	<b>25,402</b>	<b>31,398</b>	<b>45,550</b>	<b>40,100</b>	<b>46,800</b>	<b>1,250</b>	<b>2.7%</b>
<b>TOTAL RECYCLING</b>	<b>184,312</b>	<b>50,021</b>	<b>45,106</b>	<b>62,550</b>	<b>46,900</b>	<b>66,300</b>	<b>3,750</b>	<b>6.0%</b>

## PUBLIC WORKS

### 430 PUBLIC WORKS ADMINISTRATION

The Public Works Department is responsible for the maintenance of roads, storm sewers and traffic control devices throughout the Town. In addition, the Department is responsible for other support functions, including vehicle maintenance, parks and buildings maintenance, street cleaning, recycling, leaf and yard waste collection, snow and ice control and installation of traffic control markings and devices which are more fully addressed in separate programs. New facility construction and reconstruction of old facilities is presented in the Capital Improvements Fund (Fund 18). Replacement vehicles and equipment are also noted in the Capital Improvement budget.

The Public Works Budget is divided into various divisions such as snow control, traffic, vehicle maintenance, road maintenance, storm water and parks that will note expenses related to those functions. Staffing costs for some of the more specialized work such as vehicle maintenance and traffic control device maintenance remain with those programs, otherwise all payroll and benefit costs have been moved to this division of Public Works.

Over the course of the year, we expect some of the leadership to retire. As that occurs, we are working on a plan to provide more focused efforts on storm water, buildings and grounds and the road work/ construction the department routinely performs.

Current staffing under this program includes;

- Public Works Superintendent,
- Public Works Administrative Assistant
- Assistant Superintendent/Inspector
- 2 Foremen
- 17 operators/laborers

#### **430 Public Works Administration**

- Provides for the general operations of the Department of Public Works; including the salaries, health insurance benefits, general operating supplies and uniforms for most of the Crew and Administration
- Software maintenance costs and GIS Updates for TRAISR
- IT Costs for replacement of Hardware per the IT strategic plan
- Includes additional legal fees for Union Contract negotiation scheduled in 2024
- Purchase of a heavy duty trailer to facilitate transporting of large equipment

<b>Public Works</b> <b>430 Public Works Administration</b>	<b>Actual</b> <b>2020</b>	<b>Actual</b> <b>2021</b>	<b>Actual</b> <b>2022</b>	<b>Amended</b> <b>Budget</b> <b>2023</b>	<b>Projected</b> <b>Actual</b> <b>2023</b>	<b>Proposed</b> <b>Budget</b> <b>2024</b>	<b>Budget \$</b> <b>Increase/</b> <b>(Decrease)</b>	<b>Budget %</b> <b>Increase/</b> <b>(Decrease)</b>
Personal Services (100)	1,216,047	1,968,537	2,131,895	2,084,230	2,011,723	2,160,395	76,165	3.7%
Supplies (200)	36,217	23,689	22,862	39,300	36,775	44,050	4,750	12.1%
Other Services and Charges (300-400)	32,514	25,525	41,312	65,370	57,940	73,800	8,430	12.9%
Capital Purchases (700)	127,652	22,750	-	-	-	14,370	14,370	100.0%
<b>Total Public Works Administration</b>	<b>1,412,430</b>	<b>2,040,501</b>	<b>2,196,069</b>	<b>2,188,900</b>	<b>2,106,438</b>	<b>2,292,615</b>	<b>103,715</b>	<b>4.7%</b>
<b>Personal Services (100)</b>								
110 Salaries and Wages	647,412	1,298,513	1,487,865	1,379,500	1,423,730	1,431,445	51,945	3.8%
180 Overtime and Other Compensation	15,135	19,960	7,989	18,570	5,080	19,445	875	4.7%
190 Personal Services - Benefits & Other	553,500	650,064	636,041	686,160	582,913	709,505	23,345	3.4%
<b>Total Personal Services (100)</b>	<b>1,216,047</b>	<b>1,968,537</b>	<b>2,131,895</b>	<b>2,084,230</b>	<b>2,011,723</b>	<b>2,160,395</b>	<b>76,165</b>	<b>3.7%</b>
<b>Supplies (200)</b>								
210 Office Supplies	2,198	3,625	3,132	7,500	7,340	7,750	250	3.3%
238 Uniform Allowance	5,023	4,696	4,397	7,300	7,135	7,300	-	0.0%
240 Other Operating Supplies	1,135	2,596	2,286	3,000	2,500	3,000	-	0.0%
260 Small Tools and Minor Equipment	27,861	11,683	13,047	21,500	19,800	21,500	-	0.0%
260.2 Computers, Hardware, Software	-	1,089	-	-	-	4,500	4,500	0.0%
<b>Total Supplies (200)</b>	<b>36,217</b>	<b>23,689</b>	<b>22,862</b>	<b>39,300</b>	<b>36,775</b>	<b>44,050</b>	<b>4,750</b>	<b>12.1%</b>
<b>Other Services and Charges (300-400)</b>								
310 Professional Services	6,388	2,190	21,493	22,200	29,300	37,400	15,200	68.5%
320 Communication Costs	7,542	8,051	7,629	8,900	7,000	7,500	(1,400)	-15.7%
340 Advertising, Printing & Binding	803	1,059	29	1,500	100	1,500	-	0.0%
370 Repairs and Maintenance Services	246	-	1,152	11,250	9,500	10,750	(500)	-4.4%
380 Rentals	7,892	5,515	4,143	8,200	5,000	5,000	(3,200)	-39.0%
390 Bank Services, Charges & Fees	1,474	1,374	897	1,750	750	1,000	(750)	-42.9%
420 Dues, Subscriptions and Memberships	630	304	347	570	640	650	80	14.0%
440 Uniform Cleaning Services	7,039	6,995	5,621	8,500	5,250	6,000	(2,500)	-29.4%
450 Contracted IT Services	500	37	-	-	-	-	-	0.0%
460 Meetings, Conferences & Continuing Education	-	-	-	2,500	400	4,000	1,500	60.0%
<b>Total Other Services and Charges (300-400)</b>	<b>32,514</b>	<b>25,525</b>	<b>41,312</b>	<b>65,370</b>	<b>57,940</b>	<b>73,800</b>	<b>8,430</b>	<b>12.9%</b>
<b>Capital Purchases (700)</b>								
740 Capital Purchases	127,652	22,750	-	-	-	14,370	14,370	100.0%
<b>Total Capital Purchases (700)</b>	<b>127,652</b>	<b>22,750</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,370</b>	<b>14,370</b>	<b>100.0%</b>
<b>TOTAL PUBLIC WORKS ADMINISTRATION</b>	<b>1,412,430</b>	<b>2,040,501</b>	<b>2,196,069</b>	<b>2,188,900</b>	<b>2,106,438</b>	<b>2,292,615</b>	<b>103,715</b>	<b>4.7%</b>

**PUBLIC WORKS**  
**432 SNOW AND ICE CONTROL**

The snow and ice control program/division within Public Works provides for the winter maintenance (salting and plowing of snow) on the 110.1 miles of Town roads and 20.12 miles of state-owned roads. This State Road mileage encompasses all State roads in the Town with the exception of Route 19 and McKnight Road but does include their ramps. The Public Works Department also offers plowing to approximately 18 miles of private roads in times of heavy snowfall (6"+ accumulation) upon request of all adjacent property owners.

There is no anticipated change in the policy for snow and ice control within the Town. The Town's goal is as follows:

- Bare pavement maintenance will be provided whenever possible on all contracted state roads, Town roads and roads in new developments that will become Town roads (after these same roads are paved and houses are occupied by residents).
- Fire department entrances and ambulance authority entrances shall be salted and/or plowed when work is accomplished in each snow and ice control route.
- Private roads (non-Town roads having two or more residences) shall be plowed after the above services are performed, whenever six inches (6") or more of snow is accumulated. Due to the nature of these private roads, plowing will be done only at the request of residents along these roads. This service is not extended to developments of congregate housing.

The budget is based on the average number of snowfalls during a winter season. The Town obtains its annual allocations of road salt for our snow and ice control from two different sources, the North Hills COG joint Salt Bids and the Pennsylvania COSTARS program budgets are based on the per ton cost of salt in each contract.

**432 Snow Removal**

- Provides for the overtime anticipated in the coming snow season based on historical averages
- Includes monies for Salt to treat roads within the Town

Information on the number of callouts for service is obtained from our records and snowfall totals are obtained from the National Weather Service. Please see the chart on the following page.

