



### APPLICATION FOR SIGN PERMIT

Date Received Stamp

Zoning Stamp

Building Code Stamp

#### Property Information:

Permit No. \_\_\_\_\_

Address: \_\_\_\_\_ Parcel ID: \_\_\_\_\_

Building Name: \_\_\_\_\_ Zoning District: \_\_\_\_\_

#### Owner Information:

Owner's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

#### Sign Contractor/Installer:

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

State Registration Number: \_\_\_\_\_

#### Submission Checklist

##### **Application Must include the following:**

- Completed Application form, signed by property owner or authorized agent.
- Copy of Worker's Compensation Policy
- Property Survey, to scale, including the location of sign(s) (if applying for new sign or altering existing sign)
- 2 copies of construction plans or 1 electronic copy, stamped by registered professional engineer licensed in Pennsylvania
- Fee: check made payable to Town of McCandless OR cash. If paying with cash, please have the correct amount.

***INCOMPLETE OR PARTIALLY COMPLETE APPLICATIONS  
CANNOT BE ACCEPTED FOR PROCESSING.***



Description of Proposed Sign(s) Complete All Sections Below					
Description		Face		Type of Sign(s)	
<input type="checkbox"/> Erect <input type="checkbox"/> Alter <input type="checkbox"/> Repair		<input type="checkbox"/> Single <input type="checkbox"/> Double		<input type="checkbox"/> Free Standing <input type="checkbox"/> Building Mounted <input type="checkbox"/> Temporary <input type="checkbox"/> Canopy	
No. of Signs	Type of Sign	Max. Height		Sign Area (Sq. Ft.)	Projection From Wall
Lettering on Sign:					
Estimated Cost:					
Lineal ft. of frontage occupied by building (if applicable)					
Description of Construction Material					

Applicant/Agent Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Fee Schedule:** \$150 per sign plus \$4.50 if building review is required

**Total Fee:** \_\_\_\_\_