



PROPOSED  
Consolidated Municipal Budget  
2023

INITIAL PRESENTATION  
FOR  
TOWN COUNCIL

October 15, 2022

**TOWN OF McCANDLESS  
2023 PROPOSED BUDGET**

**TABLE OF CONTENTS**

**BUDGET MESSAGE**

**REVENUES**

**PROJECTED EXPENDITURES**

**GENERAL GOVERNMENT**

- 400 Town Council
- 401 Town Administration Offices
- 402 Financial Administration
- 403 Tax Collection
- 406 Citizen Information
- 409 Buildings and Plant

**PUBLIC SAFETY**

- 410 Police Protection
- 411 Fire Prevention and Protection
- 412 Ambulance
- 413 Code Enforcement
- 414 Planning and Zoning
- 419 Police Crossing Guards

**PUBLIC WORKS**

- 426 Recycling
- 430 Public Works Administration
- 432 Snow and Ice Control

**PUBLIC WORKS (cont.)**

- 433 Traffic Signals, Signs and Markings
- 436 Storm Sewers and Drains
- 437 Repairs of Vehicles and Machines
- 438 Maintenance and Repairing Roads and Bridges
- 446 Stormwater Management and Flood Control

**CULTURE AND RECREATION**

- 451 Culture
- 454 Parks
- 456 Library
- 457 Community Celebrations
- 491 Refunds of Prior Year Revenues
- 492 Transfer to Other Funds

**SPECIAL FUNDS**

- 04 American Rescue Plan Fund
- 15 Transportation District Fund
- 18 Capital Improvements Project Fund
  - Five Year Capital Projects and Improvements
  - Five Year Capital Purchases
- 19 Street, Water and Sewer Assessment Fund
- 35 State Highway Aid Fund



# Town of McCandless

9955 Grubbs Road, Wexford, PA 15090  
Phone: 412-364-0616 Fax: 412-364-5066  
Web: [www.townofmccandless.org](http://www.townofmccandless.org)

---

**TO:** Town Council  
**FROM:** Brian O'Malley, Town Manager  
**SUBJECT:** 2023 Budget Notes and Narrative  
**DATE:** October 14, 2022

## INTRODUCTION

In accordance with Section 1202 of the Town's Home Rule Charter, I am submitting the proposed 2023 Consolidated Municipal Budget for Council's consideration and subsequent approval.

2022 has proven to be a year of considerable economic instability and uncertainty that will continue in 2023. While the economic recovery nationally and in the Greater Pittsburgh region from the COVID-19 pandemic and recession has been quite strong with employment levels, there continues to be ramifications from with supply chain disruptions, increased fuel costs, national and international issues that will impact the economy in 2023. The greatest source of uncertainty going forward is whether inflation can be brought under control without significant contraction of economic activity and rising unemployment. Conditions will continue to change, but the uncertainty regarding the economy and impact on local revenues will likely remain well into 2023 as the Federal Reserve continues its efforts to control inflation.

An integral part of our General Fund and Capital Improvements Program Fund is the additional \$2.9 million the Town received from the American Rescue Plan (ARP). This one-time federal relief helped ease the effects of projected revenue declines stemming from the pandemic. We are working together to address council priorities; citizen needs and continued compliance with regulations we are obligated to follow. Our team works diligently each day to be faithful stewards of public funds the residents and businesses entrust to us to provide a wide array of services, whether they be public safety, stormwater management, other infrastructure improvement or parks and recreation needs. I believe this budget reflects this and will continue to provide superior service to the community. Below you will see various highlights of this budget. Further into the document you will find more details about each department.

## OPERATIONAL BUDGET HIGHLIGHTS

### Revenues

Generally, the 2023 revenue projections are based on historical data and resulting trends that we are seeing. Input is provided by department heads on revenues that are derived from specific areas of the Town operation such as building inspections or fines. Below are notes and highlights on some of the larger revenues that are in the budget.

- The 2023 real estate tax rate **WILL REMAIN THE SAME** for the 18<sup>th</sup> consecutive year.
- Major revenue sources (taxes) are anticipated to be 1% higher than 2022 but revenues are generally flat due to the anticipated market slowdown with increasing interest rates and inflation outcomes as previously mentioned.
- EIT has continued to perform stronger than what we would have anticipated at the beginning of the pandemic, but we remain cautious due to recent slowdowns in the job market and unstable inflation rates.
- We're seeing a slight increase in Real Estate Tax due to updated assessments following transfers of property and resulting from new construction in the Town. However, there is proposed state legislation and pending court case appeals that could affect assessed values and trigger a wave of appeals and property tax refunds in the coming months. Town Management and the Tax Collector continue to monitor the appeals process on this legislation.
- Real Estate Transfer Tax remained strong after the pandemic shut down. However, with the rise in interest rates this revenue stream is expected to decrease to pre-2019 levels.
- Business Privilege Tax continues to strengthen as we return to pre-pandemic levels, we will continue to monitor collection trends as 2023 economic conditions potentially fluctuate.
- Planned use of ARPA funds- in part to offset revenue shortfalls and in part to fund storm water infrastructure improvements that address water quality and pollution reduction requirements from DEP and the EPA.

### Expenditures

While the majority of our expenses involve personnel, there are ongoing costs of supplies, utilities and professional services which we see yearly and are adjusted based on historical data or anticipated need. Some of the larger expenses are highlighted below. Other highlights will be noted in the individual department narratives. Additionally, national supply chain disruptions have delayed some expected projects considerably over the last two years particularly related to vehicles and equipment purchases.

- Purchase of 2 marked replacement police vehicles
- A strategic planning session for Town Council members and Department Directors, the town will apply for state grant funding to hopefully temper these costs.

- Additional funds added to legal fees in anticipation of the negotiation of the Collective Bargaining Agreement with the Department of Public Works' Teamsters Union during 2023.
- As we enter a year in which we'll be beginning a new collective bargaining with the MPOA and the Teamsters unions, we'll need to pay particular attention to the sustainability of any agreement moving forward and be prepared to balance service levels with honoring those contract commitments.

Below are some highlights of the General Fund Personnel costs that are included in this year's proposed budget.

- McCandless Police Officers Association Collective Bargaining Agreement (CBA) – At the time of budget preparation the Town is in active negotiation on the CBA renewal, conservative increases or changes have been proposed in the current document. As this process progresses, updates will potentially be made to the budget via an amendment, if necessary, in 2023. The current agreement is scheduled to end on December 31, 2022.
- The Police Budget includes the addition of 3 previously unreplaced retired/promoted officers.
- Teamsters Collective Bargaining Agreement (CBA) – This agreement expires on April 30, 2023 and at time of budget preparation management made conservative estimates in anticipation of the process in late 2022 through early 2023. As this process progresses, updates will be made to the Budget via an amendment, if necessary, in 2023.
- 2-3% performance review increase for non-union administrative staff
- For all Administration and Police department personnel there has been a 9% increase in Health Insurance Premiums shared between the Town and employees.
- The Teamsters Health Insurance increase is estimated at 7% similar to Municipal Benefits Service these increases also are shared with Teamsters employees.
- Interns (\$20,000) – Website and Public Engagement opportunities in the Winter/Spring semester of 2023 within Town Administration. This is in addition to the two unpaid interns Slippery Rock University has engaged the Town to utilize in the Police Department through April of 2023.
- Seasonal Summer help for park maintenance is included in the Parks budget in addition to the possible hiring of a part-time recreation coordinator for the town to assist in public events, citizen engagement, facility rentals and other Town duties.

## **CAPITAL IMPROVEMENTS PROGRAM FUND**

The 5- year Capital Improvements Plan is presented as part of the budget proposal here and outlines major purchases and projects planned between 2023 and 2027. These purchases and projects are evaluated annually and adjusted based on a review with the department heads and town engineers. Capital Planning for vehicles and equipment continues to be challenging this year due to supply chain and delivery issues following the pandemic, some purchases are expected 6-18 months and beyond for delivery.

Projects for 2023 include the following:

- Sidewalk projects funded by the Multi-Modal Grants
- Upgrades to Wall Park funded by a GEDF grant
- Work to start on Town Hall with priority given to the HVAC system in 2023
- Traffic Signal Upgrades and Traffic Cameras with the potential for state or federal grants contributing to a portion of the projects
- Maintenance of the Blazier Drive Culvert
- Annual Road Paving Program
- (2)10-Ton Dump Truck for Public Works
- Boom Mower for mowing along less populated and highly vegetated town roads
- Storm water related projects and equipment:
  - Drainage improvements at Vestal and Wall Park
  - A Pollution Reduction Project (PRP) within the Pine Creek Watershed
  - A Pollution Reduction Project (PRP) within the Little Pine Creek Watershed

**Proposed Consolidated Municipal Budget  
Town of McCandless  
2023**

	General Fund	American Rescue Plan Fund	Transportation District Fund	Capital Improvements Project Fund	Assessment Fund	State Highway Aid Fund	TOTAL ALL FUNDS
<b>REVENUE</b>							
Tax Revenue	\$ 13,155,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,155,250
Non-Tax Revenue	1,992,740	3,000	4,500	20,000	5,000	2,000	2,027,240
Inter-Fund Transfers In	756,775	-	-	3,250,835	-	-	4,007,610
Assessments	7,900	-	124,650	-	-	-	132,550
Federal Revenue	-	-	-	-	-	-	-
State Revenue	919,400	-	-	833,435	-	883,300	2,636,135
Contributions from Prior Year Fund Balance	1,487,340	753,775	-	2,672,730	-	-	4,913,845
<b>TOTAL REVENUE</b>	<b>\$ 18,319,405</b>	<b>\$ 756,775</b>	<b>\$ 129,150</b>	<b>\$ 6,777,000</b>	<b>\$ 5,000</b>	<b>\$ 885,300</b>	<b>\$ 26,872,630</b>
<b>EXPENDITURES</b>							
General Government	\$ 2,460,295	\$ -	\$ -	\$ 1,233,000	\$ -	\$ -	\$ 3,693,295
Public Safety	8,327,295	-	-	-	-	-	8,327,295
Public Works	4,181,895	-	-	4,965,500	-	-	9,147,395
Culture and Recreation	995,085	-	-	578,500	-	-	1,573,585
Refunds	114,000	-	-	-	-	-	114,000
Inter-Fund Transfers Out	2,240,835	756,775	124,700	-	-	885,300	4,007,610
Contributions to Fund Balance	-	-	4,450	-	5,000	-	9,450
<b>TOTAL EXPENDITURES</b>	<b>\$ 18,319,405</b>	<b>\$ 756,775</b>	<b>\$ 129,150</b>	<b>\$ 6,777,000</b>	<b>\$ 5,000</b>	<b>\$ 885,300</b>	<b>\$ 26,872,630</b>
Projected Fund Balance 12/31/22	\$ 13,491,240	\$ 753,775	\$ 583,868	\$ 2,741,515	\$ 830,355	\$ -	\$ 18,400,753
Projected Fund Balance 12/31/23	\$ 12,003,900	\$ -	\$ 588,318	\$ 68,785	\$ 835,355	\$ -	\$ 13,496,358

**General Fund Revenue  
Town of McCandless  
2023 Proposed Budget**

	Actual 2019	Actual 2020	Actual 2021	2022 Amended Budget	2022 Projected Actual	2023 Proposed Budget	Budget \$ Increase/ (Decrease)	Budget % Increase/ (Decrease)
<b>REVENUES</b>								
<b>301-310 - Taxes</b>								
Real Estate Tax	3,186,408	3,225,936	3,345,021	3,307,000	3,350,000	3,350,000	43,000	1%
Earned Income Tax	6,312,527	6,024,514	6,313,969	6,000,000	6,294,288	6,205,250	205,250	3%
Realty Transfer Tax	1,616,445	1,620,398	1,673,221	1,735,000	2,340,937	1,500,000	(235,000)	-14%
Local Services Tax	694,425	721,123	735,636	700,000	710,000	710,000	10,000	1%
Business Privilege Tax	1,343,479	1,395,136	1,294,979	1,275,000	1,458,000	1,390,000	115,000	9%
<b>TOTAL Taxes</b>	<b>13,153,284</b>	<b>12,987,107</b>	<b>13,362,826</b>	<b>13,017,000</b>	<b>14,153,225</b>	<b>13,155,250</b>	<b>138,250</b>	<b>1%</b>
<b>319 - Penalties and Interest on Delinquent Taxes</b>								
Real Estate Tax	6,104	4,261	19,631	8,500	9,500	9,500	1,000	12%
Business Privilege Tax	9,117	12,463	7,352	9,000	23,000	10,000	1,000	11%
<b>TOTAL Penalties and Interest on Delinquent Taxes</b>	<b>15,221</b>	<b>16,724</b>	<b>26,983</b>	<b>17,500</b>	<b>32,500</b>	<b>19,500</b>	<b>2,000</b>	<b>11%</b>
<b>321-322 - Licenses and Permits</b>								
Business Privilege Licenses	240	175	404	200	400	400	200	100%
Transient Retailer Permits	6,835	970	2,240	3,000	2,000	3,000	-	0%
Amusement Permits	225	200	-	225	225	225	-	0%
Mechanical Device Permits	5,350	4,400	4,575	5,000	5,150	5,150	150	3%
Cable Television Franchise Fee	278,102	379,055	372,076	350,000	372,420	365,000	15,000	4%
Driveway Permits	750	750	1,050	1,000	1,000	1,000	-	0%
Street Opening Permits	16,882	14,135	13,530	13,000	13,000	13,000	-	0%
Telecommunications Right-of-Way Permits	900	900	300	900	900	900	-	0%
<b>TOTAL Licenses and Permits</b>	<b>309,285</b>	<b>400,585</b>	<b>394,175</b>	<b>373,325</b>	<b>395,095</b>	<b>388,675</b>	<b>15,350</b>	<b>4%</b>
<b>331 - Fines</b>								
Court Fines - Local Ordinances	5,313	2,658	210	5,000	6,270	5,000	-	0%
Court Fines - Business Privilege Tax	-	100	-	-	-	-	-	0%
Court Fines - Vehicle Code Violations	27,588	18,600	18,650	25,000	20,100	20,000	(5,000)	-20%
Court Fines - Code Violations	810	48	-	-	-	-	-	0%
Court Fines - State Police	14,133	13,054	11,424	13,000	10,800	10,500	(2,500)	-19%
Fines - Refuse/Recycling Contract	-	-	-	-	3,000	-	-	0%
<b>TOTAL Fines</b>	<b>47,844</b>	<b>34,460</b>	<b>30,284</b>	<b>43,000</b>	<b>40,170</b>	<b>35,500</b>	<b>(7,500)</b>	<b>-17%</b>
<b>341-342 - Interest and Rents</b>								
Interest Earnings	62,995	22,308	8,692	22,000	13,450	30,000	8,000	36%
Bus Shelter Rent	12,945	11,021	9,481	9,500	9,940	10,000	500	5%
<b>TOTAL Interest and Rents</b>	<b>75,940</b>	<b>33,329</b>	<b>18,173</b>	<b>31,500</b>	<b>23,390</b>	<b>40,000</b>	<b>8,500</b>	<b>27%</b>
<b>351-353 Federal Funding</b>								
Federal Capital and Operating Grants	-	251,047	-	-	36,000	-	-	0%
<b>TOTAL Federal Funding</b>	<b>-</b>	<b>251,047</b>	<b>-</b>	<b>-</b>	<b>36,000</b>	<b>-</b>	<b>-</b>	<b>0%</b>

**General Fund Revenue  
Town of McCandless  
2023 Proposed Budget**

	<b>Actual 2019</b>	<b>Actual 2020</b>	<b>Actual 2021</b>	<b>2022 Amended Budget</b>	<b>2022 Projected Actual</b>	<b>2023 Proposed Budget</b>	<b>Budget \$ Increase/ (Decrease)</b>	<b>Budget % Increase/ (Decrease)</b>
<b>354-356 - State Funding</b>								
Winter Maintenance	68,571	70,907	73,240	73,000	73,000	74,700	1,700	2%
Severe Winter Maintenance	3,043	871	7,822	4,500	7,800	6,500	2,000	44%
State Gramts	111,682	3,446	-	-	-	30,000	30,000	0%
Recycling Grants	117,444	-	67,010	95,000	95,805	95,000	-	0%
Public Utility Tax (PURTA)	11,307	12,904	12,913	12,900	12,995	13,000	100	1%
Alcoholic Beverage Licenses	8,400	8,100	-	8,100	8,100	8,400	300	4%
General Municipal Pension System State Aid	491,568	487,459	460,539	420,000	523,225	500,000	80,000	19%
Foreign Fire Insurance State Aid	185,168	186,863	166,105	157,800	209,233	186,800	29,000	18%
Act 13 Impact Fees	5,713	4,912	3,275	3,200	5,732	5,000	1,800	56%
<b>TOTAL State Funding</b>	<b>1,002,897</b>	<b>775,462</b>	<b>790,904</b>	<b>774,500</b>	<b>935,890</b>	<b>919,400</b>	<b>144,900</b>	<b>19%</b>
<b>357-359 - Local Funding</b>								
Stormwater Grant	2,000	-	-	-	-	-	-	0%
NASD School Crossing Guards	42,594	20,835	26,344	38,450	27,210	39,850	1,400	4%
NASD School Zone Lights	784	1,245	1,218	1,200	1,245	1,300	100	8%
Other School Contributions	281,905	125,595	155,506	210,000	187,420	210,000	-	0%
Multi-Municipal Recreation Services	11,517	-	-	-	-	-	-	0%
Ambulance Authority Vehicle Repairs	25,321	14,300	19,488	16,000	20,050	18,500	2,500	16%
Ambulance Authority and VFC Fuel Reimbursements	54,017	33,854	46,456	74,350	89,820	81,025	6,675	9%
MIDA Secretarial Expenses	-	-	-	100	-	-	(100)	-100%
Joint Refuse/Recycling Contract Costs	-	-	5,700	-	-	-	-	0%
Regional Asset District County Sales Tax	460,937	431,739	484,206	460,000	537,000	500,000	40,000	9%
<b>TOTAL Local Funding</b>	<b>879,075</b>	<b>627,569</b>	<b>738,918</b>	<b>800,100</b>	<b>862,745</b>	<b>850,675</b>	<b>50,575</b>	<b>6%</b>
<b>361-367 - Charges and Fees</b>								
Subdivision and Land Development Fees	18,112	18,256	18,120	15,000	15,000	15,000	-	0%
Recreation Land Development Fees	1,200	4,000	5,200	2,000	4,800	2,000	-	0%
Tax Collection Cost Reimbursements	88,589	74,611	73,134	81,145	92,150	94,890	13,745	17%
Tax Certification Fees	24,925	44,084	38,310	35,000	26,150	25,000	(10,000)	-29%
Police Detail and Protective Services	172,102	172,102	63,808	65,000	60,000	53,000	(12,000)	-18%
Fire Protection	140,015	140,015	169,565	131,625	145,225	80,000	(51,625)	-39%
Building Permits	97,168	115,399	140,208	100,000	135,000	100,000	-	0%
Property and Supply Sales	2,618	3,224	5,394	-	3,080	-	-	0%
Trash Carts	1,114	1,664	1,310	-	-	-	-	0%
Right-of-Way and Private Property Maintenance	-	-	1,516	-	2,250	-	-	0%
Recreation Field Use	4,900	2,075	2,985	5,000	4,555	5,000	-	0%
Participant Recreation Fees	8,165	-	-	-	-	-	-	0%
Community Day Fees	13,766	-	-	12,000	752	6,000	(6,000)	-50%
Other Misc Charges and Fees	2,329	1,329	817	-	220	-	-	0%
<b>TOTAL Charges and Fees</b>	<b>575,002</b>	<b>576,758</b>	<b>520,367</b>	<b>446,770</b>	<b>489,182</b>	<b>380,890</b>	<b>(65,880)</b>	<b>-15%</b>