Winter Total										
Winter Season	Times Out	Salting	Plowing	Miscellaneous	Snowfall	Salt Tons	Brine Gal	Calcium	Anti-Skid	
1993-1994	86	50	22	14						
1994-1995	29	19	3	7						
1995-1996	95	60	15	20	75					
1996-1997	50	34	1	15	30					
1997-1998	32	28	2	2	24					
1998-1999	49	28	13	8	39					
1999-2000	40	26	3	11	27	5,328	6,329	-	-	
2000-2001	62	47	2	13	28	6,256		14	-	
2001-2002	28	25	3	-	26	3,850	3,695	-	-	
2002-2003	75	52	12	11	64	8,928	10,960	-	-	
2003-2004	70	34	9	27	54	8,361	4,322	285	462	
2004-2005	63	39	4	20	47	6,841	5,663	362	7	
2005-2006	45	42	2	1	33	4,417	1,808	4	-	
2006-2007	62	56	4	2	41	7,129	5,955	32	-	
2007-2008	58	49	5	4	41	7,486	4,366	115	535	
2008-2009	59	47	3	9	39	6,023	99	151	279	
2009-2010	68	41	10	17	87	6,634	41,531	11	2	
2010-2011	71	61	6	4	55	6,141	59,580	4	114	
2011-2012	29	24	1	4	27	3,850	18,630	-	206	
2012-2013	65	47	6	12	62	7,664	49,620	-	12	
2013-2014	68	50	13	5	71	9,717	31,912	230	282	
2014-2015	67	43	24	-	63	11,593	77,830	873	74	
2015-2016	41	38	3	-	32	6,420	23,650	391	72	
2016-2017	43	39	4	-	33	5,730	42,111	479	-	
2017-2018	59	38	21	-	62	7,975	45,232	680	48	
2018-2019	46	38	8	-	33	6,175	24,451	674	-	
2019-2020	36	33	2	1	18	3,733	3,580	-	-	
2020-2021	45	38	7	2	58	7,764	53,390	216	190	
2021-2022	30	21	9	-	28	6,560	33,740	57	-	
2022-2023	22	18	2	-	20	3,996	9,200	130	-	
10 Year Average	46	36	9	1	42	6,966	34,510	373	67	
20 Year Average	52	40	7	5	45	6,710	26,834	235	114	
30 Year Average	53	39	7	7	41	5,286	18,588	157	76	

Public Works 432      Snow and Ice Control	Actual 2020	Actual 2021	Actual 2022	Amended Budget 2023	Projected Actual 2023	Proposed Budget 2024	Budget \$ Increase/ (Decrease)	Budget % Increase/ (Decrease)
Personal Services (100)	127,398	34,309	105,327	77,670	16,720	77,670	-	0.0%
Supplies (200)	476,752	445,190	504,572	413,550	256,550	570,050	156,500	37.8%
Other Services and Charges (300-400)	-	-	523	2,500	500	2,500	-	0.0%
Capital Purchases (700)	-	36	-	-	-	-	-	0.0%
<b>Total Snow and Ice Control</b>	<b>604,150</b>	<b>479,534</b>	<b>610,422</b>	<b>493,720</b>	<b>273,770</b>	<b>650,220</b>	<b>156,500</b>	<b>31.7%</b>
<b>Personal Services (100)</b>								
110      Salaries and Wages	52,056	-	-	-	-	-	-	0.0%
180      Overtime and Other Compensation	61,458	31,994	95,188	68,340	14,870	68,340	-	0.0%
190      Personal Services - Benefits & Other	13,884	2,315	10,139	9,330	1,850	9,330	-	0.0%
<b>Total Personal Services (100)</b>	<b>127,398</b>	<b>34,309</b>	<b>105,327</b>	<b>77,670</b>	<b>16,720</b>	<b>77,670</b>	<b>-</b>	<b>0.0%</b>
<b>Supplies (200)</b>								
240      Other Operating Supplies	476,752	445,115	503,203	407,000	250,000	560,000	153,000	37.6%
250      Repairs and Maintenance Supplies	-	-	1,200	5,000	5,000	8,000	3,000	60.0%
260      Small Tools and Minor Equipment	-	75	169	1,550	1,550	2,050	500	32.3%
<b>Total Supplies (200)</b>	<b>476,752</b>	<b>445,190</b>	<b>504,572</b>	<b>413,550</b>	<b>256,550</b>	<b>570,050</b>	<b>156,500</b>	<b>37.8%</b>
<b>Other Services and Charges (300-400)</b>								
370      Repairs and Maintenance Services	-	-	523	2,500	500	2,500	-	0.0%
<b>Total Other Services and Charges (300-400)</b>	<b>-</b>	<b>-</b>	<b>523</b>	<b>2,500</b>	<b>500</b>	<b>2,500</b>	<b>-</b>	<b>0.0%</b>
<b>Capital Purchases (700)</b>								
740      Capital Purchases	-	36	-	-	-	-	-	0.0%
<b>Total Capital Purchases (700)</b>	<b>-</b>	<b>36</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL SNOW AND ICE CONTROL</b>	<b>604,150</b>	<b>479,534</b>	<b>610,422</b>	<b>493,720</b>	<b>273,770</b>	<b>650,220</b>	<b>156,500</b>	<b>31.7%</b>

**PUBLIC WORKS**  
**433 TRAFFIC CONTROL DIVISION**

The Traffic Control Division provides for the continued in-house installation and maintenance of traffic control signage and devices throughout the Town. Currently, Town staff maintains over 4,000 advisory, regulatory, and street name signs and twenty-nine (29) signalized intersections in the Town, each of which has its own separate permit. Each of these permits requires specific signage and pavement markings. Five School Zone Speed Limit flashing light systems with time-based controls, One Solar Powered Pedestrian Crossing system with time- based controls located at Perry Highway and Hillvue Lane, One Solar Powered Pedestrian Crossing system with manually activated controls located at Cumberland Road and Pannier Road. The staff also performs traffic signal preventive maintenance and prepares inspection reports that are submitted to PennDOT. Private Contractors are currently used to perform more advanced repairs.

The employees in this program make signs in our shop to respond rapidly and efficiently to complaints of damaged, outdated, missing or vandalized signs. The Town continues a program of sign replacement based on its road program schedule and when needed because of damage or vandalism.

The Town will continue to partially out-source line stripping of roads, crosswalks, parking lots, and VASCAR lines in 2024. The Town has plans to purchase a paint paving marker in 2024 to reduce some of these outsourced costs. The Engineering line item contains costs for the required scheduled maintenance and upgrade work on any traffic signals that are not capital in nature.

Staffing:

- 2 Traffic Control Technicians

**433 Traffic Signals**

- Provides labor and benefits for 2 crew members to manage the 39+ traffic apparatus within the Town.
- Includes sign making materials for roads and locations within the Town
- Includes Traffic Signal Parts and contract dollars for maintenance of the oldest signals within the Town.
- Includes Street Marking Services and equipment for Crosswalk, School Crossings etc.
- Includes Electricity for Traffic Signals throughout Town

Public Works 433 Traffic Control Devices	Actual 2020	Actual 2021	Actual 2022	Amended Budget 2023	Projected Actual 2023	Proposed Budget 2024	Budget \$ Increase/ (Decrease)	Budget % Increase/ (Decrease)
Personal Services (100)	183,596	210,341	192,209	220,520	195,065	225,515	4,995	2.3%
Supplies (200)	17,560	22,484	29,005	88,100	85,100	68,600	(19,500)	-22.1%
Other Services and Charges (300-400)	52,137	39,027	80,421	126,750	121,350	117,250	(9,500)	-7.5%
Total Capital Purchases (700)	-	-	-	-	-	22,000	22,000	100.0%
<b>Total Traffic Control Devices</b>	<b>253,292</b>	<b>271,851</b>	<b>301,635</b>	<b>435,370</b>	<b>401,515</b>	<b>433,365</b>	<b>(24,005)</b>	<b>-5.5%</b>
<b>Personal Services (100)</b>								
110 Salaries and Wages	121,742	139,744	134,723	147,750	134,810	151,000	3,250	2.2%
180 Overtime and Other Compensation	1,914	5,206	-	3,000	3,500	3,500	500	16.7%
190 Personal Services - Benefits & Other	59,940	65,391	57,486	69,770	56,755	71,015	1,245	1.8%
<b>Total Personal Services (100)</b>	<b>183,596</b>	<b>210,341</b>	<b>192,209</b>	<b>220,520</b>	<b>195,065</b>	<b>225,515</b>	<b>4,995</b>	<b>2.3%</b>
<b>Supplies (200)</b>								
230 Fuel	773	1,187	2,572	1,900	1,650	1,900	-	0.0%
240 Other Operating Supplies	16,003	20,941	19,684	29,500	28,250	31,700	2,200	7.5%
250 Repairs and Maintenance Supplies	-	-	-	25,000	24,000	25,000	-	0.0%
260 Small Tools and Minor Equipment	784	356	6,749	31,700	31,200	10,000	(21,700)	-68.5%
<b>Total Supplies (200)</b>	<b>17,560</b>	<b>22,484</b>	<b>29,005</b>	<b>88,100</b>	<b>85,100</b>	<b>68,600</b>	<b>(19,500)</b>	<b>-22.1%</b>
<b>Other Services and Charges (300-400)</b>								
310 Professional Services	7,943	3,927	22,740	65,000	63,000	55,500	(9,500)	-14.6%
320 Communication Costs				650	-	650	-	0.0%
340 Advertising, Printing & Binding	-	-	33	100	100	100	-	0.0%
360 Utility Services	21,686	22,703	29,352	26,000	25,250	27,000	1,000	3.8%
370 Repairs and Maintenance Services	22,508	12,397	28,296	35,000	33,000	34,000	(1,000)	-2.9%
<b>Total Other Services and Charges (300-400)</b>	<b>52,137</b>	<b>39,027</b>	<b>80,421</b>	<b>126,750</b>	<b>121,350</b>	<b>117,250</b>	<b>(9,500)</b>	<b>-7.5%</b>
<b>Capital Purchases (700)</b>								
740 Capital Purchases	-	-	-	-	-	22,000	22,000	100.0%
<b>Total Capital Purchases (700)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>22,000</b>	<b>22,000</b>	<b>100.0%</b>
<b>TOTAL TRAFFIC CONTROL DEVICES</b>	<b>253,292</b>	<b>271,851</b>	<b>301,635</b>	<b>435,370</b>	<b>401,515</b>	<b>433,365</b>	<b>(24,005)</b>	<b>-5.5%</b>

## PUBLIC WORKS

### 436 STORM SEWERS AND DRAINS

Throughout the year the Town performs maintenance on storm water and drainage facilities that are part of the streets based on regular inspection of the facilities. The public works staff adjust catch basins and repair short stretches of pipe associated with our road paving program. Substantial lengths of storm pipe and inlets, outlet structures, energy dissipation and other stormwater or management techniques are replaced, lined by contractors, or repaired under the Capital Improvements Program Fund Budget (Fund 18).