**General Fund Revenue  
Town of McCandless  
2023 Proposed Budget**

	Actual 2019	Actual 2020	Actual 2021	2022 Amended Budget	2022 Projected Actual	2023 Proposed Budget	Budget \$ Increase/ (Decrease)	Budget % Increase/ (Decrease)
<b>383 - Assessments</b>								
Street Lights	378	368	375	400	400	400	-	0%
Storm Water Facility Maintenance	20,900	8,500	9,500	7,500	-	7,500	-	0%
<b>TOTAL Assessments</b>	<b>21,278</b>	<b>8,868</b>	<b>9,875</b>	<b>7,900</b>	<b>400</b>	<b>7,900</b>	<b>-</b>	<b>0%</b>
<b>387 - Contributions and Donations</b>								
Athletic Associations	72,500	-	-	-	-	-	-	0%
Businesses	2,945	-	-	2,745	2,745	-	(2,745)	-100%
Program Donations	-	-	110	2,500	1,750	-	(2,500)	-100%
Police K-9 Donations	804	1,810	1,380	-	1,800	8,000	8,000	0%
Community Day Donations	2,750	2,750	2,354	2,750	8,075	10,000	7,250	264%
EG Channel	-	-	-	-	-	-	-	0%
Heritage Center Bricks	50	-	-	-	-	-	-	0%
General Heritage Center Donations	3,940	669	1,035	3,500	13,000	49,500	46,000	1314%
<b>TOTAL Contributions and Donations</b>	<b>82,989</b>	<b>5,229</b>	<b>4,879</b>	<b>11,495</b>	<b>27,370</b>	<b>67,500</b>	<b>56,005</b>	<b>487%</b>
<b>391 - Sale of Assets</b>								
Small Equipment	1,896	54	5,865	-	200	-	-	0%
Vehicles	38,700	17,299	30,500	15,000	15,000	15,000	-	0%
<b>TOTAL Sale of Assets</b>	<b>40,596</b>	<b>17,353</b>	<b>36,365</b>	<b>15,000</b>	<b>15,200</b>	<b>15,000</b>	<b>-</b>	<b>0%</b>
<b>SUBTOTAL of Ordinary Revenues</b>	<b>16,203,411</b>	<b>15,734,491</b>	<b>15,933,748</b>	<b>15,538,090</b>	<b>17,011,167</b>	<b>15,880,290</b>	<b>342,200</b>	<b>2%</b>
<b>392 - Fund Transfers</b>								
Transfer in from Assessment District				20,000	20,000	-	(20,000)	-100%
Transfer in from Special Revenue Fd - SLFRF Grant	-	-	730,000	1,478,530	1,478,530	756,775	(721,755)	-49%
<b>TOTAL Fund Transfers</b>	<b>-</b>	<b>-</b>	<b>730,000</b>	<b>1,498,530</b>	<b>1,498,530</b>	<b>756,775</b>	<b>(741,755)</b>	<b>-49%</b>
<b>395 - Refunds of Prior Year Expenditures</b>								
Workers Compensation Dividends	104,256	99,583	84,829	85,000	145,155	100,000	15,000	18%
Property and Liability Trust Dividends	60,020	55,773	68,356	50,000	51,475	58,000	8,000	16%
Workers Compensation Reimbursements	12,244	11,815	12,880	12,000	12,000	12,000	-	0%
Insurance Reimbursements	34,165	72,321	27,940	25,000	67,010	25,000	-	0%
Miscellaneous Refunds	560	103	300	-	-	-	-	0%
<b>TOTAL Refunds of Prior Year Expenditures</b>	<b>211,245</b>	<b>239,595</b>	<b>194,305</b>	<b>172,000</b>	<b>275,640</b>	<b>195,000</b>	<b>23,000</b>	<b>13%</b>
<b>TOTAL Revenues</b>	<b>16,414,656</b>	<b>15,974,085</b>	<b>16,858,053</b>	<b>17,208,620</b>	<b>18,785,337</b>	<b>16,832,065</b>	<b>(376,555)</b>	<b>-2%</b>

## REVENUE

Some highlights of the budgeted 2023 revenues follow here. These revenues are broken into various categories based on the source of the revenue and state issued account codes. Some revenues are based on firm figures such as property assessments or the reimbursement based on wages. Revenues from other agencies such as the county sales tax (RAD), State Pension Aid and Foreign Fire Relief are based on funding formulas which are set by other government agencies and are out of our control. Where it is appropriate, other revenues use historic collection rates to gauge the anticipated revenue for the year.

**The Real Estate tax** reflects a slight increase in assessed values due to improvements, new construction and assessment changes that occur following property sales. The 2023 budget does not reflect any change in the property tax millage rate. Real estate taxes are primarily collected from July 1 through September when payments are paid at a discount. Payments are received at face value until November 1 and at penalty thereafter, with liens subsequently filed. The total budgeted figure includes collections for the current year, prior year and delinquent collections occurring in 2023. The agreement with Maiello, Brungo and Maiello has resulted in a significant increase in delinquent tax collection.

**Earned income** Keystone Collections Group, collects both current and delinquent taxes on behalf of the Town which is a member community of the Allegheny North Tax Collection Committee. The total tax is one percent (1%) on earned income with the Town and School District each levying a tax at the rate of one-half percent (1/2%).

**Realty Transfer Tax** is assessed at one percent (1.5%) on the sale of the property within the town. The projected revenue is based on current and prior year collections and reflects the current real estate market and steady increases that we have seen in property values, while adjusting for large transactions of commercial property that occasionally occur. Of the 1.5%, half a percent (.5%) is transferred to the North Allegheny School District.

**The Business Privilege Tax** is levied at the rate of 1 mill (\$1 per \$1000) on whole or gross volume of business transacted by the 1300 entities that operate within the boundaries of the Town of McCandless by any individual, partnership, limited partnership, association, firm or corporation during the prior year. An annual tax return is mailed by the Town and is to be returned with suitable documentation by May 15 of each year.

**Licenses, Fees and Miscellaneous Permits** include various licenses and permits the Town issues throughout the year. Included are Business Licenses, Transient Vendor permits, Amusement/Mechanical Device Permits and Franchise Fees from the Cable companies (Comcast, Verizon and Consolidated). These revenues are based on the current year's collections and prior year averages as well as trends the town is experiencing.

**Fines** are received throughout the year from the Courts for violations of ordinances, vehicle code violations and other code or penalties that may be imposed as a result of non-payment of tax. We have used historical and current year figures to project revenue for these categories.

**Interest and Rents** are based on our anticipated interest earnings given current investment rates and the rental agreements that are in place. We utilize various financial investments and institutions to maximize returns as much as possible. Given rising interest rates, we anticipate this revenue to be higher than in recent years.

**State Funding** includes reimbursement for winter maintenance costs from PennDOT, the Public Utility Realty Tax Act (PURTA) distribution, Pennsylvania Liquor Control Board Alcohol licenses, pension aid and Fire Relief fund. The figures budgeted are based on prior and current year collections or estimated figures received from the State. These revenue items have increased over the last year based on the increased state revenues this funding is distributed from.

**Local Funding** is based on the agreements in place with the North Allegheny School District for various services the town provides such as the Tax Collection costs, School Resource Officers and Crossing Guards as well as the historic and current figures for the Regional Asset District sales tax (RAD).

**Charges and Fees** include building permits, land development fees, charges for police services and community day revenues. The building permit revenues are based on current and prior year as well as anticipated construction that will come as a result of approved development plans. Subdivision and Land Development fees are based on anticipated plans that will come before the planning commission and council for consideration and approval during 2023. Recreation Fees are based on anticipated new residential construction permits being issued. Tax Collection cost reimbursements are based on the wage increases and supplies expense incurred to provide Tax Collection services to the School District. We have seen a decrease in police protection details over the last few years due to the Cinemark theater no longer engaging officers within the town.

**Assessments, Contributions and Donations, Sale of Assets** are based on prior years revenues as well as the anticipated sale of vehicles and equipment that are part of the scheduled replacement program.

**Dividends** are based on prior year collections for our Workers Compensation, Property and Liability and Medical Insurance premiums.

Town of McCandless  
2023 Proposed Budget

<b>EXPENDITURES</b>		<b>Actual 2019</b>	<b>Actual 2020</b>	<b>Actual 2021</b>	<b>Amended Budget 2022</b>	<b>Projected Actual 2022</b>	<b>Proposed Budget 2023</b>
<b>General Government (400 - 409)</b>							
400	Town Council	39,923	26,142	55,900	94,765	74,420	143,600
401	Town Administration	448,926	523,175	425,467	509,065	461,905	566,140
402	Financial Administration	585,601	518,951	557,410	469,510	378,055	529,655
403	Tax Collection	314,256	316,921	304,589	375,550	356,552	411,260
406	Citizen Information	103,841	103,741	131,524	178,865	165,810	160,780
409	Buildings and Plant	294,085	278,090	321,202	642,900	489,974	648,860
<b>Total General Government</b>		<b>1,786,632</b>	<b>1,767,020</b>	<b>1,796,093</b>	<b>2,270,655</b>	<b>1,926,716</b>	<b>2,460,295</b>
<b>Public Safety (410 - 419)</b>							
410	Police Protection	5,432,722	5,306,961	5,540,688	6,188,650	5,850,384	6,372,100
411	Fire Protection and Prevention	1,033,766	1,077,683	1,119,526	1,424,895	1,474,167	1,226,415
412	Ambulance	55,825	36,166	48,864	107,575	97,380	98,150
413	Code Enforcement	207,121	239,826	232,030	330,350	291,245	272,110
414	Planning and Zoning	267,934	294,072	256,072	336,740	285,431	276,220
419	School Crossing Guards	79,385	52,526	62,344	81,350	68,470	82,300
<b>Total Public Safety</b>		<b>7,076,753</b>	<b>7,007,234</b>	<b>7,259,523</b>	<b>8,469,560</b>	<b>8,067,077</b>	<b>8,327,295</b>
<b>Public Works (421 - 449)</b>							
426	Recycling	153,828	184,313	50,022	46,850	51,123	62,550
430	Public Works Administration	1,459,307	1,473,015	2,040,501	2,161,085	2,032,977	2,188,900
431	Street Cleaning	18,006	12,818	5,100	-	-	-
432	Snow and Ice Control	616,667	604,150	479,534	622,815	507,715	658,720
433	Traffic Control Devices	291,002	253,292	271,850	387,540	367,699	435,370
436	Storm Sewers and Drains	43,122	84,303	25,661	71,110	51,745	29,000
437	Repair of Vehicles and Machinery	464,694	578,514	524,441	588,055	576,499	631,655
438	Maintenance & Repairs of Roads & Bridges	328,771	190,747	19,085	59,200	47,900	61,200
446	Storm Water Management & Flood Control	86,173	118,965	91,610	96,900	73,200	114,500
<b>Total Public Works</b>		<b>3,461,570</b>	<b>3,500,117</b>	<b>3,507,804</b>	<b>4,033,555</b>	<b>3,708,858</b>	<b>4,181,895</b>

		Town of McCandless 2023 Proposed Budget					
		Actual 2019	Actual 2020	Actual 2021	Amended Budget 2022	Projected Actual 2022	Proposed Budget 2023
<b>EXPENDITURES</b>							
<b>Culture and Recreation (451 - 457)</b>							
451	Culture	15,099	4,984	5,151	18,125	18,125	29,200
452	Participant Recreation	19,662	1,500	587	-	-	-
454	Parks	114,812	142,128	106,614	102,100	61,900	221,535
456	Library	677,600	689,814	641,905	641,905	641,905	664,350
457	Community Celebrations	62,034	1,248	30,651	77,000	76,995	80,000
<b>Total Culture and Recreation</b>		<b>889,207</b>	<b>839,674</b>	<b>784,908</b>	<b>839,130</b>	<b>798,925</b>	<b>995,085</b>
<b>Refunds of Prior Year Revenues (491)</b>							
491	Tax Refunds	111,633	120,061	124,863	107,000	110,600	114,000
<b>Total Refunds of Prior Year Revenues</b>		<b>111,633</b>	<b>120,061</b>	<b>124,863</b>	<b>107,000</b>	<b>110,600</b>	<b>114,000</b>
<b>TOTAL EXPENDITURES</b>		<b>13,325,795</b>	<b>13,234,105</b>	<b>13,473,191</b>	<b>15,719,900</b>	<b>14,612,176</b>	<b>16,078,570</b>
<b>Transfers to Other Funds (492)</b>							
18	To Capital Improvements Fund	1,423,400	1,519,700	1,200,000	1,760,000	1,760,000	2,240,835
20	To Transportation District Fund	-	-	-	-	-	-
<b>Total Transfers to Other Funds</b>		<b>1,423,400</b>	<b>1,519,700</b>	<b>1,200,000</b>	<b>1,760,000</b>	<b>1,760,000</b>	<b>2,240,835</b>
<b>TOTAL EXPENDITURES AND TRANSFERS</b>		<b>14,749,195</b>	<b>14,753,805</b>	<b>14,673,191</b>	<b>17,479,900</b>	<b>16,372,176</b>	<b>18,319,405</b>

## GENERAL GOVERNMENT

### 400 TOWN COUNCIL

The Budget for the Town Council reflects the costs associated with the Council performing its duties. Expenses include a small stipend Council members receive for time spent performing their duties, insurance coverage, supplies, IT expenses as well as memberships in professional organizations and attendance at conferences that provide educational and networking opportunities elected officials.

The Town Attorney Retainer reflects the per meeting fee and billing structure that applies legal fees to the various Town programs for which legal work is performed. Other legal fees, based upon anticipated use of the Attorney's services, are noted in each applicable department budget.

#### **400 Town Council**

- No Increase in Council Salaries for 2023
- Sixty thousand dollars earmarked for a 2–5 year Strategic Planning Process for Council, department directors and community stakeholders in 2023. The Town will apply for state grants to reduce this cost to the Town.
- Volunteer Reception in February 2023 (\$3500) includes dinner and appreciation gift for Boards, Committees and Commission members.

<b>General Government 400 Town Council</b>		<b>Actual 2019</b>	<b>Actual 2020</b>	<b>Actual 2021</b>	<b>Amended Budget 2022</b>	<b>Projected Actual 2022</b>	<b>Proposed Budget 2023</b>	<b>Budget \$ Increase/ (Decrease)</b>	<b>Budget % Increase/ (Decrease)</b>
Personal Services (100)		18,085	17,655	30,100	30,100	30,085	30,100	-	0.0%
Supplies (200)		2,996	1,243	1,700	4,800	3,870	7,300	2,500	52.1%
Other Services and Charges (300-400)		18,842	7,244	24,100	59,865	40,465	106,200	46,335	77.4%
<b>Total Town Council</b>		<b>39,923</b>	<b>26,142</b>	<b>55,900</b>	<b>94,765</b>	<b>74,420</b>	<b>143,600</b>	<b>48,835</b>	<b>51.5%</b>
<b>Personal Services (100)</b>									
110	Salaries	16,800	16,400	16,800	16,800	16,800	16,800	-	0.0%
110	Town Attorney Retainer	-	-	12,000	12,000	12,000	12,000	-	0.0%
190	Payroll Taxes	1,285	1,255	1,300	1,300	1,285	1,300	-	0.0%
<b>Total Personal Services (100)</b>		<b>18,085</b>	<b>17,655</b>	<b>30,100</b>	<b>30,100</b>	<b>30,085</b>	<b>30,100</b>	<b>-</b>	<b>0.0%</b>
<b>Supplies (200)</b>									
210	Office Supplies	34	63	-	100	100	100	-	0.0%
240	General Operating Supplies	460	58	500	500	500	3,000	2,500	500.0%
260	Office Equipment	2,502	1,122	1,200	4,200	3,270	4,200	-	0.0%
<b>Total Supplies (200)</b>		<b>2,996</b>	<b>1,243</b>	<b>1,700</b>	<b>4,800</b>	<b>3,870</b>	<b>7,300</b>	<b>2,500</b>	<b>52.1%</b>
<b>Other Services and Charges (300-400)</b>									
310	Professional Services	105	70	150	150	1,150	1,350	1,200	800.0%
312	Strategic Planning Services	-	-	-	25,000	-	60,000	35,000	140.0%
314	Town Attorney	827	-	1,200	2,400	12,000	12,000	9,600	400.0%
321	Monthly Telephone Charges	-	-	-	4,200	3,500	4,200	-	0.0%
340	Advertising	1,057	876	2,000	1,500	1,000	1,500	-	0.0%
350	Insurance	-	-	1,400	1,465	1,465	1,500	35	2.4%
420	Dues, Subscriptions and Publications	4,175	4,286	5,300	5,500	5,500	6,000	500	9.1%
450	Contracted IT Services	143	-	-	-	-	-	-	0.0%
460	Meetings, Seminars and Conferences	12,535	2,012	14,050	19,650	15,850	19,650	-	0.0%
<b>Total Other Services and Charges (300-400)</b>		<b>18,842</b>	<b>7,244</b>	<b>24,100</b>	<b>59,865</b>	<b>40,465</b>	<b>106,200</b>	<b>46,335</b>	<b>77.4%</b>
<b>TOTAL TOWN COUNCIL</b>		<b>39,923</b>	<b>26,142</b>	<b>55,900</b>	<b>94,765</b>	<b>74,420</b>	<b>143,600</b>	<b>48,835</b>	<b>51.5%</b>

## GENERAL GOVERNMENT

### 401 TOWN ADMINISTRATION OFFICES

The Town Manager, supported by the administrative staff oversees the daily municipal operations either directly or through supervisory personnel in each department. The daily work varies and may include issues such as land development, capital projects, office and construction equipment replacement and purchases, overall purchasing practices, salary and benefits, administration, contract negotiation and administration, personal and property insurances, building and vehicle maintenance. This work involves regular interaction with department heads, other staff members, professional consultants, vendors and the public.

A substantial portion of the Town Administration Department's time is taken up with providing support to the Town Council, preparation and follow-up associated with each of the meetings that occur during the month. Town Administration is also responsible for the coordination and preparation for special work such as the committee interviews and support for the McCandless Industrial Development Authority. There is a significant amount of time spent with the Department heads to address citizen concerns and questions. Building and maintaining positive working relationships with other local, county and state officials to accomplish the goals of the Town continues to be a primary focus for the manager and staff.

Staff positions within the Manager's office are listed below.

- Town Manager
- Executive Services Coordinator
- ½ of Receptionist

#### **401 Town Administration**

- IT continuation of Windows 365/Adobe/Apps for Business
- IT investment of \$20,000 to continue updating old computers in a strategic replacement schedule to prevent mass upgrades in the future.
- Continuation of Optimus Risk Services for CBA mandated Safety Committee (\$9600)
- Continuation of a Information Technology Customer Service Contract – PM Computing's contract expires in April of 2023 – this professional service contract will potentially be put out to bid
- Employee Program investment of \$5000, Wellness events, Birthday and Anniversary celebrations, employee summer picnic, holiday festivities.
- Addition of \$50,000 for contingencies approved by the Town Manager and reported to Town Council on a quarterly basis.

Town of McCandless  
2023 Proposed Budget

11/23/2022  
2:09 PM

**General Government**  
**401 Town Administration**

	Actual 2019	Actual 2020	Actual 2021	Amended Budget 2022	Projected Actual 2022	Proposed Budget 2023	Budget \$ Increase/ (Decrease)	Budget % Increase/ (Decrease)
Personal Services (100)	385,408	368,298	312,884	345,735	298,730	337,650	(8,085)	-2.3%
Supplies (200)	7,372	53,952	16,486	30,950	30,950	39,400	8,450	27.3%
Other Services and Charges (300-400)	55,412	98,194	96,097	132,380	132,225	189,090	56,710	42.8%
Contributions, Grants and Subsidies (500)	734	2,731	-	-	-	-	-	0.0%
<b>Total Town Administration</b>	<b>448,926</b>	<b>523,175</b>	<b>425,467</b>	<b>509,065</b>	<b>461,905</b>	<b>566,140</b>	<b>57,075</b>	<b>11.2%</b>

**Personal Services (100)**

110	Salaries and Wages	238,487	227,778	205,600	207,210	202,310	183,330	(23,880)	-11.5%
110	Town Attorney Retainer	17,531	11,500	2,000	-	-	-	-	0.0%
110	Part-Time Wages	-	-	-	20,000	9,000	20,000	-	0.0%
180	Overtime	6,005	3,269	-	3,500	-	3,500	-	0.0%
180	Sick Leave Bonus	1,200	1,100	-	1,100	-	1,600	500	45.5%
180	Deferred Compensation	2,727	2,527	2,034	2,750	2,580	1,830	(920)	-33.5%
190	Payroll Taxes	19,239	17,485	16,938	17,600	15,490	15,590	(2,010)	-11.4%
190	Workers Compensation Insurance	943	1,000	803	1,130	990	1,190	60	5.3%
190	Health Insurance	65,948	68,061	48,670	53,880	55,800	74,520	20,640	38.3%
190	Pension	32,087	33,284	35,162	35,500	10,120	32,690	(2,810)	-7.9%
190	Dental Insurance	-	1,193	824	1,730	950	1,730	-	0.0%
190	Vision Insurance	310	149	184	335	335	480	145	43.3%
190	Life Insurance	930	952	668	1,000	1,155	1,190	190	19.0%

**Total Personal Services (100)**

<b>385,408</b>	<b>368,298</b>	<b>312,884</b>	<b>345,735</b>	<b>298,730</b>	<b>337,650</b>	<b>(8,085)</b>	<b>-2.3%</b>
----------------	----------------	----------------	----------------	----------------	----------------	----------------	--------------

**Supplies (200)**

210	Office Supplies	3,655	2,596	3,367	3,500	3,500	3,500	-	0.0%
210	Postage	365	182	189	400	400	450	50	12.5%
230	Vehicle Fuel	233	313	121	250	250	250	-	0.0%
240	Other Operating Supplies	558	-	163	-	-	-	-	0.0%
260	Office Equipment	2,561	50,861	12,645	26,800	26,800	35,200	8,400	31.3%

**Total Supplies (200)**

<b>7,372</b>	<b>53,952</b>	<b>16,486</b>	<b>30,950</b>	<b>30,950</b>	<b>39,400</b>	<b>8,450</b>	<b>27.3%</b>
--------------	---------------	---------------	---------------	---------------	---------------	--------------	--------------

**Other Services and Charges (300-400)**

310	Professional Services	3,131	14,819	14,431	17,540	17,790	16,250	(1,290)	-7.4%
310	Legal Services	32,422	36,764	43,375	35,000	35,000	35,000	-	0.0%
310	Pre-Employment Costs	2,093	-	-	-	1,450	1,450	1,450	0.0%
320	Telephone	653	606	602	1,440	720	1,940	500	34.7%
340	Advertising	1,504	876	442	2,000	2,000	2,000	-	0.0%
370	Vehicle Maintenance	44	-	-	-	-	-	-	0.0%
370	Equipment Maintenance and Repairs	31	117	117	200	200	200	-	0.0%

Town of McCandless  
2023 Proposed Budget

11/23/2022  
2:09 PM

<i>General Government</i>		Actual	Actual	Actual	Amended	Projected	Proposed	Budget \$	Budget %
<b>401 Town Administration</b>		<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Budget 2022</b>	<b>Actual 2022</b>	<b>Budget 2023</b>	<b>Increase/ (Decrease)</b>	<b>Increase/ (Decrease)</b>
420	Dues, Subscriptions and Publications	11,776	19,992	13,501	25,500	26,050	25,750	250	1.0%
450	Contracted IT Services	268	19,441	19,735	42,000	42,000	48,000	6,000	14.3%
460	Meetings, Seminars and Conferences	3,490	5,579	3,894	8,700	7,015	8,500	(200)	-2.3%
490	Other Expenses	-	-	-	-	-	50,000	50,000	100.0%
<b>Total Other Services and Charges (300-400)</b>		<b>55,412</b>	<b>98,194</b>	<b>96,097</b>	<b>132,380</b>	<b>132,225</b>	<b>189,090</b>	<b>56,710</b>	<b>42.8%</b>
<b>Contributions, Grants and Subsidies (500)</b>									
530	Increase in RAD Funds	734	2,731	-	-	-	-	-	0.0%
<b>Total Contributions, Grants and Subsidies (500)</b>		<b>734</b>	<b>2,731</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL TOWN ADMINISTRATION</b>		<b>448,923</b>	<b>523,175</b>	<b>425,467</b>	<b>509,065</b>	<b>461,905</b>	<b>566,140</b>	<b>57,075</b>	<b>11.2%</b>

## GENERAL GOVERNMENT

### 402 FINANCIAL ADMINISTRATION

The Finance Department is responsible for oversight and daily operation of the fiscal operations of the Town. These functions include general ledger accounting, accounts payable, accounts receivable, investments, personnel administration, and payroll. Operating and capital budget development and purchasing oversight also fall within the operations of the department. In addition, the department prepares the annual Financial Report in conjunction with the independent auditor. Under the current organizational structure, the Assistant Town Manager serves as the Finance Director with support from the staff listed below.

Staff positions within the Financial Administration office are listed below.

- Assistant Town Manager/ Finance Director
- Human Resources Administrator
- Budget and Accounting Officer
- Finance Assistant

#### **402 Financial Administration**

- Includes annual independent audit contract with Maher Duessel, ICMA retirement plan fees, Actuarial Fees, Insurance Bonds and other financial safeguards.
- \$73,500 investment in software upgrade to include Financial Accounting, Payroll, Accounts Receivable, and Employee Self Service modules.

<b>General Government 402 Financial Administration</b>		<b>Actual 2019</b>	<b>Actual 2020</b>	<b>Actual 2021</b>	<b>Amended Budget 2022</b>	<b>Projected Actual 2022</b>	<b>Proposed Budget 2023</b>	<b>Budget \$ Increase/ (Decrease)</b>	<b>Budget % Increase/ (Decrease)</b>
Personal Services (100)		248,615	221,846	297,655	351,435	310,300	355,525	4,090	1%
Supplies (200)		6,466	2,719	6,212	5,200	4,000	4,500	(700)	-13%
Other Services and Charges (300-400)		330,520	294,386	253,543	75,375	63,755	96,130	20,755	28%
Capital Purchases (700)		-	-	-	37,500	-	73,500	36,000	96%
<b>Total Financial Administration</b>		<b>585,601</b>	<b>518,951</b>	<b>557,410</b>	<b>469,510</b>	<b>378,055</b>	<b>529,655</b>	<b>60,145</b>	<b>13%</b>
<b>Personal Services (100)</b>									
110	Salaries and Wages	185,094	171,760	232,466	242,650	234,750	247,250	4,600	2%
180	Overtime	2,238	281	-	1,200	1,690	1,350	150	13%
180	Sick Leave Bonus	1,000	1,300	-	1,100	-	1,000	(100)	-9%
180	Non-Hospitalization incentive	3,244	-	-	4,350	6,000	4,910	560	13%
180	Deferred Compensation	3,102	1,564	2,135	2,430	2,320	2,475	45	2%
190	Payroll Taxes	13,851	13,082	16,459	18,740	17,940	18,915	175	1%
190	Workers Compensation Insurance	815	766	793	1,000	1,140	1,200	200	20%
190	Health Insurance	33,564	25,283	34,070	64,220	34,780	68,510	4,290	7%
190	Pension	5,614	6,118	8,788	12,260	9,510	6,230	(6,030)	-49%
190	Dental Insurance	(487)	1,375	2,205	2,100	1,720	2,700	600	29%
190	Vision Insurance	162	-	199	385	170	385	-	0%
190	Life Insurance	418	317	540	1,000	280	600	(400)	-40%
<b>Total Personal Services (100)</b>		<b>248,615</b>	<b>221,846</b>	<b>297,655</b>	<b>351,435</b>	<b>310,300</b>	<b>355,525</b>	<b>4,090</b>	<b>1%</b>
<b>Supplies (200)</b>									
210	Office Supplies	2,579	1,254	2,964	3,000	2,500	3,000	-	0%
210	Postage	1,340	1,165	1,156	1,200	1,500	1,500	300	25%
240	Other Operating Supplies	520	-	1,093	-	-	-	-	0%
260	Office Equipment	2,027	300	1,000	1,000	-	-	(1,000)	-100%
<b>Total Supplies (200)</b>		<b>6,466</b>	<b>2,719</b>	<b>6,212</b>	<b>5,200</b>	<b>4,000</b>	<b>4,500</b>	<b>(700)</b>	<b>-13%</b>

<b>General Government</b>		<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Amended</b>	<b>Projected</b>	<b>Proposed</b>	<b>Budget \$</b>	<b>Budget %</b>
<b>402 Financial Administration</b>		<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Increase/</b>	<b>Increase/</b>
<b>Other Services and Charges (300-400)</b>					<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>(Decrease)</b>	<b>(Decrease)</b>
310	Professional Services	23,049	25,338	24,472	29,460	5,125	33,260	3,800	13%
310	Auditing Services	32,615	25,862	22,157	25,400	25,400	26,670	1,270	5%
310	Legal Services	2,490	-	333	2,000	210	1,500	(500)	-25%
310	Pre-Employment Costs	253	370	638	250	800	1,000	750	300%
320	Monthly Telephone	361	867	1,073	1,350	1,070	1,350	-	0%
340	Advertising	426	497	732	-	500	500	500	0%
350	Insurance	258,989	233,365	194,436	500	15,000	15,000	14,500	2900%
370	Equipment Maintenance and Repairs	7,460	7,223	7,223	8,065	8,400	8,500	435	5%
390	Bank Charges/Fees	-	-	359	2,500	2,500	2,500	-	0%
420	Dues, Subscriptions and Publications	825	225	450	750	750	750	-	0%
450	Contracted IT Services	3,566	525	1,162	1,000	1,000	1,000	-	0%
460	Meetings, Seminars and Conferences	486	114	509	4,100	3,000	4,100	-	0%
<b>Total Other Services and Charges (300-400)</b>		<b>330,520</b>	<b>294,386</b>	<b>253,543</b>	<b>75,375</b>	<b>63,755</b>	<b>96,130</b>	<b>20,755</b>	<b>28%</b>
<b>Capital Purchases (700)</b>									
740	Computer Software	-	-	-	37,500	-	73,500	36,000	96%
<b>Total Capital Purchases (700)</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>37,500</b>	<b>-</b>	<b>73,500</b>	<b>36,000</b>	<b>96%</b>
<b>TOTAL FINANCIAL ADMINISTRATION</b>		<b>585,601</b>	<b>518,951</b>	<b>557,410</b>	<b>469,510</b>	<b>378,055</b>	<b>529,655</b>	<b>60,145</b>	<b>13%</b>

## GENERAL GOVERNMENT

### 403 TAX COLLECTION

The Town collects current real estate tax for the Town and the North Allegheny School District as well as Per Capita Tax on behalf of the School District. North Allegheny reimburses the Town for half of current collection costs, with the reimbursement recorded as revenue. The Tax office staff works year-round updating records due to changes in ownership and billing addresses, assessed value, applicable exemptions, delinquencies, refunds and blotter and invoice preparation.

During 2021 the Town engaged Maiello, Brungo and Maiello (MBM) to collect Real Estate delinquent taxes as MBM was already doing for the School District. This has had a positive impact in overall delinquent tax collections.

The Tax Office is also responsible for Business Privilege Tax Collection and issuing business licenses to businesses in the Town. This work includes sending out annual tax returns for completion in February through May of each year, updating records and collection of delinquent accounts.

Current staff includes:

- Tax Administrator
- PT Tax Assistant
- ½ of the Receptionist

#### **403 Tax Administration (RET, PCT, BPT)**

- Includes costs of generating RET and BPT annual billings and returns.
- Includes collections commissions paid to Keystone for collection of EIT and LST and Commissions paid to Allegheny County for collection of RTT.
- Includes bonding costs for Tax Collector
- Annual Software Agreements for RET and BPT software plus customer service costs
- Includes new software purchase estimates and implementation costs carried forward from 2022 for the Real Estate integrated software module (\$48,000)

<b>General Government 403 Tax Collection</b>	<b>Actual 2019</b>	<b>Actual 2020</b>	<b>Actual 2021</b>	<b>Amended Budget 2022</b>	<b>Projected Actual 2022</b>	<b>Proposed Budget 2023</b>	<b>Budget \$ Increase/ (Decrease)</b>	<b>Budget % Increase/ (Decrease)</b>
Personal Services (100)	136,184	147,777	151,774	156,800	155,930	164,650	7,850	5%
Supplies (200)	17,670	13,042	8,110	18,300	10,771	23,860	5,560	30%
Other Services and Charges (300-400)	160,402	156,102	144,705	175,450	189,851	174,750	(700)	0%
Capital Purchases (700)	-	-	-	25,000	-	48,000	23,000	92%
<b>Total Tax Collection</b>	<b>314,256</b>	<b>316,921</b>	<b>304,589</b>	<b>375,550</b>	<b>356,552</b>	<b>411,260</b>	<b>35,710</b>	<b>10%</b>

**Personal Services (100)**

110	Salaries and Wages	87,864	89,372	97,128	91,180	98,090	94,215	3,035	3%
110	Part-Time Wages	15,813	22,159	16,704	27,000	20,840	28,250	1,250	5%
180	Overtime	234	-	-	-	-	-	-	0%
180	Deferred Compensation	577	668	695	910	670	940	30	3%
190	Payroll Taxes	7,750	8,310	8,469	9,090	8,910	10,480	1,390	15%
190	Workers Compensation Insurance	284	372	333	420	380	420	-	0%
190	Health Insurance	19,364	21,189	21,848	22,800	21,350	24,240	1,440	6%
190	Pension	4,007	4,401	4,805	4,560	4,710	4,750	190	4%
190	Dental Insurance	-	1,065	1,515	500	730	1,000	500	100%
190	Vision Insurance	90	41	89	140	50	155	15	11%
190	Life Insurance	201	200	187	200	200	200	-	0%

**Total Personal Services (100)**

<b>136,184</b>	<b>147,777</b>	<b>151,774</b>	<b>156,800</b>	<b>155,930</b>	<b>164,650</b>	<b>7,850</b>	<b>5%</b>
----------------	----------------	----------------	----------------	----------------	----------------	--------------	-----------

**Supplies (200)**

210	Office Supplies	308	40	87	1,700	1,340	6,760	5,060	298%
210	Postage	13,398	10,516	6,011	13,800	6,610	14,220	420	3%
240	Other Operating Supplies	3,730	2,486	1,861	2,800	2,821	2,880	80	3%
260	Office Equipment	234	-	151	-	-	-	-	0%

**Total Supplies (200)**

<b>17,670</b>	<b>13,042</b>	<b>8,110</b>	<b>18,300</b>	<b>10,771</b>	<b>23,860</b>	<b>5,560</b>	<b>30%</b>
---------------	---------------	--------------	---------------	---------------	---------------	--------------	------------

<b>General Government 403 Tax Collection</b>		<b>Actual 2019</b>	<b>Actual 2020</b>	<b>Actual 2021</b>	<b>Amended Budget 2022</b>	<b>Projected Actual 2022</b>	<b>Proposed Budget 2023</b>	<b>Budget \$ Increase/ (Decrease)</b>	<b>Budget % Increase/ (Decrease)</b>
<b>Other Services and Charges (300-400)</b>									
310	Professional Services	136,173	127,763	118,886	134,800	152,052	134,900	100	0%
310	Legal Services	1,430	1,227	225	4,000	4,000	4,000	-	0%
340	Advertising	-	-	268	500	-	500	-	0%
350	Tax Collector Bond	16,145	16,145	15,627	16,500	16,145	16,500	-	0%
370	Equipment Maintenance and Repairs	1,138	10,354	8,349	11,600	11,354	10,800	(800)	-7%
380	Equipment Leasing	89	89	-	150	150	150	-	0%
410	Enforcement Actions	-	-	-	750	-	750	-	0%
420	Dues, Subscriptions and Publications	1,200	500	50	700	700	700	-	0%
450	Contracted IT Services	2,929	-	1,250	3,500	2,500	3,500	-	0%
460	Meetings, Seminars and Conferences	1,298	25	50	2,950	2,950	2,950	-	0%
<b>Total Other Services and Charges (300-400)</b>		<b>160,402</b>	<b>156,102</b>	<b>144,705</b>	<b>175,450</b>	<b>189,851</b>	<b>174,750</b>	<b>(700)</b>	<b>0%</b>
<b>Capital Purchases (700)</b>									
740	Computer Software	-	-	-	25,000	-	48,000	23,000	92%
<b>Total Capital Purchases (700)</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>25,000</b>	<b>-</b>	<b>48,000</b>	<b>23,000</b>	<b>92%</b>
<b>TOTAL TAX COLLECTION</b>		<b>314,256</b>	<b>316,921</b>	<b>304,589</b>	<b>375,550</b>	<b>356,552</b>	<b>411,260</b>	<b>35,710</b>	<b>10%</b>

## GENERAL GOVERNMENT

### 406 CITIZEN INFORMATION

This program area reflects the Town's effort to provide information to the community and engage the residents. To accomplish this, the Public Information Officer (PIO) uses the Town's website ([www.townofmccandless.org](http://www.townofmccandless.org)), Facebook, Instagram, LinkedIn, Savvy Citizen, the Town Crier, McMail, the Town Calendar, McCandless & Me and the North Allegheny School District's Educational/Governmental (EG) channel broadcasts via cable television.

Information is provided on upcoming meetings, events, and other activities. The PIO also works with all departments to get information out to the public on Town operations and issues that may impact their day-to-day activities or in the event of an emergency. Staff also provides support for public engagement at events noted under Program 457 (Civic Events) or through separate smaller scale events such as coffees or listening sessions.

The administration of the Town's response to requests that are received in accordance with Pennsylvania's Right-to-Know Act falls under this budgetary program. The Public Information Officer works with Department Heads and the Town Attorney's office to ensure that all requests are processed in a timely manner and in accordance with the Act.

Staffing for Citizen Information includes:

- Public Information Officer

#### **406 Citizen Information**

- Includes costs of generating and posting Town Crier, Welcome Packets, Calendars, Trash/Recycling Handbook, McCandless and Me, Website, E-Newsletter, PEG-TV, etc.
- Includes continued new website design and implementation to include Citizen Concerns Portal, Online Payments, menu redesign, etc.
- Includes attorney's fees for Right to Know requests

<b>Public Safety and Information 406 Citizen Information</b>	<b>Actual 2019</b>	<b>Actual 2020</b>	<b>Actual 2021</b>	<b>Amended Budget 2022</b>	<b>Projected Actual 2022</b>	<b>Proposed Budget 2023</b>	<b>Budget \$ Increase/ (Decrease)</b>	<b>Budget % Increase/ (Decrease)</b>
Personal Services (100)	54,644	71,545	83,872	83,890	82,080	87,330	3,440	4.1%
Supplies (200)	8,636	5,680	5,081	38,375	27,780	27,100	(11,275)	-29.4%
Other Services and Charges (300-400)	40,561	26,516	42,571	56,600	55,950	46,350	(10,250)	-18.1%
<b>Total Citizen Information</b>	<b>103,841</b>	<b>103,741</b>	<b>131,524</b>	<b>178,865</b>	<b>165,810</b>	<b>160,780</b>	<b>(18,085)</b>	<b>-10.1%</b>
<b>Personal Services (100)</b>								
110 Salaries and Wages	28,028	40,509	49,299	51,000	49,880	52,500	1,500	2.9%
180 Deferred Compensation	476	481	494	510	480	525	15	2.9%
190 Payroll Taxes	2,937	2,944	3,590	3,900	3,650	4,060	160	4.1%
190 Workers Compensation Insurance	165	1,692	3,196	200	200	205	5	2.5%
190 Health Insurance	21,003	23,115	23,832	24,860	24,860	26,520	1,660	6.7%
190 Pension	1,788	2,012	2,445	2,550	2,400	2,650	100	3.9%
190 Dental Insurance	-	596	824	550	400	550	-	0.0%
190 Vision Insurance	90	41	89	160	50	160	-	0.0%
190 Life Insurance	156	155	103	160	160	160	-	0.0%
<b>Total Personal Services (100)</b>	<b>54,644</b>	<b>71,545</b>	<b>83,872</b>	<b>83,890</b>	<b>82,080</b>	<b>87,330</b>	<b>3,440</b>	<b>4.1%</b>
<b>Supplies (200)</b>								
210 Office Supplies	554	-	-	600	600	600	-	0.0%
210 Postage	7,387	5,680	5,081	11,000	10,480	11,500	500	4.5%
240 Other Operating Supplies	287	-	-	1,775	1,700	0	(1,775)	-100.0%
260 Office Equipment	408	-	-	25,000	15,000	15,000	(10,000)	-40.0%
<b>Total Supplies (200)</b>	<b>8,636</b>	<b>5,680</b>	<b>5,081</b>	<b>38,375</b>	<b>27,780</b>	<b>27,100</b>	<b>(11,275)</b>	<b>-29.4%</b>
<b>Other Services and Charges (300-400)</b>								
310 Legal Services	13,019	10,148	8,241	10,000	15,000	12,500	2,500	25.0%
340 Printing	15,523	10,809	16,005	19,000	19,000	18,350	(650)	-3.4%
420 Dues, Subscriptions and Publications	-	-	13,000	13,000	13,350	500	(12,500)	-96.2%
450 Web Site and Mobile Applications	12,019	5,459	5,325	7,100	7,100	7,500	400	5.6%
450 EG Channel	-	-	-	5,000	0	5,000	-	0.0%
460 Meetings, Seminars and Conferences	-	100	-	2,500	1,500	2,500	-	0.0%
<b>Total Other Services and Charges (300-400)</b>	<b>40,561</b>	<b>26,516</b>	<b>42,571</b>	<b>56,600</b>	<b>55,950</b>	<b>46,350</b>	<b>(10,250)</b>	<b>-18.1%</b>
<b>TOTAL CITIZEN INFORMATION</b>	<b>103,841</b>	<b>103,741</b>	<b>131,524</b>	<b>178,865</b>	<b>165,810</b>	<b>160,780</b>	<b>(18,085)</b>	<b>-10.1%</b>

## GENERAL GOVERNMENT

### 409 BUILDINGS AND PLANT

The Buildings and Plant program outlines the expenditures anticipated for maintenance and operation of the Town's buildings and grounds. These include the Town Hall (Administration and Police), the Public Works building and the salt dome adjacent to the Public Works garage. Minor improvements within the Town Hall Campus are also included in this program. For 2023, costs for services that span multiple departments continue to be included within this program. Some of these costs include Information Technology services and property, liability and automobile insurances.