#### **436 Storm Sewers**

- Includes increment labor for Crew Operators during the Stormwater Drainage Improvement Work per the CBA.
- Includes materials to perform internal maintenance work on the Stormwater System throughout the year.

<b>Public Works</b> <b>436 Storm Sewers and Drains</b>	<b>Actual</b> <b>2020</b>	<b>Actual</b> <b>2021</b>	<b>Actual</b> <b>2022</b>	<b>Amended</b> <b>Budget</b> <b>2023</b>	<b>Projected</b> <b>Actual</b> <b>2023</b>	<b>Proposed</b> <b>Budget</b> <b>2024</b>	<b>Budget \$</b> <b>Increase/</b> <b>(Decrease)</b>	<b>Budget %</b> <b>Increase/</b> <b>(Decrease)</b>
Personal Services (100)	78,374	-	-	14,250	14,250	14,500	250	1.8%
Supplies (200)	-	333	3,732	7,250	6,950	8,200	950	13.1%
Other Services and Charges (300-400)	5,928	25,327	22,918	7,500	15,100	18,500	11,000	146.7%
<b>Total Storm Sewers and Drains</b>	<b>84,303</b>	<b>25,659</b>	<b>26,650</b>	<b>29,000</b>	<b>36,300</b>	<b>41,200</b>	<b>12,200</b>	<b>42.1%</b>
<b>Personal Services (100)</b>								
110    Salaries and Wages	36,050	-	-	12,500	12,500	12,700	200	1.6%
190    Personal Services - Benefits & Other	42,324	-	-	1,750	1,750	1,800	50	2.9%
<b>Total Personal Services (100)</b>	<b>78,374</b>	<b>-</b>	<b>-</b>	<b>14,250</b>	<b>14,250</b>	<b>14,500</b>	<b>250</b>	<b>1.8%</b>
<b>Supplies (200)</b>								
240    Other Operating Supplies	-	333	3,732	7,250	6,950	8,200	950	13.1%
<b>Total Supplies (200)</b>	<b>-</b>	<b>333</b>	<b>3,732</b>	<b>7,250</b>	<b>6,950</b>	<b>8,200</b>	<b>950</b>	<b>13.1%</b>
<b>Other Services and Charges (300-400)</b>								
310    Professional Services	4,003	24,241	22,536	6,500	15,050	18,000	11,500	176.9%
340    Advertising, Printing & Binding	-	24	382	1,000	50	500	(500)	-50.0%
370    Repairs and Maintenance Services	1,925	-	-	-	-	-	-	0.0%
380    Rentals	-	1,062	-	-	-	-	-	0.0%
<b>Total Other Services and Charges (300-400)</b>	<b>5,928</b>	<b>25,327</b>	<b>22,918</b>	<b>7,500</b>	<b>15,100</b>	<b>18,500</b>	<b>11,000</b>	<b>146.7%</b>
<b>TOTAL STORM SEWERS AND DRAINS</b>	<b>84,303</b>	<b>25,659</b>	<b>26,650</b>	<b>29,000</b>	<b>36,300</b>	<b>41,200</b>	<b>12,200</b>	<b>42.1%</b>

## PUBLIC WORKS

### 437 REPAIRS OF VEHICLES AND MACHINERY

The vehicle maintenance division is responsible for the maintenance and inspection of approximately 60 pieces of major equipment (police vehicles, public works trucks, excavating and other equipment, leaf vacuum trucks, street sweeper and administrative vehicles) and numerous minor pieces of equipment. Work duties include operation of supply yard equipment and inclusion in snow and ice control operations. Continuance of in-house maintenance provides an immediate internal response to vehicle and equipment problems and failures as well as routine, scheduled maintenance capability which extends the life of the equipment. Emergency repairs undertaken during snow and ice control efforts permit the operation to continue during critical periods. Major repairs, such as chassis or frame straightening and work requiring equipment not available in the Town garage are accomplished by an outside service provider. The Town also performs routine maintenance on McCandless Franklin Park Ambulance Authority equipment.

Staffing Includes:

- 1 lead mechanic
- 2 mechanics

Except for fuel consumption all Town related vehicle activity is charged here. Vehicle Fuel budgets assume 2024 fuel prices will fluctuate like 2023.

#### **437 Repairs of Vehicles and Machinery**

- Provides for the labor and benefits for 3 crew members to manage the fleet operations within the Town.
- Includes the Vehicle Part costs to maintain Town Vehicles and Equipment, costs are expected to rise in 2024 with ongoing supply chain demands.
- This Department is responsible for managing the Fuel Pumps for the Town.
- Plan to replace the Tire Mounting and Balance Machine in 2024

<b>Public Works</b> <b>437 Repairs of Vehicles and Machinery</b>	<b>Actual</b> <b>2020</b>	<b>Actual</b> <b>2021</b>	<b>Actual</b> <b>2022</b>	<b>Amended</b> <b>Budget</b> <b>2023</b>	<b>Projected</b> <b>Actual</b> <b>2023</b>	<b>Proposed</b> <b>Budget</b> <b>2024</b>	<b>Budget \$</b> <b>Increase/</b> <b>(Decrease)</b>	<b>Budget %</b> <b>Increase/</b> <b>(Decrease)</b>
Personal Services (100)	303,759	299,583	288,553	322,830	279,710	329,830	7,000	2.2%
Supplies (200)	151,355	194,424	233,247	259,300	223,500	260,300	1,000	0.4%
Other Services and Charges (300-400)	39,120	13,623	24,140	149,525	98,675	88,650	(60,875)	-40.7%
Capital Purchases (700)	84,280	16,811	16,985	-	-	56,000	56,000	100.0%
<b>Total Repairs of Vehicles and Machinery</b>	<b>578,514</b>	<b>524,441</b>	<b>562,925</b>	<b>731,655</b>	<b>601,885</b>	<b>734,780</b>	<b>3,125</b>	<b>0.4%</b>
<b>Personal Services (100)</b>								
110 Salaries and Wages	206,798	210,570	199,888	225,000	197,300	228,380	3,380	1.5%
180 Overtime and Other Compensation	1,307	1,343	-	-	-	-	-	0.0%
190 Personal Services - Benefits & Other	95,654	87,670	88,665	97,830	82,410	101,450	3,620	3.7%
<b>Total Personal Services (100)</b>	<b>303,759</b>	<b>299,583</b>	<b>288,553</b>	<b>322,830</b>	<b>279,710</b>	<b>329,830</b>	<b>7,000</b>	<b>2.2%</b>
<b>Supplies (200)</b>								
220 Operating Supplies	-	-	-	200	150	200	-	0.0%
230 Fuel	35,850	46,196	84,931	92,700	60,850	88,200	(4,500)	-4.9%
240 Other Operating Supplies	630	9,318	3,381	5,200	5,000	5,200	-	0.0%
250 Repairs and Maintenance Supplies	114,435	137,590	138,787	151,500	148,000	157,000	5,500	3.6%
260 Small Tools and Minor Equipment	440	320	6,148	7,500	7,500	7,500	-	0.0%
260.2 Computers, Hardware, Software	-	1,000	-	2,200	2,000	2,200	-	0.0%
<b>Total Supplies (200)</b>	<b>151,355</b>	<b>194,424</b>	<b>233,247</b>	<b>259,300</b>	<b>223,500</b>	<b>260,300</b>	<b>1,000</b>	<b>0.4%</b>
<b>Other Services and Charges (300-400)</b>								
310 Professional Services	308	-	1,670	2,650	1,750	2,650	-	0.0%
320 Communication Costs	-	280	878	2,500	-	1,500	(1,000)	-40.0%
370 Repairs and Maintenance Services	38,812	13,343	21,592	144,375	96,925	84,500	(59,875)	-41.5%
<b>Total Other Services and Charges (300-400)</b>	<b>39,120</b>	<b>13,623</b>	<b>24,140</b>	<b>149,525</b>	<b>98,675</b>	<b>88,650</b>	<b>(60,875)</b>	<b>-40.7%</b>
<b>Capital Purchases (700)</b>								
740 Capital Purchases	84,280	16,811	16,985	-	-	56,000	56,000	100.0%
<b>Total Capital Purchases (700)</b>	<b>84,280</b>	<b>16,811</b>	<b>16,985</b>	<b>-</b>	<b>-</b>	<b>56,000</b>	<b>56,000</b>	<b>100.0%</b>
<b>TOTAL REPAIRS OF VEHICLES AND MACHINERY</b>	<b>578,514</b>	<b>524,441</b>	<b>562,925</b>	<b>731,655</b>	<b>601,885</b>	<b>734,780</b>	<b>3,125</b>	<b>0.4%</b>

## PUBLIC WORKS

### 438 MAINTENANCE AND REPAIRS OF ROADS AND BRIDGES

All maintenance and improvements on Town roads and bridges not related to specific Capital Improvement Projects are performed in this Public Works division/program. Maintenance includes pothole patching, minor incidental repaving and milling along with roadside trimming. Capital construction projects such as the Town's road paving and drainage improvement programs are presented in Fund 18, the Capital Improvements Program Fund.