The development and maintenance of recreation facilities on Town property are presented separately under Program 454. Work is accomplished by a combination of DPW staff and outside contractors depending upon the nature of the work to be performed.

#### **409 Building and Grounds**

- Personnel Labor included in 430
- Includes Cleaning Services for all Town Buildings
- General Engineering Costs for Town Inquires
- Town-wide Insurance costs for Property and Liability, etc.
- Increased costs of General Electricity and Natural Gas based on anticipated fees
- Includes equipment rental for storms and unexpected events
- Includes Managed Security Services for Town IT function
- Includes Hardware Investment for new software

<b>General Government 409 Buildings and Plant</b>		<b>Actual 2019</b>	<b>Actual 2020</b>	<b>Actual 2021</b>	<b>Amended Budget 2022</b>	<b>Projected Actual 2022</b>	<b>Proposed Budget 2023</b>	<b>Budget \$ Increase/ (Decrease)</b>	<b>Budget % Increase/ (Decrease)</b>
Personal Services (100)		57,245	35,872	33,058	-	-	-	-	0.0%
Supplies (200)		17,022	31,661	24,922	24,600	24,179	31,675	7,075	28.8%
Other Services and Charges (300-400)		219,818	210,557	263,223	583,300	459,545	607,185	23,885	4.1%
Capital Purchases (700)		-	-	-	35,000	6,250	10,000	(25,000)	-71.4%
<b>Total Buildings and Plant</b>		<b>294,085</b>	<b>278,090</b>	<b>321,202</b>	<b>642,900</b>	<b>489,974</b>	<b>648,860</b>	<b>5,960</b>	<b>0.9%</b>
<b>Personal Services (100)</b>									
110	Salaries and Wages	50,555	31,733	29,400	-	-	-	-	0.0%
190	Payroll Taxes	3,782	2,363	2,198	-	-	-	-	0.0%
190	Pension	2,908	1,776	1,460	-	-	-	-	0.0%
<b>Total Personal Services (100)</b>		<b>57,245</b>	<b>35,872</b>	<b>33,058</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Supplies (200)</b>									
210	Office Supplies	5,895	7,401	7,026	5,500	5,500	5,775	275	5.0%
220	Sanitation Supplies	-	-	-	4,000	4,000	4,200	200	5.0%
230	Generator Fuel	-	404	-	1,000	1,000	1,000	-	0.0%
230	Building Maintenance Supplies	1,111	23,856	11,730	10,000	10,000	17,000	7,000	70.0%
250	Equipment Maintenance Parts	5,755	-	6,166	2,500	2,500	2,500	-	0.0%
260	Office Equipment	4,261	-	-	1,600	1,179	1,200	(400)	-25.0%
<b>Total Supplies (200)</b>		<b>17,022</b>	<b>31,661</b>	<b>24,922</b>	<b>24,600</b>	<b>24,179</b>	<b>31,675</b>	<b>7,075</b>	<b>28.8%</b>
<b>Other Services and Charges (300-400)</b>									
310	Building Cleaning Services	31,449	34,484	42,661	37,200	38,700	37,485	285	0.8%
310	Building Safety and Security Services	14,438	3,165	2,675	11,150	4,300	4,250	(6,900)	-61.9%
310	Engineering	28,590	19,464	33,180	30,000	31,500	35,000	5,000	16.7%
310	Legal Services	-	18	-	-	1,000	1,000	1,000	0.0%
320	Telephone and Internet	13,146	14,038	15,447	23,000	23,000	25,400	2,400	10.4%
340	Advertising	65	-	-	-	-	-	-	0.0%
350	Insurance	-	-	-	268,200	198,815	271,200	3,000	1.1%
360	Utilities	46,994	40,049	49,870	58,950	61,768	69,200	10,250	17.4%
370	Building and Grounds Maintenance and Repa	36,314	27,892	30,245	74,500	42,850	93,200	18,700	25.1%
370	Office Equipment Maintenance and Repairs	12,625	3,359	8,375	11,000	5,250	2,500	(8,500)	-77.3%
380	Office Equipment Leasing	11,298	10,239	10,646	15,000	15,000	15,000	-	0.0%
390	Fuel System Registration Fees	-	-	595	1,400	250	2,500	1,100	78.6%
420	Dues, Subscriptions and Publications	1,800	1,190	1,440	2,000	2,000	2,000	-	0.0%
430	Real Estate Taxes	308	313	308	500	330	450	(50)	-10.0%
450	Contracted IT Services	22,792	56,348	67,781	50,400	34,782	48,000	(2,400)	-4.8%
<b>Total Other Services and Charges (300-400)</b>		<b>219,818</b>	<b>210,557</b>	<b>263,223</b>	<b>583,300</b>	<b>459,545</b>	<b>607,185</b>	<b>23,885</b>	<b>4.1%</b>

<i>General Government</i>		Actual	Actual	Actual	Amended	Projected	Proposed	Budget \$	Budget %
<b>409 Buildings and Plant</b>		<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Increase/</b>	<b>Increase/</b>
<b>Capital Purchases (700)</b>					<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>(Decrease)</b>	<b>(Decrease)</b>
740	Computer Server	-	-	-	10,000	250	10,000	-	0.0%
740	Phone System	-	-	-	25,000	6,000	-	(25,000)	-100.0%
<b>Total Capital Purchases (700)</b>		-	-	-	<b>35,000</b>	<b>6,250</b>	<b>10,000</b>	<b>(25,000)</b>	<b>-71.4%</b>
<b>TOTAL BUILDINGS AND PLANT</b>		<b>294,085</b>	<b>278,090</b>	<b>321,202</b>	<b>642,900</b>	<b>489,974</b>	<b>648,860</b>	<b>5,960</b>	<b>0.9%</b>

## PUBLIC SAFETY

### 410 POLICE PROTECTION

The Town of McCandless Police Department provides 24-hour protection of the residents and business of the Town. The most visible aspect of their work comes in the routine patrol of the Town. The department conducts investigation of reported crimes and incidents, provides ongoing traffic law enforcement, juvenile services, and drug abuse law enforcement. When necessary, the work includes criminal apprehension. In addition, officers and staff have general daily interaction with residents, maintain records and coordinate animal control services. The department responds to approximately 1200 calls for service each month.

The Department works with the School District to provide school resource officers in the Intermediate High School and Senior High School as well as protection details and traffic control at larger scale school events. This work is reimbursed by the School District. The Department issues transient vendor permits and ensures compliance with those regulations. Residents can drop off expired medications at a drop off located in the Department. Officers can also accommodate requests for fingerprinting for residents.

Current staffing includes:

- Chief of Police,
- (1) Lieutenant,
- (4) patrol sergeants, including K-9
- (1) detective sergeant
- (1) detective
- (2) School Resource officer
- (20) patrol officers
- (2) full-time administrative assistants

#### **410 Police**

- IT Costs for replacement of Hardware, vehicle printers, etc. per the IT strategic plan
- Software maintenance and upgrades
- Preliminary wage and benefit estimates related to the CBA negotiation
- Costs related to patrol officer new recruits; physicals, new uniforms, etc.
- Council of Governments SRT Team fees
- Officer Training and Seminar Costs including CPR and First Aid
- Two replacement vehicles for high millage vehicles (greater than 75,000 miles) plus changeover fees, and accessories
- AED replacements, Ballistic Shields and Helmets, Emergency messaging sign, K-9 replacement and related costs are included within the 2023 budget request

**Public Safety**  
**410 Police Protection**

	<b>Actual 2019</b>	<b>Actual 2020</b>	<b>Actual 2021</b>	<b>Amended Budget 2022</b>	<b>Projected Actual 2022</b>	<b>Proposed Budget 2023</b>	<b>Budget \$ Increase/ (Decrease)</b>	<b>Budget % Increase/ (Decrease)</b>
Personal Services (100)	4,952,365	4,808,531	5,218,334	5,613,270	5,338,880	5,761,420	148,150	2.6%
Supplies (200)	141,662	128,054	145,709	201,830	184,255	209,175	7,345	3.6%
Other Services and Charges (300-400)	241,884	127,948	176,646	212,500	174,359	221,470	8,970	4.2%
Capital Purchases (700)	96,811	242,428	-	161,050	152,890	180,035	18,985	11.8%
<b>Total Police Protection</b>	<b>5,432,722</b>	<b>5,306,961</b>	<b>5,540,688</b>	<b>6,188,650</b>	<b>5,850,384</b>	<b>6,372,100</b>	<b>183,450</b>	<b>3.0%</b>

**Personal Services (100)**

110	Salaries and Wages	219,730	98,730	233,076	275,155	225,906	230,870	(44,285)	-16.1%
110	Part-Time Wages	18,830	2,952	-	-	-	-	-	0.0%
110	Police Officer Wages	2,752,916	2,843,788	2,813,302	2,824,725	2,786,740	2,884,560	59,835	2.1%
110	Police Officer Open Positions	-	-	-	124,600	6,580	173,730	49,130	39.4%
110	Police Officer-In-Charge Wages	15,712	19,734	20,371	15,000	29,608	18,000	3,000	20.0%
110	Police Officer Holiday Wages	23,495	28,482	26,135	29,340	23,565	29,350	10	0.0%
170	Vacation Accrual	-	-	-	-	-	-	-	0.0%
170	Police Officer Longevity Pay	59,608	56,710	55,259	65,100	56,500	57,700	(7,400)	-11.4%
180	Administrative Staff Overtime	-	-	-	1,800	-	-	(1,800)	-100.0%
180	Police Officer Regular Overtime	145,233	116,215	132,912	155,100	183,243	155,100	-	0.0%
180	Police Officer Holiday Overtime	32,081	33,178	35,200	32,000	27,361	32,000	-	0.0%
180	Police Officer Education Overtime	17,691	18,003	17,779	20,000	13,838	20,000	-	0.0%
180	Police Officer Outside Detail Overtime	114,194	37,512	47,769	65,000	51,477	50,000	(15,000)	-23.1%
180	Police Officer Task Force Overtime	25,263	7,053	11,897	25,750	14,005	15,000	(10,750)	-41.7%
180	Sick Leave Bonus	13,600	9,500	6,050	15,550	10,100	9,800	(5,750)	-37.0%
180	Non-Hospitalization Incentive	9,516	-	8,702	13,500	13,500	13,500	-	0.0%
180	Deferred Compensation	1,315	2,760	4,390	4,745	4,500	4,340	(405)	-8.5%
190	Payroll Taxes	259,613	246,697	257,880	275,940	259,036	281,770	5,830	2.1%
190	Worker's Compensation Insurance	205,279	228,344	211,124	233,305	207,399	233,020	(285)	-0.1%
190	Health Insurance	587,263	652,387	666,083	708,880	699,454	931,820	222,940	31.4%
190	Pension	418,980	360,801	626,344	675,030	672,525	564,080	(110,950)	-16.4%
190	Dental Insurance	-	15,475	22,038	15,900	16,589	17,400	1,500	9.4%
190	Vision Insurance	3,350	1,446	3,166	4,850	3,099	4,780	(70)	-1.4%
190	Life Insurance	8,161	7,073	4,585	10,900	8,320	8,600	(2,300)	-21.1%
190	Long Term Disability Insurance	20,536	21,692	14,272	21,100	25,535	26,000	4,900	23.2%

**Total Personal Services (100)**

<b>4,952,365</b>	<b>4,808,531</b>	<b>5,218,334</b>	<b>5,613,270</b>	<b>5,338,880</b>	<b>5,761,420</b>	<b>148,150</b>	<b>2.6%</b>
------------------	------------------	------------------	------------------	------------------	------------------	----------------	-------------

**Supplies (200)**

210	Office Supplies	4,999	4,106	3,299	6,675	3,180	6,000	(675)	89.9%
210	Postage	132	99	216	350	240	250	(100)	71.4%
230	Vehicle Fuel	44,223	32,448	49,090	64,400	68,190	65,575	1,175	101.8%
230	Uniform Allowance	40,215	39,487	37,206	45,000	34,100	32,250	(12,750)	71.7%
240	Other Operating Supplies	14,903	16,433	17,942	22,000	16,930	25,000	3,000	113.6%
250	Vehicle Parts	258	-	562	-	-	-	-	0.0%

		Actual 2019	Actual 2020	Actual 2021	Amended Budget 2022	Projected Actual 2022	Proposed Budget 2023	Budget \$ Increase/ (Decrease)	Budget % Increase/ (Decrease)
<b>Public Safety</b>									
<b>410</b>	<b>Police Protection</b>								
260	Public Safety Equipment	23,551	25,830	20,459	36,350	40,830	50,000	13,650	137.6%
260	Office Equipment	13,381	9,650	16,935	27,055	20,785	30,100	3,045	111.3%
<b>Total Supplies (200)</b>		<b>141,662</b>	<b>128,054</b>	<b>145,709</b>	<b>201,830</b>	<b>184,255</b>	<b>209,175</b>	<b>7,345</b>	<b>3.6%</b>
<b>Other Services and Charges (300-400)</b>									
310	Professional Services	18,859	13,941	18,437	18,000	15,390	17,700	(300)	98.3%
310	Legal Services	114,221	31,505	64,989	53,000	58,370	65,000	12,000	122.6%
310	Pre-Employment Costs	5,244	-	1,345	10,835	1,000	6,300	(4,535)	58.1%
320	Telephone and Internet	15,882	11,966	10,778	18,400	11,600	16,400	(2,000)	89.1%
330	Local Travel Expenses	1,967	547	296	2,000	800	1,500	(500)	75.0%
340	Advertising	502	70	1,006	2,350	1,450	2,250	(100)	95.7%
350	Insurance	30,542	34,146	23,186	35,840	36,749	39,870	4,030	111.2%
370	Vehicle Maintenance	9,669	2,680	13,036	21,750	13,630	22,000	250	101.1%
370	Equipment Maintenance and Repairs	14,666	19,156	18,433	10,500	17,350	16,000	5,500	152.4%
380	Office Equipment Leasing	2,896	2,875	2,654	3,250	2,630	3,250	-	100.0%
420	Dues, Subscriptions and Publications	13,763	4,205	2,637	5,475	4,030	4,700	(775)	85.8%
450	Contracted IT Services	1,857	1,485	3,000	3,000	-	-	(3,000)	0.0%
460	Meetings, Seminars and Conferences	11,815	5,372	16,849	28,100	11,360	26,500	(1,600)	94.3%
<b>Total Other Services and Charges (300-400)</b>		<b>241,884</b>	<b>127,948</b>	<b>176,646</b>	<b>212,500</b>	<b>174,359</b>	<b>221,470</b>	<b>8,970</b>	<b>4.2%</b>
<b>Capital Purchases (700)</b>									
740	Vehicles and Specialized Equipment	96,811	128,222	-	89,050	87,825	89,000	(50)	99.9%
740	Public Safety Equipment	-	114,206	-	72,000	65,065	91,035	19,035	126.4%
<b>Total Capital Purchases (700)</b>		<b>96,811</b>	<b>242,428</b>	<b>-</b>	<b>161,050</b>	<b>152,890</b>	<b>180,035</b>	<b>18,985</b>	<b>11.8%</b>
<b>TOTAL POLICE PROTECTION</b>		<b>5,432,722</b>	<b>5,306,961</b>	<b>5,540,688</b>	<b>6,188,650</b>	<b>5,850,384</b>	<b>6,372,100</b>	<b>183,450</b>	<b>3.0%</b>

## PUBLIC SAFETY

### 411 FIRE PREVENTION AND PROTECTION

The Bureau of Fire Prevention and Protection is responsible for fire inspections, support of the Volunteer Fire Departments and fire prevention efforts. The Fire Marshal, who heads up the Bureau performs annual Fire Inspections of all buildings except single family residential, for compliance with existing fire code standards.

The Fire Marshal also conducts fire prevention programs in a variety of venues: schools, apartments/condominiums, department stores, institutions, and neighborhood civic groups. The Town's three volunteer fire companies assist in these presentations. The Fire Marshal will assist proprietors and/or persons in charge of buildings to prepare and review a fire safety plan and evacuation procedures so spontaneous actions taken in emergency situations are correct. The responsibility for the layout and placement of fire hydrants and address numbers in new developments also rests here.

When fires do occur in the Town, the Fire Marshal may also assist in the investigation of structural fires when the cause of a fire or explosion is deemed to be of a suspicious nature or results in loss of life, serious bodily injury, destruction or change to property.

The Fire Marshal also coordinates the Town's Volunteer Firefighter Recruitment, Retention and Recognition "Step Up" Program and develops training opportunities for the volunteer fire service. This budget also includes annual financial contributions to the Town's volunteer fire departments.

Staffing Includes:

- FT Fire Marshal
- ½ Administrative Assistant

#### **411 Fire**

- Includes the VFC Worker's Compensation and Property & Liability Insurance Policies.
- Includes Water Utility Bills for Public Hydrant Services
- Includes the annual Volunteer Appreciation Banquet
- Includes increased Annual Assessments to each of the 3 Volunteer Fire Companies of 5%
- Includes Ongoing Annual Physicals for VFC
- Includes Transfer of State Aid to Volunteer Fire Relief Association (Corresponding Revenue item)
- Includes the purchase of preplanning software for the Fire Marshal and the 3 VFCs
- Software maintenance costs for TRAISR
- New Bunker Gear for the Fire Marshal

**Public Safety**  
**411 Fire Protection and Prevention**

	<b>Actual 2019</b>	<b>Actual 2020</b>	<b>Actual 2021</b>	<b>Amended Budget 2022</b>	<b>Projected Actual 2022</b>	<b>Proposed Budget 2023</b>	<b>Budget \$ Increase/ (Decrease)</b>	<b>Budget % Increase/ (Decrease)</b>
Personal Services (100)	89,437	118,640	93,150	132,300	127,005	135,855	3,555	2.7%
Supplies (200)	16,220	13,422	22,477	31,145	32,190	32,575	1,430	4.6%
Other Services and Charges (300-400)	240,667	266,153	299,671	273,650	273,734	292,460	18,810	6.9%
Contributions, Grants and Subsidies (500)	687,442	679,468	704,228	987,800	1,041,238	754,525	(233,275)	-23.6%
Capital Purchases (700)	-	-	-	-	-	11,000	11,000	0.0%
<b>Total Fire Protection and Prevention</b>	<b>1,033,766</b>	<b>1,077,683</b>	<b>1,119,526</b>	<b>1,424,895</b>	<b>1,474,167</b>	<b>1,226,415</b>	<b>(198,480)</b>	<b>-13.9%</b>

**Personal Services (100)**

110 Salaries and Wages	60,968	83,043	70,147	92,600	92,870	93,655	1,055	1.1%
180 Overtime	201	-		1,400	-	1,390	(10)	-0.7%
180 Deferred Compensation	927	1,196	620	665	620	1,070	405	60.9%
190 Payroll Taxes	4,686	6,100	5,254	7,065	6,640	7,240	175	2.5%
190 Workers Compensation Insurance	158	186	119	-	20	175	175	0.0%
190 Health Insurance	19,003	23,115	12,955	24,770	22,700	26,520	1,750	7.1%
190 Pension	3,116	4,028	3,401	4,600	3,090	4,740	140	3.0%
190 Dental Insurance	-	596	477	700	400	400	(300)	-42.9%
190 Vision Insurance	90	41	138	100	265	265	165	165.0%
190 Life Insurance	290	334	37	400	400	400	-	0.0%

**Total Personal Services (100)**

<b>89,437</b>	<b>118,640</b>	<b>93,150</b>	<b>132,300</b>	<b>127,005</b>	<b>135,855</b>	<b>3,555</b>	<b>2.7%</b>
---------------	----------------	---------------	----------------	----------------	----------------	--------------	-------------

**Supplies (200)**

210 Office Supplies	235	22	718	400	400	400	-	0.0%
210 Postage	96	49	15	100	480	500	400	400.0%
230 Vehicle Fuel	935	549	939	1,100	920	1,200	100	9.1%
230 VFC Vehicle Fuel	10,674	8,267	13,737	21,100	24,090	19,675	(1,425)	-6.8%
230 Uniform Allowance	1,605	1,026	3,018	1,000	1,000	1,100	100	10.0%
240 Other Operating Supplies	2,382	1,905	1,056	3,700	3,700	6,200	2,500	67.6%
260 Office Equipment	292	1,604	2,994	3,745	1,600	3,500	(245)	-6.5%

**Total Supplies (200)**

<b>16,220</b>	<b>13,422</b>	<b>22,477</b>	<b>31,145</b>	<b>32,190</b>	<b>32,575</b>	<b>1,430</b>	<b>4.6%</b>
---------------	---------------	---------------	---------------	---------------	---------------	--------------	-------------

<i>Public Safety</i>		Actual	Actual	Actual	Amended	Projected	Proposed	Budget \$	Budget %
<i>411 Fire Protection and Prevention</i>		2019	2020	2021	Budget	Actual	Budget	Increase/	Increase/
<b>Other Services and Charges (300-400)</b>					2022	2022	2023	(Decrease)	(Decrease)
310	VFC Audits	-	1,488	5,600	2,600	2,600	10,450	7,850	301.9%
310	Legal Services	1,015	-	-	-	500	500	500	0.0%
310	Pre Employment Costs	-	-	667	500	75	-	(500)	-100.0%
312	Strategic Planning Services				-	-	-	-	0.0%
320	Telephone and Internet	1,101	1,092	776	1,500	1,150	1,150	(350)	-23.3%
340	Advertising	39	397	-	-	-	-	-	0.0%
350	Insurance	49,782	50,603	78,945	53,200	53,200	55,860	2,660	5.0%
350	VFC Workers Compensation Insurance	31,784	32,079	32,321	33,000	33,000	34,650	1,650	5.0%
360	Public Fire Hydrant Services	153,131	176,682	177,753	178,000	178,324	180,000	2,000	1.1%
370	Vehicle Maintenance	-	-	-	-	-	1,100	1,100	0.0%
370	Equipment Maintenance	420	2,758	2,317	2,650	2,500	6,500	3,850	145.3%
420	Dues, Subscriptions & Publications	490	769	190	850	1,015	900	50	5.9%
460	Meetings, Seminars and Conferences	2,905	285	1,103	1,350	1,370	1,350	-	0.0%
<b>Total Other Services and Charges (300-400)</b>		<b>240,667</b>	<b>266,153</b>	<b>299,671</b>	<b>273,650</b>	<b>273,734</b>	<b>292,460</b>	<b>18,810</b>	<b>6.9%</b>
<b>Contributions, Grants and Subsidies (500)</b>									
530	VFC Programs	27,299	5,105	50,623	42,500	44,508	55,850	13,350	31.4%
530	VFC Contributions	474,975	487,500	487,500	787,500	787,500	511,875	(275,625)	-35.0%
530	Foreign Fire Insurance	185,168	186,863	166,105	157,800	209,230	186,800	29,000	18.4%
<b>Total Contributions, Grants and Subsidies (500)</b>		<b>687,442</b>	<b>679,468</b>	<b>704,228</b>	<b>987,800</b>	<b>1,041,238</b>	<b>754,525</b>	<b>(233,275)</b>	<b>-23.6%</b>
<b>Capital Purchases (700)</b>									
740	Equipment	-	-	-	-	-	11,000	11,000	100.0%
<b>Total Capital Purchases (700)</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>11,000</b>	<b>11,000</b>	<b>100.0%</b>
<b>TOTAL FIRE PROTECTION AND PREVENTION</b>		<b>1,033,766</b>	<b>1,077,683</b>	<b>1,119,526</b>	<b>1,424,895</b>	<b>1,474,167</b>	<b>1,226,415</b>	<b>(198,480)</b>	<b>-13.9%</b>

## PUBLIC SAFETY

### 412 AMBULANCE

This budget reflects support services provided to the McCandless/Franklin Park Ambulance Authority. The Town provides vehicle fuel and performs maintenance on ambulance vehicles owned by the McCandless-Franklin Park Ambulance Authority. The Town also provides landscape maintenance for the Ambulance Authority, and Workers Compensation Insurance for volunteer clerical support. Included in this budget is the Town's anticipated share of future professional service costs related to operational and governance improvements to the Authority.

#### **412 Ambulance Authority**

- Keeps reimbursable agreement the same in 2023 for fuel, vehicle parts and repair services (income included in revenue budget)
- Maintains a reduced line item for consulting fees to review operations and organizational structure of the Authority in 2023

**Public Safety**  
**412 Ambulance**

	Actual 2019	Actual 2020	Actual 2021	Amended Budget 2022	Projected Actual 2022	Proposed Budget 2023	Budget \$ Increase/ (Decrease)	Budget % Increase/ (Decrease)
Personal Services (100)	3,164	3,176	2,481	3,325	2,920	3,300	(25)	-0.8%
Supplies (200)	52,661	32,990	46,383	69,250	79,460	79,850	10,600	15.3%
Other Services and Charges (300-400)	-	-	-	35,000	15,000	15,000	(20,000)	-57.1%
<b>Total Ambulance</b>	<b>55,825</b>	<b>36,166</b>	<b>48,864</b>	<b>107,575</b>	<b>97,380</b>	<b>98,150</b>	<b>(9,425)</b>	<b>-8.8%</b>

**Personal Services (100)**

190 Volunteer EMT Workers Comp Insurance	3,164	3,176	2,481	3,325	2,920	3,300	(25)	-0.8%
--	-------	-------	-------	-------	-------	-------	------	-------

**Total Personal Services (100)**

<b>3,164</b>	<b>3,176</b>	<b>2,481</b>	<b>3,325</b>	<b>2,920</b>	<b>3,300</b>	<b>(25)</b>	<b>-0.8%</b>
--------------	--------------	--------------	--------------	--------------	--------------	-------------	--------------

**Supplies (200)**

230 Vehicle Fuel	39,401	25,514	38,450	53,250	62,250	61,350	8,100	15.2%
240 Other Operating Supplies	-	-	-	-	-	-	-	0.0%
250 Vehicle Parts	13,260	7,477	7,933	16,000	17,210	18,500	2,500	15.6%

**Total Supplies (200)**

<b>52,661</b>	<b>32,990</b>	<b>46,383</b>	<b>69,250</b>	<b>79,460</b>	<b>79,850</b>	<b>10,600</b>	<b>15.3%</b>
---------------	---------------	---------------	---------------	---------------	---------------	---------------	--------------

**Other Services and Charges (300-400)**

310 Consulting Fees	-	-	-	35,000	15,000	15,000	(20,000)	-57.1%
370 Grass Cutting	-	-	-	-	-	-	-	0.0%

**Total Other Services and Charges (300)**

<b>-</b>	<b>-</b>	<b>-</b>	<b>35,000</b>	<b>15,000</b>	<b>15,000</b>	<b>(20,000)</b>	<b>-57.1%</b>
----------	----------	----------	---------------	---------------	---------------	-----------------	---------------

**TOTAL AMBULANCE**

<b>55,825</b>	<b>36,166</b>	<b>48,864</b>	<b>107,575</b>	<b>97,380</b>	<b>98,150</b>	<b>(9,425)</b>	<b>-8.8%</b>
---------------	---------------	---------------	----------------	---------------	---------------	----------------	--------------

## PUBLIC SAFETY

### 413 CODE ENFORCEMENT

This program provides for the administration and enforcement of the building code and property maintenance code, enforcement of health, safety, and sanitation ordinances, including but not limited to garbage, rubbish, or junked vehicle ordinances, and construction plan reviews and inspection.

Staffing includes:

- 1 FT Building Code Official
- 1 FT Code Enforcement Officer
- ½ Administrative Assistant

#### **413 Code Enforcement**

- IT Hardware costs for mobile vehicle printers
- Software maintenance costs for TRAISR

**Public Safety**  
**413 Code Enforcement**

	<b>Actual 2019</b>	<b>Actual 2020</b>	<b>Actual 2021</b>	<b>Amended Budget 2022</b>	<b>Projected Actual 2022</b>	<b>Proposed Budget 2023</b>	<b>Budget \$ Increase/ (Decrease)</b>	<b>Budget % Increase/ (Decrease)</b>
Personal Services (100)	193,062	229,129	219,699	237,600	203,670	244,960	7,360	3.1%
Supplies (200)	2,226	5,664	2,672	4,150	4,150	5,350	1,200	28.9%
Other Services and Charges (300-400)	11,833	5,033	9,659	38,100	32,925	21,800	(16,300)	-42.8%
Capital Purchases (700)	-	-	-	50,500	50,500	-	(50,500)	-100.0%
<b>Total Code Enforcement</b>	<b>207,121</b>	<b>239,826</b>	<b>232,030</b>	<b>330,350</b>	<b>291,245</b>	<b>272,110</b>	<b>(58,240)</b>	<b>-17.6%</b>

**Personal Services (100)**

110	Salaries and Wages	111,077	145,397	104,065	155,740	133,030	158,690	2,950	1.9%
110	Part-Time Wages	26,425	-	41,369	-	12,000	-	-	0.0%
180	Sick Leave Bonus	800	800	-	1,100	-	1,000	(100)	-9.1%
180	Deferred Compensation	1,798	1,964	1,893	2,750	1,931	2,400	(350)	-12.7%
190	Payroll Taxes	10,845	10,720	10,894	12,010	9,266	12,340	330	2.7%
190	Workers Compensation Insurance	443	623	778	906	730	730	(176)	-19.4%
190	Health Insurance	35,089	59,883	53,632	55,900	40,030	59,640	3,740	6.7%
190	Pension	5,808	7,153	5,091	7,785	4,639	8,050	265	3.4%
190	Dental Insurance	-	1,661	1,515	900	835	900	-	0.0%
190	Vision Insurance	180	114	89	239	409	410	171	71.5%
190	Life Insurance	597	814	373	270	800	800	530	196.3%

**Total Personal Services (100)**

<b>193,062</b>	<b>229,129</b>	<b>219,699</b>	<b>237,600</b>	<b>203,670</b>	<b>244,960</b>	<b>7,360</b>	<b>3.1%</b>
----------------	----------------	----------------	----------------	----------------	----------------	--------------	-------------

**Supplies (200)**

210	Office Supplies	195	419	310	250	250	1,200	950	380.0%
210	Postage	179	796	611	500	500	750	250	50.0%
230	Vehicle Fuel	1,717	913	1,718	1,900	1,900	1,900	-	0.0%
230	Uniform Clothing		1,337		1,500	1,500	1,500	-	0.0%
240	Other Operating Supplies	135	235		-		-	-	0.0%
250	Vehicle Parts	-	-	32	-	-	-	-	0.0%
260	Office Equipment	-	1,965		-		-	-	0.0%

**Total Supplies (200)**

<b>2,226</b>	<b>5,664</b>	<b>2,672</b>	<b>4,150</b>	<b>4,150</b>	<b>5,350</b>	<b>1,200</b>	<b>28.9%</b>
--------------	--------------	--------------	--------------	--------------	--------------	--------------	--------------

Town of McCandless  
2023 Proposed Budget

10/15/2022 1:44 PM

<i>Public Safety</i>		Actual	Actual	Actual	Amended	Projected	Proposed	Budget \$	Budget %
413	Code Enforcement	2019	2020	2021	Budget	Actual	Budget	Increase/	Increase/
Other Services and Charges (300-400)					2022	2022	2023	(Decrease)	(Decrease)
310	Engineering	-	-		2,000	1,000	2,000	-	0.0%
310	Legal Services	7,063	405	6,205	5,000	3,575	5,000	-	0.0%
320	Telephone	506	606	602	1,600	600	1,600	-	0.0%
340	Advertising	-	-	102	500		500	-	0.0%
370	Vehicle Maintenance	-	9		-			-	0.0%
370	Equipment Maintenance	1,400	1,400	1,400	1,450	1,450	5,450	4,000	275.9%
410	Enforcement Actions	-	-	656	20,000	20,000	1,350	(18,650)	-93.3%
420	Dues, Subscriptions and Publications	722	1,104	160	2,950	2,700	1,000	(1,950)	-66.1%
450	Contracted IT Services	138	-		-			-	0.0%
460	Meetings, Seminars and Conferences	2,004	1,509	534	4,600	3,600	4,900	300	6.5%
<b>Total Other Services and Charges (300-400)</b>		<b>11,833</b>	<b>5,033</b>	<b>9,659</b>	<b>38,100</b>	<b>32,925</b>	<b>21,800</b>	<b>(16,300)</b>	<b>-42.8%</b>
<b>Capital Purchases (700)</b>									
740	Capital Outlay	-	-	-	50,500	50,500	-	(50,500)	-100.0%
<b>Total Capital Purchases (700)</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>50,500</b>	<b>50,500</b>	<b>-</b>	<b>(50,500)</b>	<b>-100.0%</b>
<b>TOTAL CODE ENFORCEMENT</b>		<b>207,121</b>	<b>239,826</b>	<b>232,030</b>	<b>330,350</b>	<b>291,245</b>	<b>272,110</b>	<b>(58,240)</b>	<b>-17.6%</b>

## PUBLIC SAFETY

### 414 PLANNING AND ZONING

The Planning and Zoning department provides for the administration and enforcement of the Zoning Code, Grading Ordinance, Subdivision and Land Development Ordinances and other related regulations. This is accomplished through a combination of staff reviews and consultant reviews of site plans and land development applications. Site development inspections are accomplished through a combination of staff and consultants. The department also plays an integral role in the oversight of stormwater management ordinance and Federal Emergency Management Agency (FEMA) Flood Plain regulations through coordination of Town engineers with regard to land use and development as well as citizen inquiries and concerns.

The staff works with the Town Manager, Town Council, Planning Commission, Zoning Hearing Board, other agencies, authorities and associations in responding to inquiries and when necessary, drafting and recommending proposed amendments to existing ordinances. The Department will also provide regular reports and make recommendations for capital improvement projects related to transportation, flood control, wetlands, recreation facilities, and other improvements which will benefit the Town.

Staffing Includes:

- 1 FT Planning and Development Administrator
- 1 FT Administrative Assistant

#### **414 Planning**

- Professional Service completion costs for the Zoning Ordinance amendment
- Software maintenance costs and GIS Updates for TRAISR

<i>Public Safety</i> <b>414 Planning and Zoning</b>	<b>Actual 2019</b>	<b>Actual 2020</b>	<b>Adopted Budget 2021</b>	<b>Actual 2021</b>	<b>Amended Budget 2022</b>	<b>Projected Actual 2022</b>	<b>Proposed Budget 2023</b>	<b>Budget \$ Increase/ (Decrease)</b>	<b>Budget % Increase/ (Decrease)</b>
Personal Services (100)	182,120	210,129	188,120	170,529	180,270	173,170	189,460	9,190	5.1%
Supplies (200)	3,129	6,121	12,400	1,156	5,400	3,300	6,100	700	13.0%
Other Services and Charges (300-400)	82,685	77,822	117,460	84,387	138,570	96,461	80,660	(57,910)	-41.8%
Capital Purchases (700)	-	-	12,500	-	12,500	12,500	-	(12,500)	-100.0%
<b>Total Planning and Zoning</b>	<b>267,934</b>	<b>294,072</b>	<b>330,480</b>	<b>256,072</b>	<b>336,740</b>	<b>285,431</b>	<b>276,220</b>	<b>(60,520)</b>	<b>-18.0%</b>

**Personal Services (100)**

110 Salaries and Wages	144,160	166,420	127,550	130,089	127,215	128,040	130,590	3,375	2.7%
110 Part-Time Wages	2,000	-	-	-	-	-	-	-	0.0%
180 Overtime	629	1,196	2,200	-	1,200	-	1,200	-	0.0%
180 Sick Leave Bonus	50	250	850	-	500	-	500	-	0.0%
180 Administrative Staff Non-Hospitalization	-	-	-	-	4,500	4,500	4,910	410	9.1%
180 Deferred Compensation	4,117	3,123	1,280	1,734	1,300	1,285	1,320	20	1.5%
190 Payroll Taxes	11,031	12,885	10,100	9,746	9,880	10,240	10,590	710	7.2%
190 Workers Compensation Insurance	428	473	500	472	500	575	570	70	14.0%
190 Health Insurance	12,940	18,098	37,410	21,848	27,800	21,000	31,740	3,940	14.2%
190 Pension	6,280	6,716	6,380	5,530	6,430	6,690	6,920	490	7.6%
190 Dental Insurance	-	454	1,200	824	700	430	700	-	0.0%
190 Vision Insurance	58	35	200	89	140	140	150	10	7.1%
190 Life Insurance	427	479	450	196	105	270	270	165	157.1%

**Total Personal Services (100)**

<b>182,120</b>	<b>210,129</b>	<b>188,120</b>	<b>170,529</b>	<b>180,270</b>	<b>173,170</b>	<b>189,460</b>	<b>9,190</b>	<b>5.1%</b>
----------------	----------------	----------------	----------------	----------------	----------------	----------------	--------------	-------------

**Supplies (200)**

210 Office Supplies	808	335	1,300	705	1,300	1,000	1,300	-	0.0%
210 Postage	1,931	524	1,000	451	2,000	1,200	1,200	(800)	-40.0%
230 Vehicle Fuel	73	103	100	-	100	100	100	-	0.0%
240 Other Operating Supplies	47	16	-	-	-	-	1,500	1,500	0.0%
260 Office Equipment	270	5,144	10,000	-	2,000	1,000	2,000	-	0.0%

**Total Supplies (200)**

<b>3,129</b>	<b>6,121</b>	<b>12,400</b>	<b>1,156</b>	<b>5,400</b>	<b>3,300</b>	<b>6,100</b>	<b>700</b>	<b>13.0%</b>
--------------	--------------	---------------	--------------	--------------	--------------	--------------	------------	--------------

<i>Public Safety</i>		Actual	Actual	Adopted	Actual	Amended	Projected	Proposed	Budget \$	Budget %
<b>414 Planning and Zoning</b>		2019	2020	Budget	2021	Budget	Actual	Budget	Increase/	Increase/
				2021		2022	2022	2023	(Decrease)	(Decrease)
<b>Other Services and Charges (300-400)</b>										
310	Professional Services	159	2,640	-	-	-	-	-	-	0.0%
310	Consulting Services	13,696	-	50,000	-	65,000	50,000	15,000	(50,000)	-76.9%
310	Engineering	2,403	2,039	6,000	1,362	4,000	1,200	4,000	-	0.0%
310	Legal Services	39,661	44,822	35,000	53,594	35,000	15,000	25,000	(10,000)	-28.6%
310	ZHB Expenses	23,068	19,691	18,860	23,484	23,860	26,860	27,860	4,000	16.8%
310	Pre-Employment Physicals	-	84	-	-	-	-	-	-	0.0%
320	Telephone	507	760	650	567	600	600	600	-	0.0%
340	Advertising	315	6,167	350	2,745	4,300	300	-	(4,300)	-100.0%
370	Equipment Maintenance and Repairs	30	114	2,650	-	1,860	-	4,150	2,290	123.1%
410	Enforcement Actions	-	-	200	-	200	-	200	-	0.0%
420	Dues, Subscriptions and Publications	-	1,505	780	772	780	1,001	1,200	420	53.8%
450	Contracted IT Services	200	-	-	-	-	-	-	-	0.0%
460	Meetings, Seminars and Conferences	2,646	-	2,970	1,863	2,970	1,500	2,650	(320)	-10.8%
460	Planning Commission Expenses	-	-	-	-	-	-	-	-	0.0%
<b>Total Other Services and Charges (300-400)</b>		<b>82,685</b>	<b>77,822</b>	<b>117,460</b>	<b>84,387</b>	<b>138,570</b>	<b>96,461</b>	<b>80,660</b>	<b>(57,910)</b>	<b>-41.8%</b>
<b>Capital Purchases (700)</b>										
740	Computer Software	-	-	12,500	-	12,500	12,500	-	(12,500)	-100.0%
<b>Total Capital Purchases (700)</b>		<b>-</b>	<b>-</b>	<b>12,500</b>	<b>-</b>	<b>12,500</b>	<b>12,500</b>	<b>-</b>	<b>(12,500)</b>	<b>-100.0%</b>
<b>TOTAL PLANNING AND ZONING</b>		<b>267,934</b>	<b>294,072</b>	<b>330,480</b>	<b>256,072</b>	<b>336,740</b>	<b>285,431</b>	<b>276,220</b>	<b>(60,520)</b>	<b>-18.0%</b>

## PUBLIC SAFETY

### 419 SCHOOL CROSSING GUARDS

The school crossing guard program provides protection for walking school children, assisting them in cross designated roadways to reach their bus stops during peak traffic hours. This program is under the direct supervision of the police department. There are currently five (5) crossing guards positions identified to serve the Town and School District with one vacancy. The budget also reflects the expenses associated with the operation of the electronic safety signs in proximity to schools in the Town.