There are currently ten lane miles of right of way trimming being addressed as well as ongoing response to new areas of overgrowth. Guiderail is replaced yearly under contract. Any shoulder repair is accomplished on an as needed basis using stockpiled milled asphalt. The current policy of curbing streets in the Town reduces shoulder repair to a nominal level. In-house labor, equipment rental and small contract assistance supports this program.

#### **438 Maintenance of Roads and Bridges**

- Includes materials to perform small maintenance jobs on the roads throughout the year; including potholes, landscaping, line striping and guiderail repairs.
- Includes the purchase of one(1) Matrix Message Board for traffic alerts during road work.

<b>Public Works</b> <b>438      Maint and Repairs of Roads/Bridges</b>	<b>Actual</b> <b>2020</b>	<b>Actual</b> <b>2021</b>	<b>Actual</b> <b>2022</b>	<b>Amended</b> <b>Budget</b> <b>2023</b>	<b>Projected</b> <b>Actual</b> <b>2023</b>	<b>Proposed</b> <b>Budget</b> <b>2024</b>	<b>Budget \$</b> <b>Increase/</b> <b>(Decrease)</b>	<b>Budget %</b> <b>Increase/</b> <b>(Decrease)</b>
Personal Services (100)	163,795	-	-	-	-	-	-	0.0%
Supplies (200)	6,522	4,092	13,047	30,500	16,850	22,500	(8,000)	-26.2%
Other Services and Charges (300-400)	20,430	14,993	23,584	30,700	26,100	24,200	(6,500)	-21.2%
Capital Purchases (700)	-	-	-	-	-	16,300	16,300	100.0%
<b>Total Maint and Repairs of Roads/Bridges</b>	<b>190,747</b>	<b>19,085</b>	<b>36,631</b>	<b>61,200</b>	<b>42,950</b>	<b>63,000</b>	<b>1,800</b>	<b>2.9%</b>
<b>Personal Services (100)</b>								
110    Salaries and Wages	141,664	-	-	-	-	-	-	0.0%
180    Overtime and Other Compensation	3,012	-	-	-	-	-	-	0.0%
190    Personal Services - Benefits & Other	19,119	-	-	-	-	-	-	0.0%
<b>Total Personal Services (100)</b>	<b>163,795</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Supplies (200)</b>								
240    Other Operating Supplies	6,482	4,092	9,326	25,500	12,000	17,500	(8,000)	-31.4%
260    Small Tools and Minor Equipment	40	-	3,721	5,000	4,850	5,000	-	0.0%
<b>Total Supplies (200)</b>	<b>6,522</b>	<b>4,092</b>	<b>13,047</b>	<b>30,500</b>	<b>16,850</b>	<b>22,500</b>	<b>(8,000)</b>	<b>-26.2%</b>
<b>Other Services and Charges (300-400)</b>								
310    Professional Services	2,532	14,667	4,002	5,500	4,200	5,500	-	0.0%
370    Repairs and Maintenance Services	16,683	-	17,238	22,700	19,500	15,200	(7,500)	-33.0%
380    Rentals	1,215	326	2,344	2,500	2,400	3,500	1,000	40.0%
<b>Total Other Services and Charges (300-400)</b>	<b>20,430</b>	<b>14,993</b>	<b>23,584</b>	<b>30,700</b>	<b>26,100</b>	<b>24,200</b>	<b>(6,500)</b>	<b>-21.2%</b>
<b>Capital Purchases (700)</b>								
740    Capital Purchases	-	-	-	-	-	16,300	16,300	100.0%
<b>Total Capital Purchases (700)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>16,300</b>	<b>16,300</b>	<b>100.0%</b>
<b>TOTAL MAINT AND REPAIRS OF ROADS/BRIDGES</b>	<b>190,747</b>	<b>19,085</b>	<b>36,631</b>	<b>61,200</b>	<b>42,950</b>	<b>63,000</b>	<b>1,800</b>	<b>2.9%</b>

## PUBLIC WORKS

### OTHER SERVICES

#### 446 STORMWATER MANAGEMENT AND FLOOD CONTROL

The Town owns over 60 public stormwater management facilities. They vary in age and size but each plays a critical role in stormwater control in the Town. Each facility requires regular inspection and maintenance which is performed by Town staff. We continue to actively participate in stormwater management on a regional basis through the North Hills Council of Governments (NHCOG).

The Town will continue in its efforts to inspect, maintain, and update facilities with the help of its town engineer. Engineering costs are associated with MS-4 inventory work, mapping and monitoring to meet more stringent MS-4 permitting guidelines, preparation of specifications for updates to facilities, and troubleshooting that is not considered capital in nature.

Street Sweeping costs have been moved to this program as it is directly related to our compliance with the MS4 permit. Street sweeping occurs at strategic times during the year. Sweeping will begin at winter's end (approximately April 1), again in late summer to contribute toward water quality in streams, and finally in late fall to clean off catch basins of leaves and debris. Street sweeping will also occur following significant storm events. Also included here are limited costs for volunteer stream/roadside cleanups in the spring and fall and other Environmental Activities Committee costs (\$1000).

In addition, there are funds budgeted in the Capital Improvement Plan to expand our efforts in flood control and for MS4 compliance.

#### **446 Environmental (MS4)**

- Includes the costs of the Street Sweeper operations
- Includes Engineering Inspection costs for MS4 and other maintenance design projects related to MS4
- Includes costs for detention facility maintenance
- Includes Public Education dollars per MS4 guidelines
- Includes the purchase of a Ventrac 4520 Pond Mower and associated medium duty trailer

Public Works 446 <i>Storm Water Mgmt and Flood Control</i>	Actual 2020	Actual 2021	Actual 2022	Amended Budget 2023	Projected Actual 2023	Proposed Budget 2024	Budget \$ Increase/ (Decrease)	Budget % Increase/ (Decrease)
Personal Services (100)	14,043	-	-	-	-	-	-	0.0%
Supplies (200)	1,561	175	6,618	16,000	14,050	17,200	1,200	7.5%
Other Services and Charges (300-400)	85,605	91,434	98,011	98,500	79,350	99,300	800	0.8%
Capital Purchases (700)	-	-	-	-	-	50,000	50,000	100.0%
<b>Total Storm Water Mgmt and Flood Control</b>	<b>101,209</b>	<b>91,610</b>	<b>104,629</b>	<b>114,500</b>	<b>93,400</b>	<b>166,500</b>	<b>52,000</b>	<b>45.4%</b>
<b>Personal Services (100)</b>								
110    Salaries and Wages	10,300	-	-	-	-	-	-	0.0%
190    Personal Services - Benefits & Other	3,743	-	-	-	-	-	-	0.0%
<b>Total Personal Services (100)</b>	<b>14,043</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Supplies (200)</b>								
240    Other Operating Supplies	1,561	175	2,243	7,500	7,350	8,700	1,200	16.0%
250    Repairs and Maintenance Supplies	-	-	4,375	8,500	6,700	8,500	-	0.0%
<b>Total Supplies (200)</b>	<b>1,561</b>	<b>175</b>	<b>6,618</b>	<b>16,000</b>	<b>14,050</b>	<b>17,200</b>	<b>1,200</b>	<b>7.5%</b>
<b>Other Services and Charges (300-400)</b>								
310    Professional Services	80,503	90,934	97,204	77,500	65,850	79,800	2,300	3.0%
340    Advertising, Printing & Binding	-	-	96	500	500	1,000	500	100.0%
360    Utility Services	-	-	-	2,500	1,000	2,500	-	0.0%
370    Repairs and Maintenance Services	5,102	500	711	18,000	12,000	16,000	(2,000)	-11.1%
<b>Total Other Services and Charges (300-400)</b>	<b>85,605</b>	<b>91,434</b>	<b>98,011</b>	<b>98,500</b>	<b>79,350</b>	<b>99,300</b>	<b>800</b>	<b>0.8%</b>
<b>Capital Purchases (700)</b>								
740    Capital Purchases	-	-	-	-	-	50,000	50,000	100.0%
<b>Total Capital Purchases (700)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>50,000</b>	<b>100.0%</b>
<b>TOTAL STORM WATER MGMT AND FLOOD CONTROL</b>	<b>101,209</b>	<b>91,610</b>	<b>104,629</b>	<b>114,500</b>	<b>93,400</b>	<b>166,500</b>	<b>52,000</b>	<b>45.4%</b>

## CULTURE AND RECREATION

### 451 CULTURE

The McCandless/Northern Allegheny Heritage and Cultural Center is a unique department of the Town providing a historical perspective on our community. Approximately twenty dedicated volunteers serve as staff of the Heritage Center, coordinated by our Public Information Officer and managed by the Financial Development and Promotional Committee (FDPC). A consultant occasionally assists the Town regarding preservation and display of the collection.

Costs associated with coordination and ongoing operations of the Heritage Center are budgeted here. The FDPC's goal is to hold regular programs and hold fundraising events to build a capital reserve and offset operating expenses. Additional funds have been included to assist with the fundraising activities in 2024.

#### **451 Museum**

- Provides for the ongoing operations of the Town's Heritage Center Museum including utilities, operating supplies, fundraising efforts, and general maintenance

<b>Culture and Recreation</b> <b>451 Culture</b>	<b>Actual</b> <b>2020</b>	<b>Actual</b> <b>2021</b>	<b>Actual</b> <b>2022</b>	<b>Amended</b> <b>Budget</b> <b>2023</b>	<b>Projected</b> <b>Actual</b> <b>2023</b>	<b>Proposed</b> <b>Budget</b> <b>2024</b>	<b>Budget \$</b> <b>Increase/</b> <b>(Decrease)</b>	<b>Budget %</b> <b>Increase/</b> <b>(Decrease)</b>
Personal Services (100)	2,249	457	-	-	-	-	-	0.0%
Supplies (200)	370	1,843	5,844	12,900	11,900	13,400	500	3.9%
Other Services and Charges (300-400)	2,361	3,968	10,300	16,300	17,300	16,715	415	2.5%
<b>Total Culture</b>	<b>4,980</b>	<b>6,268</b>	<b>16,144</b>	<b>29,200</b>	<b>29,200</b>	<b>30,115</b>	<b>915</b>	<b>3.1%</b>
<b>Personal Services (100)</b>								
110    Salaries and Wages	2,004	407	-	-	-	-	-	0.0%
190    Personal Services - Benefits & Other	245	50	-	-	-	-	-	0.0%
<b>Total Personal Services (100)</b>	<b>2,249</b>	<b>457</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Supplies (200)</b>								
210    Office Supplies	323	53	1,819	1,400	1,400	1,400	-	0.0%
230    Fuel	-	1,116	1,230	1,500	500	1,500	-	0.0%
240    Other Operating Supplies	47	674	2,795	8,000	8,000	8,500	500	6.3%
260    Small Tools and Minor Equipment	-	-	-	2,000	2,000	2,000	-	0.0%
<b>Total Supplies (200)</b>	<b>370</b>	<b>1,843</b>	<b>5,844</b>	<b>12,900</b>	<b>11,900</b>	<b>13,400</b>	<b>500</b>	<b>3.9%</b>
<b>Other Services and Charges (300-400)</b>								
310    Professional Services	318	405	3,420	6,100	8,445	6,940	840	13.8%
320    Communication Costs	-	-	-	500	-	500	-	0.0%
340    Advertising, Printing & Binding	-	683	1,925	3,000	3,000	3,000	-	0.0%
360    Utility Services	1,851	2,523	3,079	4,500	3,605	3,550	(950)	-21.1%
370    Repairs and Maintenance Services	192	82	860	1,000	1,000	1,000	-	0.0%
420    Dues, Subscriptions and Memberships	-	75	75	200	250	725	525	262.5%
460    Meetings, Conferences & Continuing Education	-	200	941	1,000	1,000	1,000	-	0.0%
<b>Total Other Services and Charges (300-400)</b>	<b>2,361</b>	<b>3,968</b>	<b>10,300</b>	<b>16,300</b>	<b>17,300</b>	<b>16,715</b>	<b>415</b>	<b>2.5%</b>
<b>TOTAL CULTURE</b>	<b>4,980</b>	<b>6,268</b>	<b>16,144</b>	<b>29,200</b>	<b>29,200</b>	<b>30,115</b>	<b>915</b>	<b>3.1%</b>

## CULTURE AND RECREATION

### 454 PARKS

The Public Works Department maintains approximately 200 acres of passive and active recreational areas. Public Works full-time and seasonal staff work daily during the spring, summer and fall to care for existing recreational facilities including ball fields, pickleball courts, soccer fields, tennis courts, sand volleyball courts and play areas. Funds are budgeted for up to 2 seasonal workers to provide additional workforce during the construction season.

Maintenance and Repair Services on all recreation facilities will continue during 2024.

A number of larger projects can be found in the Capital Improvement Budget.

Staffing Includes:

- 2 Temporary Seasonal Workforce (non-union)
- 1 part-time recreation coordinator (non-union)

#### **454 Parks**

- Includes 2 PT seasonal support positions again for the summer of 2024 for mowing, etc.
- Includes a PT recreation coordinator to assist with Community Events, Pavilion and Field rentals, etc.
- Includes Recreation, Ball Field, Park Apparatus and Maintenance Supply costs for the Town's Parks, Fields and Trails
- Includes small park improvements
- Includes the utility costs for the Town's Recreational Facilities and general repairs for plumbing and electrical systems
- Provides for the repairs to the parking lots and repairs to the park pavilions
- Includes new software maintenance estimates (TRAISR or new website reservation development)

Culture & Recreation 454 Parks	Actual 2020	Actual 2021	Actual 2022	Amended Budget 2023	Projected Actual 2023	Proposed Budget 2024	Budget \$ Increase/ (Decrease)	Budget % Increase/ (Decrease)
Personal Services (100)	95,671	83,755	-	47,060	11,520	47,620	560	1.2%
Supplies (200)	5,946	11,258	20,557	92,000	77,500	86,400	(5,600)	-6.1%
Other Services and Charges (300-400)	40,510	11,600	17,744	78,100	28,800	48,100	(30,000)	-38.4%
Capital Purchases (700)	-	-	-	69,375	-	10,000	(59,375)	-85.6%
<b>Total Parks</b>	<b>142,128</b>	<b>106,614</b>	<b>38,301</b>	<b>286,535</b>	<b>117,820</b>	<b>192,120</b>	<b>(94,415)</b>	<b>-33.0%</b>
<b>Personal Services (100)</b>								
110    Salaries and Wages	84,535	77,820	-	43,720	10,660	44,120	400	0.9%
190    Personal Services - Benefits & Other	11,136	5,935	-	3,340	860	3,500	160	4.8%
<b>Total Personal Services (100)</b>	<b>95,671</b>	<b>83,755</b>	<b>-</b>	<b>47,060</b>	<b>11,520</b>	<b>47,620</b>	<b>560</b>	<b>1.2%</b>
<b>Supplies (200)</b>								
220    Operating Supplies	547	665	1,311	2,200	2,200	2,600	400	18.2%
240    Other Operating Supplies	5,399	10,289	18,333	88,300	73,800	82,300	(6,000)	-6.8%
260    Small Tools and Minor Equipment	-	304	913	1,500	1,500	1,500	-	0.0%
<b>Total Supplies (200)</b>	<b>5,946</b>	<b>11,258</b>	<b>20,557</b>	<b>92,000</b>	<b>77,500</b>	<b>86,400</b>	<b>(5,600)</b>	<b>-6.1%</b>
<b>Other Services and Charges (300-400)</b>								
310    Professional Services	-	3,481	-	-	-	-	-	0.0%
340    Advertising, Printing & Binding	-	-	649	800	500	1,500	700	87.5%
360    Utility Services	4,360	4,046	5,295	6,300	6,300	6,600	300	4.8%
370    Repairs and Maintenance Services	36,150	4,073	11,800	71,000	22,000	40,000	(31,000)	-43.7%
<b>Total Other Services and Charges (300-400)</b>	<b>40,510</b>	<b>11,600</b>	<b>17,744</b>	<b>78,100</b>	<b>28,800</b>	<b>48,100</b>	<b>(30,000)</b>	<b>-38.4%</b>
<b>Capital Purchases (700)</b>								
740    Capital Purchases	-	-	-	69,375	-	10,000	(59,375)	-85.6%
<b>Total Capital Purchases (700)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>69,375</b>	<b>-</b>	<b>10,000</b>	<b>(59,375)</b>	<b>-85.6%</b>
<b>TOTAL PARKS</b>	<b>142,128</b>	<b>106,614</b>	<b>38,301</b>	<b>286,535</b>	<b>117,820</b>	<b>192,120</b>	<b>(94,415)</b>	<b>-33.0%</b>

## CULTURE AND RECREATION

### 456 LIBRARY

The Town is one of five communities supporting the Northland Public Library which operates as a multi-municipal authority. The other communities that support Northland are Bradford Woods Borough, Franklin Park Borough, Marshall Township and Ross Township. Each community is represented on the Authority Board. The library undertakes special activities and services which include:

-Reference service	-Adult lectures and discussions
-Summer reading programs for all ages	-Interlibrary loan books and films
-Film series	-Teen collections & programs
-Preschool story hours	-Homebound library services
-Computer accessibility	-Book Mobile service
-Semi-annual used book sale	-Computer classes
-Computer, internet and Wi-Fi access	- Workforce Development

There are also special collections at the library which include:

- Large print books for adults
- Business newspapers, magazines, and online resources
- Audio and video recordings in various formats
- Downloadable e-books, music, magazines and videos, streaming music and videos
- Online tools for language learning & ESL, genealogy, auto repair and more: use in the library or from home
- Northland Historical Image Collection
- American Girl Dolls, Board Games, Take Home Science Boxes, Video Games, Themed Backpacks, WiFi Hotspots and Virtual Reality Headsets

Municipal support for the library is calculated using a formula based upon circulation. The payment from each municipality shall be percentage obtained by adding:

- the ratio each municipality's population bears to the total of the population of all participating municipalities multiplied by .20;
- the ratio each municipality's assessed valuation bears to the total of the assessed valuation of all participating municipalities multiplied by .20;
- the ratio each municipality's circulation and usage bears to the total of the circulation and usage of all participating municipalities multiplied by .60

### **456 Library**

- The Library requested approximately a 1% increase from 2023 based on the formula and their overall annual budget.