The North Allegheny School District reimburses the Town for 50% of the costs associated with this program. The reimbursement is reported under Local Funding in the revenue section of the Budget.

Current staffing Includes:

- 4 PT crossing guards
- 1 alternate/substitute guard

#### **419 Crossing Guards**

- Reduces the number of crossing guards budgeted from 6 to 5. We currently have 4 employed and assigned to routes and searching for a 5<sup>th</sup> to serve as an alternate or sub if one of the 4 is unavailable.
- NASD reimburses the Town for 50% of the salary costs.
- Includes the Electricity Costs for School Crossing signals
- Includes Safety Uniform Allowance of \$200/guard and appreciation lunch each year.

**Public Safety**  
**419 School Crossing Guards**

	<b>Actual 2019</b>	<b>Actual 2020</b>	<b>Actual 2021</b>	<b>Amended Budget 2022</b>	<b>Projected Actual 2022</b>	<b>Proposed Budget 2023</b>	<b>Budget \$ Increase/ (Decrease)</b>	<b>Budget % Increase/ (Decrease)</b>
Personal Services (100)	75,873	49,838	58,217	76,900	64,230	77,700	800	1.0%
Supplies (200)	717	110	1,430	1,500	1,500	1,500	-	0.0%
Other Services and Charges (300-400)	2,795	2,578	2,697	2,950	2,740	3,100	150	5.1%
<b>Total School Crossing Guards</b>	<b>79,385</b>	<b>52,526</b>	<b>62,344</b>	<b>81,350</b>	<b>68,470</b>	<b>82,300</b>	<b>950</b>	<b>1.2%</b>

**Personal Services (100)**

110 Wages	65,694	42,069	49,580	66,600	53,360	66,600	-	0.0%
190 Payroll Taxes	5,026	2,571	3,793	5,100	4,080	5,100	-	0.0%
190 Workers Compensation Insurance	5,153	5,198	4,843	5,200	6,790	6,000	800	15.4%

**Total Personal Services (100)**

	<b>75,873</b>	<b>49,838</b>	<b>58,217</b>	<b>76,900</b>	<b>64,230</b>	<b>77,700</b>	<b>800</b>	<b>1.0%</b>
--	---------------	---------------	---------------	---------------	---------------	---------------	------------	-------------

**Supplies (200)**

230 Uniform Allowance	717	110	1,430	1,250	1,250	1,250	-	0.0%
240 Operating Supplies	-	-	-	250	250	250	-	0.0%

**Total Supplies (200)**

	<b>717</b>	<b>110</b>	<b>1,430</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>-</b>	<b>0.0%</b>
--	------------	------------	--------------	--------------	--------------	--------------	----------	-------------

**Other Services and Charges (300-400)**

310 Professional Services	58	-	-	-	-	-	-	-
315 Pre-Employment Physicals	-	-	-	-	-	150	150	0.0%
350 Insurance	370	-	-	-	-	-	-	0.0%
360 Electricity	2,367	2,578	2,532	2,700	2,490	2,700	-	0.0%
370 School Zone Signal Repairs	-	-	-	-	-	-	-	0.0%
460 Meetings, Seminars and Conferences	-	-	165	250	250	250	-	0.0%

**Total Other Services and Charges (300-400)**

	<b>2,795</b>	<b>2,578</b>	<b>2,697</b>	<b>2,950</b>	<b>2,740</b>	<b>3,100</b>	<b>150</b>	<b>5.1%</b>
--	--------------	--------------	--------------	--------------	--------------	--------------	------------	-------------

**TOTAL SCHOOL CROSSING GUARDS**

	<b>79,385</b>	<b>52,526</b>	<b>62,344</b>	<b>81,350</b>	<b>68,470</b>	<b>82,300</b>	<b>950</b>	<b>1.2%</b>
--	---------------	---------------	---------------	---------------	---------------	---------------	------------	-------------

## PUBLIC WORKS

### 426 RECYCLING

The 2023 budget reflects the continuation of the fully automated contracted trash, recycling and yard waste curbside collection for all one and two family housing units and “pay as you use” bulk collection waste. This is the second year of the 5 year contract term with Waste Management to provide the curbside collection for trash, recycling and yard waste. The new contract calls for Waste Management to manage the replacement of trash, recycling and yard cart, so that expense is no longer in the budget. However, we have included expense for a glass drop off program once the new contract begins.

This division/program of the Public Works Department will continue to operate a curbside leaf collection using three leaf vacuum trucks, and two tow-behind units and Town trucks, and a street sweeper to pick up leaves at curbside or in bags on streets where vacuums are unsafe to use. The Department will continue to offer up to 25 bags to residents on streets where bags are collected. Costs are also included to participate in a composting operation undertaken jointly by the Town, Allegheny County, the North Hills COG and other North Hills communities since the fall of 1991. On-lot composting of leaves is also strongly encouraged.

#### **426 Recycling**

- Provides for continued drop off glass recycling services at Town Hall
- Provides for Residential Leaf Composting Services
- Provides for Leaf Truck fuel and supplies and equipment rental for storm debris recycling

<i>Public Works</i> <b>426 Recycling</b>	<b>Actual 2019</b>	<b>Actual 2020</b>	<b>Actual 2021</b>	<b>Amended Budget 2022</b>	<b>Projected Actual 2022</b>	<b>Proposed Budget 2023</b>	<b>Budget \$ Increase/ (Decrease)</b>	<b>Budget % Increase/ (Decrease)</b>
Personal Services (100)	102,500	105,260	-	-	-	-	-	0.0%
Supplies (200)	26,710	42,070	24,620	11,050	15,050	17,000	5,950	53.8%
Other Services and Charges (300-400)	24,618	36,983	25,402	35,800	36,073	45,550	9,750	27.2%
<b>Total Recycling</b>	<b>153,828</b>	<b>184,313</b>	<b>50,022</b>	<b>46,850</b>	<b>51,123</b>	<b>62,550</b>	<b>15,700</b>	<b>33.5%</b>
<b>Personal Services (100)</b>								
110 Salaries and Wages	15,015	4,274	-	-	-	-	-	0.0%
110 Laborer Wages	77,021	89,002	-	-	-	-	-	0.0%
190 Payroll Taxes	6,171	6,863	-	-	-	-	-	0.0%
190 Pension	4,292	5,121	-	-	-	-	-	0.0%
<b>Total Personal Services (100)</b>	<b>102,500</b>	<b>105,260</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Supplies (200)</b>								
210 Postage	1,725	1,657	5,437	1,800	1,800	2,200	400	22.2%
230 Vehicle Fuel	6,890	4,497	9,626	7,500	8,200	9,750	2,250	30.0%
240 Other Operating Supplies	18,095	31,434	9,557	1,500	1,500	1,500	-	0.0%
260 Office Equipment	-	4,367	-	-	3,300	3,300	3,300	0.0%
260 Tools	-	114	-	250	250	250	-	0.0%
<b>Total Supplies (200)</b>	<b>26,710</b>	<b>42,070</b>	<b>24,620</b>	<b>11,050</b>	<b>15,050</b>	<b>17,000</b>	<b>5,950</b>	<b>53.8%</b>
<b>Other Services and Charges (300-400)</b>								
310 Professional Services	22,835	35,750	24,078	35,800	31,800	41,050	5,250	14.7%
310 Legal Services	-	-	-	-	700	700	700	0.0%
340 Advertising	-	-	-	-	73	-	-	0.0%
350 Printing	1,233	1,233	1,324	-	-	-	-	0.0%
380 Equipment Leasing	-	-	-	-	3,500	3,800	3,800	0.0%
420 Dues, Subscriptions and Publications	550	-	-	-	-	-	-	0.0%
<b>Total Other Services and Charges (300-400)</b>	<b>24,618</b>	<b>36,983</b>	<b>25,402</b>	<b>35,800</b>	<b>36,073</b>	<b>45,550</b>	<b>9,750</b>	<b>27.2%</b>
<b>TOTAL RECYCLING</b>	<b>153,828</b>	<b>184,313</b>	<b>50,022</b>	<b>46,850</b>	<b>51,123</b>	<b>62,550</b>	<b>15,700</b>	<b>33.5%</b>

## PUBLIC WORKS

### 430 PUBLIC WORKS ADMINISTRATION

The Public Works Department is responsible for the maintenance of roads, storm sewers and traffic control devices throughout the Town. In addition, the Department is responsible for other support functions, including vehicle maintenance, parks and buildings maintenance, street cleaning, recycling, leaf and yard waste collection, snow and ice control and installation of traffic control markings and devices which are more fully addressed in separate programs. New facility construction and reconstruction of old facilities is presented in the Capital Improvements Fund (Fund 18). Replacement vehicles and equipment are also noted in the Capital Improvement budget.

The Public Works Budget is divided into various divisions such as snow control, traffic, vehicle maintenance, road maintenance, storm water and parks that will note expenses related to those functions. Staffing costs for some of the more specialized work such as vehicle maintenance and traffic control device maintenance remain with those programs, otherwise all payroll and benefit costs have been moved to this division of Public Works.

Over the course of the year, we expect some of the leadership to retire. As that occurs, we are working on a plan to provide more focused efforts on storm water, buildings and grounds and the road work/ construction the department routinely performs.

Current staffing under this program includes;

- Public Works Superintendent,
- Public Works Administrative Assistant
- Assistant Superintendent/Inspector
- 2 Foremen
- 17 operators/laborers

#### **430 Public Works Administration**

- Provides for the general operations of the Department of Public Works; including the salaries, health insurance benefits, general operating supplies and uniforms for most of the Crew and Administration.
- Software maintenance costs and GIS Updates for TRAISR
- IT Costs for replacement of Hardware per the IT strategic plan
- Includes additional legal fees for Union Contract negotiation scheduled in 2023.

<b>Public Works</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Amended</b>	<b>Projected</b>	<b>Proposed</b>	<b>Budget \$</b>	<b>Budget %</b>
<b>430 Public Works Administration</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Increase/</b>	<b>Increase/</b>
				<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>(Decrease)</b>	<b>(Decrease)</b>
Personal Services (100)	1,294,945	1,276,635	1,968,537	2,077,715	1,956,831	2,084,230	6,515	0.3%
Supplies (200)	17,834	36,216	23,689	33,400	32,997	39,300	5,900	17.7%
Other Services and Charges (300-400)	35,702	32,512	25,525	49,970	43,149	65,370	15,400	30.8%
Capital Purchases (700)	110,826	127,652	22,750	-	-	-	-	0.0%
<b>Total Public Works Administration</b>	<b>1,459,307</b>	<b>1,473,015</b>	<b>2,040,501</b>	<b>2,161,085</b>	<b>2,032,977</b>	<b>2,188,900</b>	<b>27,815</b>	<b>1.3%</b>

**Personal Services (100)**

110	Salaries and Wages	351,422	369,451	407,707	380,225	361,150	380,490	265	0.1%
110	Laborer Wages	429,390	342,850	890,806	970,000	956,270	999,010	29,010	3.0%
180	Overtime	193	-	-	-	-	-	-	0.0%
180	PDO Transfers to 457 Plan	5,889	8,172	11,090	10,000	10,000	10,000	-	0.0%
180	Supervisor Vacation Transfer	-	-	2,874	20,300	2,961	3,000	(17,300)	-85.2%
180	Sick Leave Bonus	300	550	-	550	-	550	-	0.0%
180	Deferred Compensation	6,350	6,413	5,997	5,030	5,710	5,020	(10)	-0.2%
190	Payroll Taxes	57,598	54,323	98,399	105,560	97,730	105,970	410	0.4%
190	Workers Compensation Insurance	83,728	102,518	97,233	106,300	104,660	108,390	2,090	2.0%
190	Health Insurance	317,534	347,459	363,976	390,690	333,500	382,760	(7,930)	-2.0%
190	Pension	38,006	37,854	83,416	79,090	74,880	80,000	910	1.2%
190	Dental Insurance	-	2,726	4,379	2,950	2,950	2,950	-	0.0%
190	Vision Insurance	380	148	467	430	430	620	190	44.2%
190	Life Insurance	4,155	4,171	2,194	6,590	6,590	5,470	(1,120)	-17.0%

**Total Personal Services (100)**

<b>1,294,945</b>	<b>1,276,635</b>	<b>1,968,537</b>	<b>2,077,715</b>	<b>1,956,831</b>	<b>2,084,230</b>	<b>6,515</b>	<b>0.3%</b>
------------------	------------------	------------------	------------------	------------------	------------------	--------------	-------------

**Supplies (200)**

210	Office Supplies	2,822	1,719	3,003	3,900	4,150	6,750	2,850	73.1%
210	Street Maps	-	106	-	-	-	-	-	0.0%
210	Postage	399	373	622	500	447	750	250	50.0%
230	Uniform Allowance	3,771	5,023	4,696	7,000	6,400	7,300	300	4.3%
240	Other Operating Supplies	3,987	1,134	2,596	2,500	2,500	3,000	500	20.0%
260	Office Equipment	3,542	26,200	5,631	9,000	9,000	11,000	2,000	22.2%
260	Tools	3,313	1,661	7,142	10,500	10,500	10,500	-	0.0%

**Total Supplies (200)**

<b>17,834</b>	<b>36,216</b>	<b>23,689</b>	<b>33,400</b>	<b>32,997</b>	<b>39,300</b>	<b>5,900</b>	<b>17.7%</b>
---------------	---------------	---------------	---------------	---------------	---------------	--------------	--------------

**Other Services and Charges (300-400)**

310	Professional Services	-	-	-	-	-	-	-	0.0%
310	Engineering	199	(1,523)	-	1,500	1,500	2,400	900	60.0%
310	Legal Services	7,265	6,850	595	9,000	7,000	13,000	4,000	44.4%
310	Pre-Employment Costs & CDL Testing	2,420	1,060	1,595	5,800	4,100	6,800	1,000	17.2%

		Actual	Actual	Actual	Amended	Projected	Proposed	Budget \$	Budget %
		2019	2020	2021	Budget	Actual	Budget	Increase/	Increase/
					2022	2022	2023	(Decrease)	(Decrease)
<b>Public Works</b>									
<b>430</b>	<b>Public Works Administration</b>								
320	Telephone - Monthly Charges	2,853	3,066	3,574	2,900	3,400	3,400	500	17.2%
320	Radio Tower Lease	4,476	4,476	4,476	5,000	4,476	5,500	500	10.0%
340	Advertising	420	803	1,059	1,500	3,525	1,500	-	0.0%
370	Vehicle Maintenance	-	141	-	-	-	-	-	0.0%
370	Office Equipment Maintenance and Repairs	664	105	5,515	2,500	2,500	11,250	8,750	350.0%
380	Equipment Leasing	7,528	7,892		8,200	6,100	8,200	-	0.0%
390	PA One Call Fees	1,646	1,474	1,374	1,750	1,200	1,750	-	0.0%
420	Dues, Subscriptions and Publications	471	630	304	820	348	570	(250)	-30.5%
440	Uniform Cleaning Services	6,972	7,038	6,995	8,500	6,500	8,500	-	0.0%
450	Contracted IT Services	408	500	37	-	-	-	-	0.0%
460	Meetings, Seminars and Conferences	380	-	-	2,500	2,500	2,500	-	0.0%
<b>Total Other Services and Charges (300-400)</b>		<b>35,702</b>	<b>32,512</b>	<b>25,525</b>	<b>49,970</b>	<b>43,149</b>	<b>65,370</b>	<b>15,400</b>	<b>30.8%</b>
<b>Capital Purchases (700)</b>									
740	Vehicles	18,670	27,269	-	-	-	-	-	0.0%
740	Machinery	92,156	100,383	22,750	-	-	-	-	0.0%
<b>Total Capital Purchases (700)</b>		<b>110,826</b>	<b>127,652</b>	<b>22,750</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL PUBLIC WORKS ADMINISTRATION</b>		<b>1,459,307</b>	<b>1,473,015</b>	<b>2,040,501</b>	<b>2,161,085</b>	<b>2,032,977</b>	<b>2,188,900</b>	<b>27,815</b>	<b>1.3%</b>

## PUBLIC WORKS

### 432 SNOW AND ICE CONTROL

The snow and ice control program/division within Public Works provides for the winter maintenance (salting and plowing of snow) on the 110.1 miles of Town roads and 20.12 miles of state-owned roads. This State Road mileage encompasses all State roads in the Town with the exception of Route 19 and McKnight Road, but does include their ramps. The Public Works Department also offers plowing to approximately 18 miles of private roads in times of heavy snowfall (6"+ accumulation) upon request of all adjacent property owners.

There is no anticipated change in the policy for snow and ice control within the Town. The Town's goal is as follows:

- Bare pavement maintenance will be provided whenever possible on all contracted state roads, Town roads and roads in new developments that will become Town roads (after these same roads are paved and houses are occupied by residents).
- Fire department entrances and ambulance authority entrances shall be salted and/or plowed when work is accomplished in each snow and ice control route.
- Private roads (non-Town roads having two or more residences) shall be plowed after the above services are performed, whenever six inches (6") or more of snow is accumulated. Due to the nature of these private roads, plowing will be done only at the request of residents along these roads. This service is not extended to developments of congregate housing.

The budget is based on the average number of snowfalls during a winter season. The Town obtains its annual allocations of road salt for our snow and ice control from two different sources, the North Hills COG joint Salt Bids and the Pennsylvania COSTARS program budgets are based on the per ton cost of salt in each contract.

#### **432 Snow Removal**

- Provides for the overtime anticipated in the coming snow season based on historical averages
- Includes monies for Salt to treat roads within the Town

Information on the number of callouts for service is obtained from our records and snowfall totals are obtained from the National Weather Service. Please see the chart on the following page.