<i>Culture &amp; Recreation</i> 456 <i>Library</i>	Actual 2020	Actual 2021	Actual 2022	Amended Budget 2023	Projected Actual 2023	Proposed Budget 2024	Budget \$ Increase/ (Decrease)	Budget % Increase/ (Decrease)
Contributions, Grants and Subsidies (500)	689,814	641,905	641,905	664,350	664,350	671,345	6,995	1.1%
<b>Total Library</b>	<b>689,814</b>	<b>641,905</b>	<b>641,905</b>	<b>664,350</b>	<b>664,350</b>	<b>671,345</b>	<b>6,995</b>	<b>1.1%</b>
<b>Contributions, Grants and Subsidies (500)</b>								
520      Contributions	689,814	641,905	641,905	664,350	664,350	671,345	6,995	1.1%
<b>Total Contributions, Grants and Subsidies (500)</b>	<b>689,814</b>	<b>641,905</b>	<b>641,905</b>	<b>664,350</b>	<b>664,350</b>	<b>671,345</b>	<b>6,995</b>	<b>1.1%</b>
<b>TOTAL LIBRARY</b>	<b>689,814</b>	<b>641,905</b>	<b>641,905</b>	<b>664,350</b>	<b>664,350</b>	<b>671,345</b>	<b>6,995</b>	<b>1.1%</b>

## CULTURE AND RECREATION

### 457 COMMUNITY EVENTS

This program includes funds for several events to bring the community together and provide interaction with Town Elected Officials and Staff. These events include an annual Community Day, the police department's National Night Out, and other smaller events such as a winter festival, concerts and movies in the park, etc. Many new events are planned for 2024 with the addition of the part-time parks and recreation director (454).

#### **457 Community Events**

- Includes limited overtime for weekend duties for town staff (primarily public works crew members and patrol officers)
- Provides for Community Day Expenses as well as limited National Night Out, Winterfest, and other event costs for 2024 (Refreshments, shuttle services, Entertainment, Advertising, Equipment Rental, etc.)

<b>Culture &amp; Recreation</b> <b>457</b> <b>Community Celebrations</b>	<b>Actual</b> <b>2020</b>	<b>Actual</b> <b>2021</b>	<b>Actual</b> <b>2022</b>	<b>Amended</b> <b>Budget</b> <b>2023</b>	<b>Projected</b> <b>Actual</b> <b>2023</b>	<b>Proposed</b> <b>Budget</b> <b>2024</b>	<b>Budget \$</b> <b>Increase/</b> <b>(Decrease)</b>	<b>Budget %</b> <b>Increase/</b> <b>(Decrease)</b>
Personal Services (100)	-	2,503	-	14,000	2,510	14,000	-	0.0%
Supplies (200)	11	8,062	13,443	34,200	5,619	36,150	1,950	5.7%
Other Services and Charges (300-400)	1,238	20,085	26,188	31,800	27,100	44,750	12,950	40.7%
<b>Total Community Celebrations</b>	<b>1,249</b>	<b>30,650</b>	<b>39,631</b>	<b>80,000</b>	<b>35,229</b>	<b>94,900</b>	<b>14,900</b>	<b>18.6%</b>
<b>Personal Services (100)</b>								
180 Overtime and Other Compensation	-	2,272	-	12,600	2,251	12,600	-	0.0%
190 Personal Services - Benefits & Other	-	231	-	1,400	259	1,400	-	0.0%
<b>Total Personal Services (100)</b>	<b>-</b>	<b>2,503</b>	<b>-</b>	<b>14,000</b>	<b>2,510</b>	<b>14,000</b>	<b>-</b>	<b>0.0%</b>
<b>Supplies (200)</b>								
210 Office Supplies	11	-	1	100	52	100	-	0.0%
220 Operating Supplies	-	395	1,232	4,000	15	4,000	-	0.0%
230 Fuel	-	598	477	1,500	880	1,500	-	0.0%
240 Other Operating Supplies	-	7,069	11,669	27,100	4,672	29,050	1,950	7.2%
250 Repairs and Maintenance Supplies	-	-	64	1,500	-	1,500	-	0.0%
<b>Total Supplies (200)</b>	<b>11</b>	<b>8,062</b>	<b>13,443</b>	<b>34,200</b>	<b>5,619</b>	<b>36,150</b>	<b>1,950</b>	<b>5.7%</b>
<b>Other Services and Charges (300-400)</b>								
310 Professional Services	875	18,946	21,830	21,000	16,565	28,750	7,750	36.9%
340 Advertising, Printing & Binding	-	-	200	2,500	62	2,700	200	8.0%
380 Rentals	-	772	4,036	7,500	10,180	12,500	5,000	66.7%
390 Bank Services, Charges & Fees	363	367	122	400	293	400	-	0.0%
460 Meetings, Conferences & Continuing Education	-	-	-	400	-	400	-	0.0%
<b>Total Other Services and Charges (300-400)</b>	<b>1,238</b>	<b>20,085</b>	<b>26,188</b>	<b>31,800</b>	<b>27,100</b>	<b>44,750</b>	<b>12,950</b>	<b>40.7%</b>
<b>TOTAL COMMUNITY CELEBRATIONS</b>	<b>1,249</b>	<b>30,650</b>	<b>39,631</b>	<b>80,000</b>	<b>35,229</b>	<b>94,900</b>	<b>14,900</b>	<b>18.6%</b>

491	<i>Refunds of Prior Year Revenues</i>	Actual	Actual	Actual	Adopted	Projected	Proposed	Budget \$	Budget %
		2020	2021	2022	Budget 2023	Actual 2023	Budget 2024	Increase/ (Decrease)	Increase/ (Decrease)
<b>Refunds of Prior Year Revenues(491)</b>									
	Property Tax Refunds	1,747	-	1,000	1,500	1,500	1,500	-	0.0%
	Earned Income Tax Refunds	104,170	104,150	102,000	105,000	143,150	147,400	42,400	42.4%
	Business Privilege Tax Refunds	12,778	19,480	6,150	6,000	7,500	7,700	1,700	42.5%
	Local Services Tax Refunds	1,366	1,233	1,450	1,500	2,150	2,200	700	46.7%
	<b>TOTAL REFUNDS OF PRIOR YEAR REVENUES</b>	<b>120,061</b>	<b>124,863</b>	<b>110,600</b>	<b>114,000</b>	<b>154,300</b>	<b>158,800</b>	<b>44,800</b>	<b>41.9%</b>

492	<i>Transfers to Other Funds</i>	Actual	Actual	Actual	Adopted	Projected	Proposed	Budget \$	Budget %
		2020	2021	2022	Budget 2023	Actual 2023	Budget 2024	Increase/ (Decrease)	Increase/ (Decrease)
<b>Transfers to Other Funds</b>									
	Transfer to Capital Improvement Fund	1,519,700	1,200,000	1,760,000	2,240,835	2,240,835	2,500,000	259,165	12%
<b>Total Transfers to Other Funds</b>		<b>1,519,700</b>	<b>1,200,000</b>	<b>1,760,000</b>	<b>2,240,835</b>	<b>2,240,835</b>	<b>2,500,000</b>	<b>259,165</b>	<b>12%</b>

**Fiscal Year 2024 Proposed Budget**  
**Special Revenue Funds - American Rescue Plan (ARP) Funds**  
**Town of McCandless**

	<b>Actual 2021</b>	<b>Actual 2022</b>	<b>Amended Budget 2023</b>	<b>Projected Actual 2023</b>	<b>Proposed Budget 2024</b>	<b>Projected 2025</b>	<b>Projected 2026</b>
<b>REVENUES</b>							
<b>Non-Tax Revenue</b>							
Interest Earnings	\$ 1,918	\$ 14,456	\$ 3,000	\$ 21,190	\$ 10,000	\$ -	\$ -
<b>Federal Grants and Entitlements</b>							
American Rescue Plan	1,475,470	1,475,470	-	-	-	-	-
Total Grants and Entitlements	1,475,470	1,475,470	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>1,477,388</b>	<b>1,489,926</b>	<b>3,000</b>	<b>21,190</b>	<b>10,000</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES</b>							
<b>Interfund Transfers Out</b>							
General Fund	730,000	641,905	756,775	756,775	869,824	-	-
Capital Improvements Projects Fund	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>730,000</b>	<b>641,905</b>	<b>756,775</b>	<b>756,775</b>	<b>869,824</b>	<b>-</b>	<b>-</b>
<b>FUND BALANCE, JANUARY 1</b>	-	747,388	1,595,409	1,595,409	859,824	-	-
<b>FUND BALANCE, DECEMBER 31</b>	747,388	1,595,409	841,634	859,824	-	-	-

*Special Funds*

**15 Transportation District Fund**

In 1992, the Town of McCandless created a Transportation Partnership District under the Transportation Partnership Act of 1985, as amended in 1986. Under this legislation, state, local and federal funds allocated through the state may be spent to establish infrastructure for new and existing development.

Following extensive planning efforts, five projects were planned within a Three-Phase District Improvement Project. Phase I consisted of the reconstruction and signalization of the intersection at Duncan Avenue and Babcock Boulevard, the reconstruction of the Cumberland Road and Babcock Boulevard intersection and the extension and attachment of Duncan Avenue (East) to McKnight Road. Phase II included the widening and signalization of the McKnight Road and new Duncan East intersection. Phase III provided for the construction of Duncan Avenue (West) as a local access road from McKnight Road approximately one-half mile through property along McKnight Road from the North Allegheny School District property to just north of the Perrymont Road intersection.

Transfers of annual assessments are made to the Capital Improvements Program Fund to fund capital projects in that area.

**Fiscal Year 2024 Proposed Budget**  
**Special Revenue Funds - Transportation District Fund**  
**Town of McCandless**

	Actual 2020	Actual 2021	Actual 2022	Amended Budget 2023	Projected 2023	Proposed Budget 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028
<b>REVENUES</b>										
Non-Tax Revenue										
Interest Earnings	\$ 6,989	\$ 2,163	\$ 4,594	\$ 4,500	\$ 16,390	\$ 10,000	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500
Assessments										
Assessments	118,250	118,250	118,250	118,250	118,250	118,250	118,250	118,250	118,250	118,250
LERTA	6,414	12,830	6,414	6,400	6,400	6,415	6,415	6,415	6,415	6,415
Total Assessments	124,664	131,080	124,664	124,650	124,650	124,665	124,665	124,665	124,665	124,665
Interfund Transfers In										
General Fund	-	-	-	-	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>131,653</b>	<b>133,243</b>	<b>129,258</b>	<b>129,150</b>	<b>141,040</b>	<b>134,665</b>	<b>129,165</b>	<b>129,165</b>	<b>129,165</b>	<b>129,165</b>
<b>EXPENDITURES</b>										
Interfund Transfers Out										
Capital Improvements Projects Fund	124,700	124,702	124,700	124,700	124,700	124,700	124,700	124,700	124,700	124,700
<b>TOTAL EXPENDITURES</b>	<b>124,700</b>	<b>124,702</b>	<b>124,700</b>	<b>124,700</b>	<b>124,700</b>	<b>124,700</b>	<b>124,700</b>	<b>124,700</b>	<b>124,700</b>	<b>124,700</b>
<b>FUND BALANCE, JANUARY 1</b>	<b>566,797</b>	<b>573,750</b>	<b>582,291</b>	<b>586,849</b>	<b>586,849</b>	<b>603,189</b>	<b>613,154</b>	<b>617,619</b>	<b>622,084</b>	<b>626,549</b>
<b>FUND BALANCE, DECEMBER 31</b>	<b>573,750</b>	<b>582,291</b>	<b>586,849</b>	<b>591,299</b>	<b>603,189</b>	<b>613,154</b>	<b>617,619</b>	<b>622,084</b>	<b>626,549</b>	<b>631,014</b>

## *Special Funds*

### 18 Capital Improvements Program Fund

The Capital Improvements Program Fund (CIP) provides funding for major projects, equipment purchases and infrastructure improvements that have longer expected useful life compared to more maintenance-oriented projects and purchases paid from the Town's general operating budget. Funding for the Capital Improvement program comes first from a transfer from the General Fund calculated from prior year's annual revenue in excess of expenditures, then reserves, interest earnings and state or federal government funding received.

Facilities and projects that may be included in this program include construction or replacement of storm water drainage and management systems, milling and repaving or rebuilding of Town roads, purchases of land for public purposes, installation of recreation facilities, and major renovation and construction of Town owned buildings and structures. The purchases of large pieces of equipment with a longer useful life will also be purchased here rather than the General Fund.

The Town's Home Rule Charter requires the submission of a proposed five-year spending plan for Capital Improvement funds. Annually, a sizable portion of the CIP Fund is devoted to the resurfacing and reconstruction of Town roads. Other projects and purchases are reviewed on an ongoing basis with input from Department Directors and the Town Engineer. Projects are added as needed and then prioritized by year. We continue to find some of this planning more difficult due to inflationary pricing, supply chain disruptions, and resulting extended delivery times. As a result, we are shifting these recommended projects/purchases as much as possible to arrive at a consistent funding plan from year to year.

In recent years, we noted a concern about the ability to sustain the funding for the CIP Fund. That funding exception has been extended due to the receipt of the ARPA funds and better than expected revenues during the pandemic. A more dependable long- range solution is still needed if we plan to address flooding issues in addition to MS4 compliance, while continuing to fund other capital projects as we have done in the past. We continue to monitor discussions occurring at the state level as they relate to the proposed changes to the tax structure that impact the Liquid Fuels funding which pays for 60-75% of the annual road paving program.

The remaining Committed Fund Balance is held for future capital construction projects planned in the 5-year Capital Budget.

**Fiscal Year 2024 Proposed Budget**  
**Capital Improvements Program Fund**  
**Town of McCandless**

	Actual 2020	Actual 2021	Actual 2022	Amended 2023 Budget	Projected Actual 2023	Proposed Budget 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028
<b>REVENUES</b>										
<b>Non-Tax Revenue</b>										
Interest Earnings	\$ 28,827	\$ 3,548	\$ 35,061	\$ 70,000	\$ 70,000	\$ 70,000	\$ 35,000	\$ 20,000	\$ 20,000	\$ 20,000
Donations	-	-	-	395,935	395,935	-	250,000	-	-	-
Grant Revenue										
Multi Modal - Sidewalks	-	-	-	638,985	-	1,351,485	700,000	200,000	200,000	200,000
ARLE and Green Light GO - Traffic Signals	-	-	216,192	-	263,733	-	-	-	-	-
Multi Modal - Grubbs Sidewalks	15,077	-	-	500,000	400,000	100,000	-	-	-	-
LSA - Local Services Account - HVAC/Windows	-	-	-	250,000	250,000	-	-	-	-	-
GDEF - Wall Park	-	-	-	-	-	-	-	-	-	-
CITF - Devlin Tennis Courts	-	-	100,000	-	-	-	-	-	-	-
Total Grants	15,077	-	316,192	1,784,920	1,309,668	1,451,485	950,000	200,000	200,000	200,000
<b>Interfund Transfers In</b>										
General Fund	1,519,700	1,200,000	1,760,000	2,240,835	2,240,835	2,500,000	2,000,000	1,500,000	1,500,000	1,500,000
American Recovery Plan - SRF	-	-	-	-	-	-	-	-	-	-
Transportation District Fund	124,664	124,700	124,700	124,700	124,700	124,700	124,700	124,700	124,700	124,700
State Highway Aid Fund	913,337	846,495	873,720	885,300	894,930	891,020	901,500	915,300	933,000	951,000
Total Interfund Transfers In	2,557,701	2,171,195	2,758,420	3,250,835	3,260,465	3,515,720	3,026,200	2,540,000	2,557,700	2,575,700
<b>TOTAL REVENUES</b>	<b>2,601,605</b>	<b>2,174,743</b>	<b>3,109,673</b>	<b>5,105,755</b>	<b>4,640,133</b>	<b>5,037,205</b>	<b>4,011,200</b>	<b>2,760,000</b>	<b>2,777,700</b>	<b>2,795,700</b>
<b>EXPENDITURES</b>										
<b>General Government</b>										
Other Administration Projects	10,063	-	34,275	400,200	413,973	-	285,000	-	-	-
Building and Plant	29,341	41,640	361,035	1,012,800	484,573	845,900	250,000	100,000	100,000	100,000
Total General Government	39,404	41,640	395,310	1,413,000	898,546	845,900	535,000	100,000	100,000	100,000
<b>Public Works</b>										
General Administration	-	80,185	150,985	665,000	576,335	680,500	620,000	380,000	255,000	260,000
Snow Removal	-	-	-	30,000	30,538	64,000	32,000	35,000	35,000	35,000
Traffic Control Devices	-	400	44,822	551,485	104,758	1,346,730	1,000,000	300,000	300,000	300,000
Storm Sewers and Drains	572,040	662,107	162,870	2,198,000	1,600,000	2,198,000	702,400	300,000	300,000	300,000
Roads and Bridges	1,818,837	1,012,698	1,433,330	1,250,000	1,250,000	1,250,000	1,500,000	1,500,000	1,500,000	1,500,000
Storm Water Managemet & Flood Control	6,923	8,208	142,040	697,500	352,007	338,000	330,000	350,000	370,000	370,000
Total Public Works	2,397,800	1,763,598	1,934,047	5,391,985	3,913,638	5,877,230	4,184,400	2,865,000	2,760,000	2,765,000
<b>Culture and Recreation</b>										
Parks	13,687	71,725	422,336	578,500	383,000	331,000	166,000	40,000	-	-
Total Culture and Recreation	13,687	71,725	422,336	578,500	383,000	331,000	166,000	40,000	-	-
<b>TOTAL EXPENDITURES</b>	<b>2,450,891</b>	<b>1,876,963</b>	<b>2,751,693</b>	<b>7,383,485</b>	<b>5,195,184</b>	<b>7,054,130</b>	<b>4,885,400</b>	<b>3,005,000</b>	<b>2,860,000</b>	<b>2,865,000</b>
<b>FUND BALANCE, JANUARY 1</b>	2,592,038	2,742,752	3,040,532	3,398,512	3,398,512	2,843,461	826,536	(47,664)	(292,664)	(374,964)
<b>FUND BALANCE, DECEMBER 31</b>	2,742,752	3,040,532	3,398,512	1,120,782	2,843,461	826,536	(47,664)	(292,664)	(374,964)	(444,264)