## Winter Total

Winter Season	Times Out	Salting	Plowing	Miscellaneous	Snowfall	Salt Tons	Brine Gal	Calcium	Anti-Skid
1978-1979	73	45	17	11					
1979-1980									
1980-1981	50	39	11	0					
1981-1982									
1982-1983	38	26	4	8					
1983-1984	79	61	8	10					
1984-1985	81	45	26	10					
1985-1986	69	50	10	9					
1986-1987	41	23	8	10					
1987-1988	53	45	3	5					
1988-1989	48	36	2	10					
1989-1990	69	39	12	18					
1990-1991	55	27	3	25					
1991-1992	52	31	10	11					
1992-1993	69	32	16	21					
1993-1994	86	50	22	14					
1994-1995	29	19	3	7					
1995-1996	95	60	15	20	74.5				
1996-1997	50	34	1	15	29.9				
1997-1998	32	28	2	2	24.2				
1998-1999	49	28	13	8	39.2				
1999-2000	40	26	3	11	27.1	5328	6329	0	0
2000-2001	62	47	2	13	27.9	6256		14	0
2001-2002	28	25	3	0	25.7	3850	3695	0	0
2002-2003	75	52	12	11	64.25	8928	10960	0	0
2003-2004	70	34	9	27	54.25	8361	4322	285	462
2004-2005	63	39	4	20	47	6841	5663	362	7
2005-2006	45	42	2	1	33.25	4417	1808	4	0
2006-2007	62	56	4	2	41.25	7129	5955	32	0
2007-2008	58	49	5	4	40.75	7486	4366	115	535
2008-2009	59	47	3	9	39.25	6023	99	151	279
2009-2010	68	41	10	17	86.75	6634	41531	11	2
2010-2011	71	61	6	4	55.25	6141	59580	4	114
2011-2012	29	24	1	4	27.25	3850	18630	0	206
2012-2013	65	47	6	12	61.5	7664	49620	0	12
2013-2014	68	50	13	5	70.5	9717	31912	230	282
2014-2015	67	43	24	0	62.5	11593	77830	873	74
2015-2016	41	38	3	0	31.75	6420	23650	391	72
2016-2017	43	39	4	0	33.25	5730	42111	479	0
2017-2018	59	38	21	0	62.25	7975	45232	680	48
2018-2019	46	38	8	0	33	6175	24451	674	0
2019-2020	36	33	2	1	17.5	3733	3580	0	0
2020-2021	45	38	7	2	58	7764	53390	216	190
2021-2022	30	21	9	0	28	6560	33740	57	0
10 Year Average	60	47	10	3	47.13	8332	33981	259	121
20 Year Average	63	47	8	7	43.77	8145	25323	202	100
30 Year Average	62	44	9	9	44.36	5702	25323	202	100

<i>Public Works</i>		Actual	Actual	Actual	Amended	Projected	Proposed	Budget \$	Budget %
<b>432 Snow and Ice Control</b>		<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Budget 2022</b>	<b>Actual 2022</b>	<b>Budget 2023</b>	<b>Increase/ (Decrease)</b>	<b>Increase/ (Decrease)</b>
Personal Services (100)		190,855	127,399	34,308	75,415	75,415	77,670	2,255	3.0%
Supplies (200)		425,812	476,751	445,190	543,200	429,200	577,550	34,350	6.3%
Other Services & Charges (300-400)		-	-	-	3,200	2,100	2,500	(700)	-21.9%
Capital Purchases (700)		-	-	36	1,000	1,000	1,000	-	0.0%
<b>Total Snow and Ice Control</b>		<b>616,667</b>	<b>604,150</b>	<b>479,534</b>	<b>622,815</b>	<b>507,715</b>	<b>658,720</b>	<b>35,905</b>	<b>5.8%</b>
<b>Personal Services (100)</b>									
110	Salaries and Wages	108,993	52,056	-	-	-	-	-	0.0%
180	Overtime	65,788	61,452	31,993	65,780	65,780	68,340	2,560	3.9%
180	Deferred Compensation	6	6	-	-	-	-	-	0.0%
190	Payroll Taxes	9,906	8,496	2,315	5,030	5,030	5,230	200	4.0%
190	Pension	6,162	5,388	-	4,605	4,605	4,100	(505)	-11.0%
<b>Total Personal Services (100)</b>		<b>190,855</b>	<b>127,399</b>	<b>34,308</b>	<b>75,415</b>	<b>75,415</b>	<b>77,670</b>	<b>2,255</b>	<b>3.0%</b>
<b>Supplies (200)</b>									
220	Cinders and Calcium	9,636	-	-	10,000	-	-	(10,000)	-100.0%
240	Rock Salt	416,010	476,751	445,115	520,000	426,000	572,000	52,000	10.0%
250	Anti-Skid	-	-	-	10,000	-	-	(10,000)	-100.0%
250	Machinery Parts	-	-	-	3,200	3,200	5,000	1,800	56.3%
260	Tools	166	-	76	-	-	550	550	0.0%
<b>Total Supplies (200)</b>		<b>425,812</b>	<b>476,751</b>	<b>445,190</b>	<b>543,200</b>	<b>429,200</b>	<b>577,550</b>	<b>34,350</b>	<b>6.3%</b>
<b>Other Services &amp; Charges (300-400)</b>									
370	Repairs to Private Property	-	-	-	3,200	2,100	2,500	(700)	-21.9%
<b>Total Other Services &amp; Charges (300-400)</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>3,200</b>	<b>2,100</b>	<b>2,500</b>	<b>(700)</b>	<b>-21.9%</b>
<b>Capital Purchases (700)</b>									
740	Salt Spreaders	-	-	36	1,000	1,000	1,000	-	0.0%
<b>Total Capital Purchases (700)</b>		<b>-</b>	<b>-</b>	<b>36</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL SNOW AND ICE CONTROL</b>		<b>616,666</b>	<b>604,150</b>	<b>479,534</b>	<b>622,815</b>	<b>507,715</b>	<b>658,720</b>	<b>35,905</b>	<b>5.8%</b>

## PUBLIC WORKS

### 433 TRAFFIC CONTROL DIVISION

The Traffic Control Division provides for the continued in-house installation and maintenance of traffic control signage and devices throughout the Town. Currently, Town staff maintains over 4,000 advisory, regulatory, and street name signs and twenty-nine (29) signalized intersections in the Town, each of which has its own separate permit. Each of these permits requires specific signage and pavement markings. Five School Zone Speed Limits flashing light systems with time- based controls, One Solar Powered Pedestrian Crossing system with time- based controls located at Perry Highway and Hillvue Lane, One Solar Powered Pedestrian Crossing system with manually activated controls located at Cumberland Road and Pannier Road. The staff also performs traffic signal preventive maintenance and prepares inspection reports that are submitted to PennDOT.Private . Contractors are currently used to perform more advanced repairs.

The employees in this program make signs in our shop to respond rapidly and efficiently to complaints of damaged, outdated, missing or vandalized signs. The Town continues a program of sign replacement based on its road program schedule and when needed because of damage or vandalism.

The Town will continue to out-source line striping of roads, crosswalks, parking lots, and VASCAR lines in 2023. The Engineering line item contains costs for the required scheduled maintenance and upgrade work on any traffic signals that are not capital in nature.

#### Staffing:

- 2 Traffic Control Technicians

#### **433 Traffic Signals**

- Provides labor and benefits for 2 crew members to manage the 39+ traffic apparatus within the Town.
- Includes sign making materials for roads and locations within the Town
- Includes Traffic Signal Parts and contract dollars for maintenance of the oldest signals within the Town.
- Includes Street Marking Services for Crosswalk, School Crossings etc.
- Includes Electricity for Traffic Signals throughout Town

<i>Public Works</i>		Actual	Actual	Actual	Amended	Projected	Proposed	Budget \$	Budget %
<b>433 Traffic Control Devices</b>		<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Budget 2022</b>	<b>Actual 2022</b>	<b>Budget 2023</b>	<b>Increase/ (Decrease)</b>	<b>Increase/ (Decrease)</b>
Personal Services (100)		214,188	183,597	210,340	219,040	207,929	220,520	1,480	0.7%
Supplies (200)		19,903	17,558	22,484	54,350	44,050	88,100	33,750	62.1%
Other Services and Charges (300-400)		56,911	52,137	39,027	114,150	115,720	126,750	12,600	11.0%
<b>Total Traffic Control Devices</b>		<b>291,002</b>	<b>253,292</b>	<b>271,850</b>	<b>387,540</b>	<b>367,699</b>	<b>435,370</b>	<b>47,830</b>	<b>12.3%</b>
<b>Personal Services (100)</b>									
110	Wages	144,969	121,742	139,743	147,260	147,402	147,750	490	0.3%
180	Overtime	482	224	-	-	-	-	-	0.0%
180	PDO Transfers to 457 Plan	1,804	1,690	5,206	3,000	-	3,000	-	0.0%
190	Payroll Taxes	14,251	9,236	10,849	11,270	11,250	11,300	30	0.3%
190	Workers Compensation Insurance	11,612	11,586	12,219	12,770	10,000	13,200	430	3.4%
190	Health Insurance	30,228	31,921	34,174	34,020	30,037	35,000	980	2.9%
190	Pension Contributions	10,549	6,885	8,005	10,310	8,840	9,870	(440)	-4.3%
190	Life Insurance	294	311	144	410	400	400	(10)	-2.4%
<b>Total Personal Services (100)</b>		<b>214,188</b>	<b>183,597</b>	<b>210,340</b>	<b>219,040</b>	<b>207,929</b>	<b>220,520</b>	<b>1,480</b>	<b>0.7%</b>
<b>Supplies (200)</b>									
230	Vehicle Fuel	1,194	773	1,187	1,350	1,350	1,900	550	40.7%
240	Operating Supplies	17,215	16,003	20,941	28,000	27,500	29,500	1,500	5.4%
260	Office Equipment	92	-	-	22,500	12,700	28,500	6,000	26.7%
260	Tools	1,402	782	356	2,500	2,500	3,200	700	28.0%
260	Traffic Signal Parts	-	-	-	-	-	25,000	25,000	0.0%
<b>Total Supplies (200)</b>		<b>19,903</b>	<b>17,558</b>	<b>22,484</b>	<b>54,350</b>	<b>44,050</b>	<b>88,100</b>	<b>33,750</b>	<b>62.1%</b>
<b>Other Services and Charges (300-400)</b>									
310	Street Marking Services	12,164	-	-	60,000	58,000	60,000	-	0.0%
310	Engineering	16,430	7,943	3,927	5,000	5,000	5,000	-	0.0%
320	Telephone - Monthly Charges	480	-	-	650	650	650	-	0.0%
340	Advertising	-	-	-	-	70	100	100	0.0%
360	Electricity	20,485	21,686	22,703	23,500	24,000	26,000	2,500	10.6%
370	Traffic Signal Maintenance and Repairs	7,353	22,508	12,397	25,000	28,000	35,000	10,000	40.0%
<b>Total Other Services and Charges (300-400)</b>		<b>56,911</b>	<b>52,137</b>	<b>39,027</b>	<b>114,150</b>	<b>115,720</b>	<b>126,750</b>	<b>12,600</b>	<b>11.0%</b>
<b>TOTAL TRAFFIC CONTROL DEVICES</b>		<b>291,002</b>	<b>253,292</b>	<b>271,850</b>	<b>387,540</b>	<b>367,699</b>	<b>435,370</b>	<b>47,830</b>	<b>12.3%</b>

## PUBLIC WORKS

### 436 STORM SEWERS AND DRAINS

Throughout the year the Town performs maintenance on storm water and drainage facilities that are part of the streets based on regular inspection of the facilities. The public works staff also adjust catch basins and repairs short stretches of pipe associated with our road paving program. Substantial lengths of storm pipe and inlets, outlet structures, energy dissipation and other stormwater or management techniques are replaced, lined by contractors or repaired under the Capital Improvements Program Fund Budget (Fund 18).

#### **436 Storm Sewers**

- Includes increment labor for Crew Operators during the Stormwater Drainage Improvement Work per the CBA.
- Includes materials to perform internal maintenance work on the Stormwater System throughout the year.

<i>Public Works</i>		Actual	Actual	Actual	Amended	Projected	Proposed	Budget \$	Budget %
<b>436 Storm Sewers and Drains</b>		<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Budget 2022</b>	<b>Actual 2022</b>	<b>Budget 2023</b>	<b>Increase/ (Decrease)</b>	<b>Increase/ (Decrease)</b>
Personal Services (100)		39,724	78,375	-	59,610	38,645	14,250	(45,360)	-76.1%
Supplies (200)		3	-	333	6,000	5,900	7,250	1,250	20.8%
Other Services and Charges (300-400)		3,395	5,928	25,328	5,500	7,200	7,500	2,000	36.4%
<b>Total Storm Sewers and Drains</b>		<b>43,122</b>	<b>84,303</b>	<b>25,661</b>	<b>71,110</b>	<b>51,745</b>	<b>29,000</b>	<b>(42,110)</b>	<b>-59.2%</b>
<b>Personal Services (100)</b>									
110	Wages	27,471	36,050	-	52,000	34,000	12,500	(39,500)	-76.0%
180	Overtime	-	-	-	-	-	-	-	0.0%
190	Payroll Taxes	7,014	24,315	-	3,970	2,605	1,000	(2,970)	-74.8%
190	Pension Contributions	5,239	18,010	-	3,640	2,040	750	(2,890)	-79.4%
<b>Total Personal Services (100)</b>		<b>39,724</b>	<b>78,375</b>	<b>-</b>	<b>59,610</b>	<b>38,645</b>	<b>14,250</b>	<b>(45,360)</b>	<b>-76.1%</b>
<b>Supplies (200)</b>									
240	Operating Supplies	3	-	333	6,000	5,900	7,250	1,250	20.8%
<b>Total Supplies (200)</b>		<b>3</b>	<b>-</b>	<b>333</b>	<b>6,000</b>	<b>5,900</b>	<b>7,250</b>	<b>1,250</b>	<b>20.8%</b>
<b>Other Services and Charges (300-400)</b>									
310	Engineering	3,339	3,781	23,339	5,500	5,000	6,500	1,000	18.2%
310	Legal Services	56	222	903	-	1,200	-	-	0.0%
340	Advertising	-	-	24	-	1,000	1,000	1,000	0.0%
370	Materials	-	1,925	-	-	-	-	-	0.0%
380	Equipment Leasing	-	-	1,062	-	-	-	-	0.0%
<b>Total Other Services and Charges (300-400)</b>		<b>3,395</b>	<b>5,928</b>	<b>25,328</b>	<b>5,500</b>	<b>7,200</b>	<b>7,500</b>	<b>2,000</b>	<b>36.4%</b>
<b>TOTAL STORM SEWERS AND DRAINS</b>		<b>43,122</b>	<b>84,303</b>	<b>25,661</b>	<b>71,110</b>	<b>51,745</b>	<b>29,000</b>	<b>(42,110)</b>	<b>-59.2%</b>

## PUBLIC WORKS

### 437 REPAIRS OF VEHICLES AND MACHINERY

The vehicle maintenance division is responsible for the maintenance and inspection of fifty-nine (59) pieces of major equipment (police vehicles, public works trucks, excavating and other equipment, leaf vacuum trucks, street sweeper and administrative vehicles) and numerous minor pieces of equipment. Work duties include operation of supply yard equipment and inclusion in snow and ice control operations. Continuance of in-house maintenance provides an immediate internal response to vehicle and equipment problems and failures as well as routine, scheduled maintenance capability which extends the life of the equipment. Emergency repairs undertaken during snow and ice control efforts permit that operation to continue during critical periods. Major repairs, such as chassis or frame straightening and work requiring equipment not available in the Town garage are accomplished by an outside service provider. The Town also performs routine maintenance on McCandless Franklin Park Ambulance Authority equipment.

Staffing Includes:

- 1 lead mechanic
- 2 mechanics

Except for fuel consumption all Town related vehicle activity is charged here. Vehicle Fuel budgets assume 2023 fuel prices will fluctuate similar to 2022.

#### **437 Repairs of Vehicles and Machinery**

- Provides for the labor and benefits for 3 crew members to manage the fleet operations within the Town.
- Includes the Vehicle Part costs to maintain Town Vehicles and Equipment, costs are expected to rise in 2023 with ongoing supply chain demands.
- This Department is responsible for managing the Fuel Pumps for the Town.
- Department Budget includes costs to repair damaged vehicles under insurance claims or other extensive repair jobs which are performed by an outside vendor.

<i>Public Works</i>		Actual	Actual	Actual	Amended	Projected	Proposed	Budget \$	Budget %
437	<i>Repairs of Vehicles and Machinery</i>	2019	2020	2021	Budget 2022	Actual 2,022	Budget 2,023	Increase/ (Decrease)	Increase/ (Decrease)
Personal Services (100)		291,858	303,760	299,584	314,605	313,205	322,830	8,225	2.6%
Supplies (200)		167,466	151,354	194,423	240,850	234,394	259,300	18,450	7.7%
Other Services and Charges (300-400)		5,370	39,120	13,623	32,600	28,900	49,525	16,925	51.9%
Capital Purchases (700)		-	84,280	16,811	-	-	-	-	0.0%
<b>Total Repairs of Vehicles and Machinery</b>		<b>464,694</b>	<b>578,514</b>	<b>524,441</b>	<b>588,055</b>	<b>576,499</b>	<b>631,655</b>	<b>43,600</b>	<b>7.4%</b>
<b>Personal Services (100)</b>									
110	Wages	201,046	206,798	210,570	212,200	212,200	225,000	12,800	6.0%
180	Overtime	-	66	-	-	-	-	-	0.0%
180	PDO Transfers to 457 Plan	745	1,241	1,343	1,400	-	-	(1,400)	-100.0%
190	Payroll Taxes	15,127	15,538	15,818	16,340	16,340	17,210	870	5.3%
190	Workers Compensation Insurance	17,535	20,006	17,901	20,400	20,400	15,600	(4,800)	-23.5%
190	Health Insurance	45,448	47,868	42,783	51,135	51,135	51,120	(15)	0.0%
190	Pension	11,621	11,917	10,998	12,730	12,730	13,500	770	6.0%
190	Life Insurance	337	325	172	400	400	400	-	0.0%
<b>Total Personal Services (100)</b>		<b>291,858</b>	<b>303,760</b>	<b>299,584</b>	<b>314,605</b>	<b>313,205</b>	<b>322,830</b>	<b>8,225</b>	<b>2.6%</b>
<b>Supplies (200)</b>									
220	Sanitation Supplies	-	-	-	200	200	200	-	0.0%
230	Vehicle Fuel	46,425	35,849	46,195	81,650	86,679	92,700	11,050	13.5%
240	Operating Supplies	2,423	630	9,318	4,000	3,600	5,200	1,200	30.0%
250	Vehicle Parts	117,159	112,552	136,646	144,500	131,200	141,000	(3,500)	-2.4%
250	Machinery Parts	519	1,883	944	2,000	5,400	10,500	8,500	425.0%
260	Office Equipment	687	-	1,000	1,000	-	2,200	1,200	120.0%
260	Tools and Equipment	254	440	320	7,500	7,315	7,500	-	0.0%
<b>Total Supplies (200)</b>		<b>167,466</b>	<b>151,354</b>	<b>194,423</b>	<b>240,850</b>	<b>234,394</b>	<b>259,300</b>	<b>18,450</b>	<b>7.7%</b>
<b>Other Services and Charges (300-400)</b>									
310	Professional Services	15	308	-	1,600	2,500	2,650	1,050	65.6%
320	Radio Equipment Maintenance	-	-	280	2,500	2,200	2,500	-	0.0%
370	Equipment Maintenance and Repairs	5,355	36,817	11,344	22,500	22,200	40,000	17,500	77.8%
370	Office Equipment Maintenance and Repairs	-	1,995	2,000	6,000	2,000	4,375	(1,625)	-27.1%
<b>Total Other Services and Charges (300-400)</b>		<b>5,370</b>	<b>39,120</b>	<b>13,623</b>	<b>32,600</b>	<b>28,900</b>	<b>49,525</b>	<b>16,925</b>	<b>51.9%</b>
<b>Capital Purchases (700)</b>									
740	Capital Purchases	-	84,280	16,811	-	-	-	-	0.0%
<b>Total Capital Purchases (700)</b>		<b>-</b>	<b>84,280</b>	<b>16,811</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL REPAIRS OF VEHICLES AND MACHINERY</b>		<b>464,694</b>	<b>578,514</b>	<b>524,441</b>	<b>588,055</b>	<b>576,499</b>	<b>631,655</b>	<b>43,600</b>	<b>7.4%</b>

## PUBLIC WORKS

### 438 MAINTENANCE AND REPAIRS OF ROADS AND BRIDGES

All maintenance and improvements on Town roads and bridges not related to specific Capital Improvement Projects is performed in this Public Works division/program. Maintenance includes pothole patching, minor incidental repaving and milling along with roadside trimming. Capital construction projects such as the Town's road paving and drainage improvement programs are presented in Fund 18, the Capital Improvement Projects Fund.