5 Year Capital Improvements Program							
Town of McCandless							
FY 2023-2028							
Classification	Project Name	2023 Description	Amended 2023 Budget	2024 Budget	2025 Budget	2026 Budget	2027 Budget
<b>General Government</b>							
Other Administration Projects	Sidewalks	Multi-Modal grant	460,200	-	285,000	-	-
Building and Plant	Sidewalks		92,800	-	-	-	-
	Town Hall Improvements	HVAC & Windows	860,000	845,900	250,000	100,000	100,000
		<b>General Government Subtotal</b>	<b>1,413,000</b>	<b>845,900</b>	<b>535,000</b>	<b>100,000</b>	<b>100,000</b>
<b>Public Works</b>							
General Administration	Large Equipment	2024 (1) 10-Ton, pick-up,chipper, excavator	665,000	680,500	570,000	380,000	255,000
	Land Acquisition (or Multi-Org Agreement)	Public Works Clean Fill Site	-	-	50,000	-	-
Snow Removal	Plow/Spreader		30,000	64,000	32,000	35,000	35,000
Traffic Control Devices	Traffic Cameras	Police License Plate Readers	100,000	-	100,000	-	-
	Signal Upgrades	ARLE Grant and Green Light Go	451,485	1,346,730	900,000	300,000	300,000
			-	-	-	-	-
Storm Sewers and Drains	Stormwater Drainage Improvements		600,000	500,000	400,000	300,000	300,000
	Culvert	Winchester	48,000	48,000	-	-	-
	Construction of Culvert	at Blazier#1	1,550,000	550,000	-	-	-
	Construction of Culvert	4 Bridges (Blazier 2 & 3, Meinert, Old Per	-	-	302,400	-	-
	Construction of Culvert	Oakridge	-	1,100,000	-	-	-
Maintenance & Repairs of Town Roads	Resurfacing and Reconstruction of Town Roads	Various Locations	1,250,000	1,250,000	1,500,000	1,500,000	1,500,000
Storm Water Management and Flood Control	Storm Water Detention Facilities		30,000	60,000	80,000	100,000	120,000
	PRP Best PMP: Stream Bank Restoration	Pine Creek & North Park (Vestel)	360,000	278,000	-	-	250,000
	PRP Best PMP: Stream Bank Restoration	Little Pine Creek (Longview)	300,000	-	-	-	250,000
	PRP Best PMP: Stream Bank Restoration	Lowries Run (undetermined)	-	-	250,000	-	-
	PRP Best PMP: Stream Bank Restoration	Gerty's Run (undetermined)	-	-	-	250,000	-
	Inlet Filter Inserts (PRP)		7,500	-	-	-	-
		<b>Public Works Subtotal</b>	<b>5,391,985</b>	<b>5,877,230</b>	<b>4,184,400</b>	<b>2,865,000</b>	<b>2,760,000</b>
<b>Parks &amp; Recreation</b>							
Parks	Drainage Improvements	Wall and Vestel	165,000	165,000	-	-	-
	Wall Park	State Grant Program	383,000	-	-	-	-
	Concession Stand and Pickle Ball Conversion	Wall	-	-	116,000	-	-
	Playground Replacement	Wall	-	84,000	-	-	-
	Playground Replacement	Vestal	-	52,000	-	-	-
	Monument refurbishment	Memorial Park	-	-	-	40,000	-
	Cameras for Parks	Multiple locations	30,500	30,000	-	-	-
	Recycle Center	Ingomar/Blazier	-	-	50,000	-	-
		<b>Parks &amp; Rec Subtotal</b>	<b>578,500</b>	<b>331,000</b>	<b>166,000</b>	<b>40,000</b>	<b>-</b>
		<b>Grand Total</b>	<b>7,383,485</b>	<b>7,054,130</b>	<b>4,885,400</b>	<b>3,005,000</b>	<b>2,860,000</b>

**5 Year Vehicle, Equipment and Software Purchases**  
**Town of McCandless**  
**FY 2024-2028**

2024			
Description	Department	General Fund	Capital Improvements Fund
<b>Vehicles</b>			
Police Replacements (3)	410	129,000	-
Replace 10-Ton Dump Truck	430	-	214,000
2024 Ford 350 Pick-up	430	-	53,000
	Subtotal	129,000	267,000
<b>Equipment</b>			
Vehicle Conversions	410	42,000	-
Submunitions Training Equipment	410	8,200	-
Brush Chipper	430	-	68,000
18' Heavy Duty Trailer	430	14,370	-
Excavator	430	-	113,000
Plow/Spreader	432	-	32,000
48" Laminate Roller	433	8,000	-
Paint Paving Marker	433	14,000	-
Tire Mounting & Balancing Machine Replacement	437	56,000	-
Matrix Message Board	438	16,300	-
Ventrac Pond Mower	446	44,000	-
Medium Duty Trailer	446	6,000	-
Playground (Vestal Park)	454	-	52,000
Playground Replacement (Wall Park)	454	-	84,000
	Subtotal	208,870	349,000
<b>Computers and Hardware</b>			
Server	409	10,000	-
Business Privilege Module & Implementation	403	21,000	-
Park Cameras	454	-	30,000
	Subtotal	31,000	30,000
	<b>Grand Totals</b>	<b>368,870</b>	<b>646,000</b>

**5 Year Vehicle, Equipment and Software Purchases**  
**Town of McCandless**  
**FY 2024-2028**

<b>2025</b>			
<b>Description</b>	<b>Department</b>	<b>General Fund</b>	<b>Capital Improvements Fund</b>
<b>Vehicles</b>			
Police Replacements (3)	410	145,000	-
Leaf Truck	430	-	318,000
Replace Dump Truck	430	-	252,000
Subtotal		145,000	570,000
<b>Equipment</b>			
Plow/Spreader	432	-	32,000
Subtotal		-	32,000
<b>Computers and Hardware</b>			
Traffic Cameras (LPR)	410	-	100,000
Vehicle Peripherals (Radios)	430	45,000	-
Subtotal		45,000	100,000
<b>Grand Totals</b>		<b>190,000</b>	<b>702,000</b>

**5 Year Vehicle, Equipment and Software Purchases**  
**Town of McCandless**  
**FY 2024-2028**

<b>2026</b>			
<b>Description</b>	<b>Department</b>	<b>General Fund</b>	<b>Capital Improvements Fund</b>
<b>Vehicles</b>			
Police Replacements (2)	410	110,000	-
Ford F350 4x4 Service Truck	430		83,000
Replace Dump Truck	430	-	252,000
Subtotal		110,000	335,000
<b>Equipment</b>			
Trench Roller Compactor RC	430	-	45,000
Plow/Spreader	432	-	35,000
Subtotal		-	80,000
<b>Grand Totals</b>		110,000	415,000

**5 Year Vehicle, Equipment and Software Purchases**  
**Town of McCandless**  
**FY 2024-2028**

<b>2027</b>			
<b>Description</b>	<b>Department</b>	<b>General Fund</b>	<b>Capital Improvements Fund</b>
<b>Vehicles</b>			
Police Replacements (2)	410	110,000	-
Replace Dump Truck	430	-	255,000
Subtotal		110,000	255,000
<b>Equipment</b>			
Plow/Spreader	432	-	35,000
Subtotal		-	35,000
<b>Grand Totals</b>		<b>110,000</b>	<b>290,000</b>

**5 Year Vehicle, Equipment and Software Purchases**  
**Town of McCandless**  
**FY 2024-2028**

<b>2028</b>			
<b>Description</b>	<b>Department</b>	<b>General Fund</b>	<b>Capital Improvements Fund</b>
<b>Vehicles</b>			
Police Replacements (2)	410	110,000	-
Replace Dump Truck	430	-	260,000
Subtotal		110,000	260,000
<b>Equipment</b>			
Plow/Spreader	432	-	35,000
Subtotal		-	35,000
<b>Grand Totals</b>		<b>110,000</b>	<b>295,000</b>

*Special Funds*

**19 Street, Water and Sewer Assessment Fund**

Fund 19 serves to advance costs to projects which provide initial water, sewer, sidewalk or street infrastructure to existing properties within the Town. The funds are returned by assessments levied against the properties benefited.

**Fiscal Year 2024 Proposed Budget**  
**Special Revenue Funds - Street, Water, and Sewer Assessment Fund**  
**Town of McCandless**

	Actual	Actual	Actual	Amended	Projected	Proposed	Projected	Projected	Projected	Projected
	2020	2021	2022	Budget 2023	2023	Budget 2024	2025	2026	2027	2028
<b>REVENUES</b>										
<b>Non-Tax Revenue</b>										
Interest Earnings	\$ 12,955	\$ 2,484	\$ 7,565	\$ 5,000	\$ 16,610	\$ 15,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
<b>Assessments</b>										
Water Districts	-	-	-	-	-	-	-	-	-	-
Sidewalk Districts	-	-	-	-	-	-	-	-	-	-
Total Assessments	-	-	-	-	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>12,955</b>	<b>2,484</b>	<b>7,565</b>	<b>5,000</b>	<b>16,610</b>	<b>15,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>EXPENDITURES</b>										
<b>Public Works</b>										
Engineering	-	-	-	-	-	-	-	-	-	-
Legal Services	-	-	-	-	-	-	-	-	-	-
Street and Sidewalk District	-	-	-	-	-	-	-	-	-	-
Total Public Works	-	-	-	-	-	-	-	-	-	-
<b>Interfund Transfers Out</b>										
General Fund (Demolition Liens)	-	-	20,000	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>20,000</b>	<b>-</b>						
<b>FUND BALANCE, JANUARY 1</b>	<b>811,873</b>	<b>824,829</b>	<b>827,313</b>	<b>814,878</b>	<b>814,878</b>	<b>831,488</b>	<b>846,488</b>	<b>851,488</b>	<b>856,488</b>	<b>861,488</b>
<b>FUND BALANCE, DECEMBER 31</b>	<b>824,829</b>	<b>827,313</b>	<b>814,878</b>	<b>819,878</b>	<b>831,488</b>	<b>846,488</b>	<b>851,488</b>	<b>856,488</b>	<b>861,488</b>	<b>866,488</b>

*Special Funds*

**35 State Highway Aid Fund**

Each year, the Town receives an allocation from the Commonwealth for road and drainage maintenance, construction and public works equipment. This allocation is based upon the miles of roads maintained and population applied to a standard distribution formula employed by the state. The funds come in two parts, one based upon dedicated Town roads and two, the former state roads that had been accepted by the Town as part of the state's Turnback program. The funds are derived from the state tax on gasoline. The funds are historically used as a funding source to pay for a portion of the Town's Road Paving Program within Fund 18 (Capital Improvements Program) each year.

**Fiscal Year 2024 Proposed Budget**  
**Special Revenue Funds - State Highway Aid Fund**  
**Town of McCandless**