There are currently ten lane miles of right of way trimming being addressed as well as ongoing response to new areas of overgrowth. Guiderail is replaced yearly under contract. Any shoulder repair is accomplished on an as needed basis using stockpiled milled asphalt. The current policy of curbing streets in the Town reduces shoulder repair to a nominal level. In-house labor, equipment rental and small contract assistance supports this program.

#### **438 Maintenance of Roads and Bridges**

- Includes materials to perform small maintenance jobs on the roads throughout the year; including potholes, landscaping, line striping and guiderail repairs.

Public Works		Actual	Actual	Actual	Amended	Projected	Proposed	Budget \$	Budget %
438	Maint and Repairs of Roads/Bridges	2019	2020	2021	Budget	Actual	Budget	Increase/	Increase/
					2022	2022	2023	(Decrease)	(Decrease)
Personal Services (100)		303,421	163,796	-	-	-	-	-	0.0%
Supplies (200)		8,535	6,521	4,092	32,700	23,600	30,500	(2,200)	-6.7%
Other Services and Charges (300-400)		16,815	20,430	14,993	26,500	24,300	30,700	4,200	15.8%
Total Maint and Repairs of Roads/Bridges		328,771	190,747	19,085	59,200	47,900	61,200	2,000	3.4%
Personal Services (100)									
110	Wages	268,664	141,666	-	-	-	-	-	0.0%
180	Overtime	-	3,012	-	-	-	-	-	0.0%
190	Payroll Taxes	20,078	10,778	-	-	-	-	-	0.0%
190	Pension Contributions	14,679	8,341	-	-	-	-	-	0.0%
Total Personal Services (100)		303,421	163,796	-	-	-	-	-	0.0%
Supplies (200)									
240	Operating Supplies	8,535	6,481	4,092	28,200	19,600	25,500	(2,700)	-9.6%
260	Tools	-	40	-	4,500	4,000	5,000	500	11.1%
Total Supplies (200)		8,535	6,521	4,092	32,700	23,600	30,500	(2,200)	-6.7%
Other Services and Charges (300-400)									
310	Engineering	10,309	2,532	14,667	5,000	4,500	5,500	500	10.0%
310	Legal Services	-	-	-	-	-	-	-	0.0%
340	Advertising	225	-	-	500	-	-	(500)	-100.0%
370	Repair Services	4,520	16,683	-	17,500	17,300	17,500	-	0.0%
370	Roadside Spraying	-	-	-	1,000	-	5,200	4,200	420.0%
384	Equipment Rental	1,761	1,215	326	2,500	2,500	2,500	-	0.0%
Total Other Services and Charges (300-400)		16,815	20,430	14,993	26,500	24,300	30,700	4,200	15.8%
TOTAL MAINT AND REPAIRS OF ROADS/BRIDGES		328,771	190,747	19,085	59,200	47,900	61,200	2,000	3.4%

## PUBLIC WORKS

### OTHER SERVICES

#### 446 STORMWATER MANAGEMENT AND FLOOD CONTROL

The Town owns over 60 public stormwater management facilities. They vary in age and size but each plays a critical role in stormwater control in the Town. Each facility requires regular inspection and maintenance which is performed by Town staff. We continue to actively participate in stormwater management on a regional basis through the North Hills Council of Governments (NHCOG).

The Town will continue in its efforts to inspect, maintain, and update facilities with the help of its town engineer. Engineering costs are associated with MS-4 inventory work, mapping and monitoring to meet more stringent MS-4 permitting guidelines, preparation of specifications for updates to facilities, and troubleshooting that is not considered capital in nature.

Street Sweeping costs have been moved to this program as it is directly related to our compliance with the MS4 permit. Street sweeping occurs at strategic times during the year. Sweeping will begin at winter's end (approximately April 1), again in late summer to contribute toward water quality in streams, and finally in late fall to clean off catch basins of leaves and debris. Street sweeping will also occur following significant storm events. Also included here are limited costs for volunteer stream/roadside cleanups in the spring and fall.

In addition, there are funds budgeted in the Capital Improvement Plan to expand our efforts in flood control and for MS4 compliance.

#### **446 Environmental (MS4)**

- Includes the costs of the Street Sweeper operations
- Includes Engineering Inspection costs for MS4 and other maintenance design projects related to MS4
- Includes costs for detention facility maintenance
- Includes Public Education dollars per MS4 guidelines

<i>Public Works</i>		Actual	Actual	Actual	Amended	Projected	Proposed	Budget \$	Budget %
<b>446 Storm Water Mgmt and Flood Control</b>		<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Budget 2022</b>	<b>Actual 2022</b>	<b>Budget 2023</b>	<b>Increase/ (Decrease)</b>	<b>Increase/ (Decrease)</b>
Personal Services (100)		6,426	31,800	-	-	-	-	-	0.0%
Supplies (200)		-	1,560	175	10,200	10,000	16,000	5,800	56.9%
Other Services and Charges (300-400)		79,747	85,605	91,434	86,700	63,200	98,500	11,800	13.6%
<b>Total Storm Water Mgmt and Flood Control</b>		<b>86,173</b>	<b>118,965</b>	<b>91,610</b>	<b>96,900</b>	<b>73,200</b>	<b>114,500</b>	<b>17,600</b>	<b>18.2%</b>
<b>Personal Services (100)</b>									
110	Laborer Wages	5,672	28,056	-	-	-	-	-	0.0%
190	Payroll Taxes	420	2,086	-	-	-	-	-	0.0%
190	Pension	334	1,658	-	-	-	-	-	0.0%
<b>Total Personal Services (100)</b>		<b>6,426</b>	<b>31,800</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Supplies (200)</b>									
240	Operating Supplies	-	1,560	175	5,200	5,000	7,500	2,300	44.2%
250	Street Sweeper Parts	-	-	-	5,000	5,000	8,500	3,500	0.0%
260	Educational Equipment	-	-	-	-	-	-	-	0.0%
<b>Total Supplies (200)</b>		<b>-</b>	<b>1,560</b>	<b>175</b>	<b>10,200</b>	<b>10,000</b>	<b>16,000</b>	<b>5,800</b>	<b>56.9%</b>
<b>Other Services and Charges (300-400)</b>									
310	TMDL Engineering and Legal	64	-	-	-	-	-	-	0.0%
310	Professional Services	-	-	-	2,200	2,200	2,500	300	13.6%
310	Engineering	71,869	78,718	90,934	70,000	52,000	70,000	-	0.0%
310	Legal Services	-	1,785	-	5,000	3,000	5,000	-	0.0%
340	Advertising	419	-	-	500	-	500	-	0.0%
360	MS4/PRP Education	200	-	-	2,500	-	2,500	-	0.0%
370	Detention Facility Maintenance	6,695	5,102	500	6,000	6,000	18,000	12,000	200.0%
460	Meetings, Seminars and Conferences	500	-	-	500	-	-	(500)	-100.0%
<b>Total Other Services and Charges (300-400)</b>		<b>79,747</b>	<b>85,605</b>	<b>91,434</b>	<b>86,700</b>	<b>63,200</b>	<b>98,500</b>	<b>11,800</b>	<b>13.6%</b>
<b>TOTAL STORM WATER MGMT AND FLOOD CONTROL</b>		<b>86,173</b>	<b>118,965</b>	<b>91,610</b>	<b>96,900</b>	<b>73,200</b>	<b>114,500</b>	<b>17,600</b>	<b>18.2%</b>

## CULTURE AND RECREATION

### 451 CULTURE

The McCandless/Northern Allegheny Heritage and Cultural Center is a unique department of the Town providing a historical perspective on our community. Approximately twenty dedicated volunteers serve as staff of the Heritage Center, coordinated by our Public Information Officer and managed by the Financial Development and Promotional Committee (FDPC). A consultant occasionally assists the Town regarding preservation and display of the collection.

Costs associated with coordination and ongoing operations of the Heritage Center are budgeted here. The FDPC's goal is to hold regular programs and hold fundraising events to build a capital reserve and offset operating expenses. Additional funds have been included to assist with the fundraising activities in 2023.

#### **451 Museum**

- Provides for the ongoing operations of the Town's Heritage Center Museum including utilities, operating supplies, fundraising efforts, and general maintenance

Town of McCandless  
2023 Proposed Budget

10/15/2022  
1:44 PM

<b>Culture and Recreation 451 Culture</b>		<b>Actual 2019</b>	<b>Actual 2020</b>	<b>Actual 2021</b>	<b>Amended Budget 2022</b>	<b>Projected Actual 2022</b>	<b>Proposed Budget 2023</b>	<b>Budget \$ Increase/ (Decrease)</b>	<b>Budget % Increase/ (Decrease)</b>
Personal Services (100)		5,246	2,252	458	-	-	-	-	0.0%
Supplies (200)		3,089	370	725	3,500	3,500	12,900	9,400	268.6%
Other Services and Charges (300-400)		6,764	2,362	3,968	14,625	14,625	16,300	1,675	11.5%
<b>Total Culture</b>		<b>15,099</b>	<b>4,984</b>	<b>5,151</b>	<b>18,125</b>	<b>18,125</b>	<b>29,200</b>	<b>11,075</b>	<b>61.1%</b>
<b>Personal Services (100)</b>									
110	Salaries and Wages	4,673	2,005	408	-	-	-	-	0.0%
190	Payroll Taxes	341	147	30	-	-	-	-	0.0%
190	Pension	232	100	20	-	-	-	-	0.0%
<b>Total Personal Services (100)</b>		<b>5,246</b>	<b>2,252</b>	<b>458</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Supplies (200)</b>									
210	Office Supplies	872	314	52	1,200	1,200	1,200	-	0.0%
210	Postage	4	10	673	200	200	200	-	0.0%
230	Building Maintenance Supplies	-	-	-	1,500	1,500	1,500	-	0.0%
240	Other Operating Supplies	2,213	46	-	600	600	8,000	7,400	1233.3%
260	Office Equipment	-	-	-	-	-	2,000	2,000	0.0%
<b>Total Supplies (200)</b>		<b>3,089</b>	<b>370</b>	<b>725</b>	<b>3,500</b>	<b>3,500</b>	<b>12,900</b>	<b>9,400</b>	<b>268.6%</b>
<b>Other Services and Charges (300-400)</b>									
310	Building Cleaning Services	1,980	-	-	3,200	3,200	3,700	500	15.6%
310	Building Safety and Security Services	318	318	405	400	400	400	-	0.0%
310	Legal Services	315	-	-	500	500	1,500	1,000	200.0%
310	Consulting	-	-	-	300	300	500	200	66.7%
320	Telephone	-	-	-	500	500	500	-	0.0%
340	Advertising	-	-	683	2,200	2,200	3,000	800	36.4%
360	Utilities	3,651	1,852	2,523	5,250	5,250	4,500	(750)	-14.3%
370	Buildings/Grounds Maintenance and Repairs	190	192	82	1,000	1,000	1,000	-	0.0%
420	Dues, Subscriptions and Publications	75	-	75	75	75	200	125	166.7%
460	Meetings, Seminars and Conferences	235	-	200	1,200	1,200	1,000	(200)	-16.7%
<b>Total Other Services and Charges (300-400)</b>		<b>6,764</b>	<b>2,362</b>	<b>3,968</b>	<b>14,625</b>	<b>14,625</b>	<b>16,300</b>	<b>1,675</b>	<b>11.5%</b>
<b>TOTAL CULTURE</b>		<b>15,099</b>	<b>4,984</b>	<b>5,151</b>	<b>18,125</b>	<b>18,125</b>	<b>29,200</b>	<b>11,075</b>	<b>61.1%</b>

## CULTURE AND RECREATION

### 454 PARKS

The Public Works Department maintains approximately 200 acres of passive and active recreational areas. Public Works full-time and seasonal staff work daily during the spring, summer and fall to care for existing recreational facilities including ball fields, soccer fields, tennis courts, sand volleyball courts and play areas. Funds are budgeted for up to 2 seasonal workers to provide additional workforce during the construction season.

Maintenance and Repair Services on all recreation facilities will continue during 2023.

A number of larger projects can be found in the Capital Improvement Budget.

Staffing Includes:

- 2 Temporary Seasonal Workforce (non-union)
- 1 Proposed part-time recreation coordinator (non-union)

#### **454 Parks**

- Includes 2 PT seasonal support positions again for the summer of 2023 for mowing, etc.
- Includes a proposed new PT recreation coordinator to assist with Community Events, Pavilion and Field rentals, etc.
- Includes Recreation, Ball Field, Park Apparatus and Maintenance Supply costs for the Town's Parks, Fields and Trails
- Includes small park improvements to the following:
  - Vestal Batting Cages and Dugouts
  - Devlin Playground seating
  - Fencing
- Includes the utility costs for the Town's Recreational Facilities and general repairs for plumbing and electrical systems
- Provides for the repairs to the parking lots and repairs to the park pavilions
- Includes new software maintenance estimates (TRAISR or new website reservation development)

Town of McCandless  
2023 Proposed Budget

10/15/2022  
1:44 PM

Culture & Recreation 454 Parks	Actual 2019	Actual 2020	Actual 2021	Amended Budget 2022	Projected Actual 2022	Proposed Budget 2023	Budget \$ Increase/ (Decrease)	Budget % Increase/ (Decrease)
Personal Services (100)	72,095	95,672	83,755	-	-	47,060	47,060	0.0%
Supplies (200)	6,394	5,946	11,258	40,300	23,900	92,000	51,700	128.3%
Other Services and Charges (300-400)	33,524	40,510	11,601	51,800	38,000	78,100	26,300	50.8%
Capital Purchases (700)	-	-	-	10,000	-	4,375	(5,625)	-56.3%
<b>Total Parks</b>	<b>114,812</b>	<b>142,128</b>	<b>106,614</b>	<b>102,100</b>	<b>61,900</b>	<b>221,535</b>	<b>119,435</b>	<b>117.0%</b>
<b>Personal Services (100)</b>								
110 Wages	63,817	84,535	66,900	-	-	-	-	0.0%
110 Part-Time Wages	-	-	10,920	-	-	43,720	43,720	0.0%
190 Payroll Taxes	4,769	6,277	5,935	-	-	3,340	3,340	0.0%
190 Pension	3,509	4,860	-	-	-	-	-	0.0%
<b>Total Personal Services (100)</b>	<b>72,095</b>	<b>95,672</b>	<b>83,755</b>	<b>-</b>	<b>-</b>	<b>47,060</b>	<b>47,060</b>	<b>0.0%</b>
<b>Supplies (200)</b>								
220 Park Maintenance Supplies	-	547	665	1,600	1,500	2,200	600	37.5%
240 Recreational Supplies	6,394	5,399	10,289	37,200	20,900	88,300	51,100	137.4%
260 Tools	-	-	304	1,500	1,500	1,500	-	0.0%
<b>Total Supplies (200)</b>	<b>6,394</b>	<b>5,946</b>	<b>11,258</b>	<b>40,300</b>	<b>23,900</b>	<b>92,000</b>	<b>51,700</b>	<b>174.9%</b>
<b>Other Services and Charges (300-400)</b>								
310 Engineering	-	-	3,482	-	-	-	-	0.0%
340 Advertising	90	-	-	800	750	800	-	0.0%
360 Utilities	6,306	4,360	4,046	6,500	4,750	6,300	(200)	-3.1%
370 Maintenance and Repair Services	27,128	36,150	4,073	44,500	32,500	71,000	26,500	59.6%
<b>Total Other Services and Charges (300-400)</b>	<b>33,524</b>	<b>40,510</b>	<b>11,601</b>	<b>51,800</b>	<b>38,000</b>	<b>78,100</b>	<b>26,300</b>	<b>56.5%</b>
<b>Contributions, Grants and Subsidies (500)</b>								
520 Contributions	2,799	-	-	-	-	-	-	0.0%
<b>Total Contributions, Grants and Subsidies (500)</b>	<b>2,799</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Capital Purchases (700)</b>								
740 Computer Software	-	-	-	10,000	-	4,375	(5,625)	-56.3%
<b>Total Capital Purchases (700)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,000</b>	<b>-</b>	<b>4,375</b>	<b>(5,625)</b>	<b>-56.3%</b>
<b>TOTAL PARKS</b>	<b>114,812</b>	<b>142,128</b>	<b>106,614</b>	<b>102,100</b>	<b>61,900</b>	<b>221,535</b>	<b>119,435</b>	<b>117.0%</b>

## CULTURE AND RECREATION

### 456 LIBRARY

The Town is one of five communities supporting the Northland Public Library which operates as a multi-municipal authority. The other communities that support Northland are Bradford Woods Borough, Franklin Park Borough, Marshall Township and Ross Township. Each community is represented on the Authority Board. The Library undertakes special activities and services which include:

- |                                       |                                    |
|---------------------------------------|------------------------------------|
| -Reference service                    | -Adult lectures and discussions    |
| -Summer reading programs for all ages | -Interlibrary loan books and films |
| -Film series                          | -Teen collections & programs       |
| -Preschool story hours                | -Homebound library services        |
| -Computer accessibility               | -Book Mobile service               |
| -Semi-annual used book sale           | -Computer classes                  |
| -Computer, internet and WiFi access   | - Workforce Development            |

There are also special collections at the Library which include:

- Large print books for adults
- Business newspapers, magazines and online resources
- Audio and video recordings in various formats
- Downloadable e-books, music, magazines and videos, streaming music and videos
- Online tools for language learning & ESL, genealogy, auto repair and more: use in the library or from home
- Northland Historical Image Collection
- American Girl Dolls, Board Games, Take Home Science Boxes, Video Games, Themed Backpacks, WiFi Hotspots and Virtual Reality Headsets

Municipal support for the library is calculated using a formula based upon circulation. The payment from each municipality shall be percentage obtained by adding:

- the ratio each municipality's population bears to the total of the population of all participating municipalities multiplied by .20;
- the ratio each municipality's assessed valuation bears to the total of the assessed valuation of all participating municipalities multiplied by .20;
- the ratio each municipality's circulation and usage bears to the total of the circulation and usage of all participating municipalities multiplied by .60

#### **456 Library**

- The Library requested \$664,350 for 2023, a 3.5% increase from 2022.

Town of McCandless  
2023 Proposed Budget

10/15/2022  
1:44 PM

<i>Culture &amp; Recreation</i> <b>456 Library</b>	<b>Actual 2019</b>	<b>Actual 2020</b>	<b>Actual 2021</b>	<b>Amended Budget 2022</b>	<b>Projected Actual 2022</b>	<b>Proposed Budget 2023</b>	<b>Budget \$ Increase/ (Decrease)</b>	<b>Budget % Increase/ (Decrease)</b>
Contributions, Grants and Subsidies (500)	677,600	689,814	641,905	641,905	641,905	664,350	22,445	3.5%
<b>Total Library</b>	<b>677,600</b>	<b>689,814</b>	<b>641,905</b>	<b>641,905</b>	<b>641,905</b>	<b>664,350</b>	<b>22,445</b>	<b>3.5%</b>

<b>Contributions, Grants and Subsidies (500)</b>								
530 Contributions	677,600	689,814	641,905	641,905	641,905	664,350	22,445	3.5%
<b>Total Contributions, Grants and Subsidies (500)</b>	<b>677,600</b>	<b>689,814</b>	<b>641,905</b>	<b>641,905</b>	<b>641,905</b>	<b>664,350</b>	<b>22,445</b>	<b>3.5%</b>
<b>TOTAL LIBRARY</b>	<b>677,600</b>	<b>689,814</b>	<b>641,905</b>	<b>641,905</b>	<b>641,905</b>	<b>664,350</b>	<b>22,445</b>	<b>3.5%</b>

## CULTURE AND RECREATION

### 457 COMMUNITY EVENTS

This program includes funds for a number of events to bring the community together and provide interaction with Town Elected Officials and Staff. These events include an annual Community Day, the police department's National Night Out, and other smaller events such as a winter festival and spring event, this budget program also includes funds to support the Activities Advisory Committee activities and programs.

#### **457 Community Events**

- Includes limited overtime for weekend duties for town staff (primarily public works crew members and patrol officers)
- Provides for Community Day Expenses as well as limited National Night Out, Winterfest, and Spring Event costs for 2023 (Refreshments, shuttle services, Entertainment, Advertising, Equipment Rental, etc.)
- The Activities Advisory Committee can utilize funds for planned events such as the Treasures in the Trunk event, welcome packet contributions, etc.

Town of McCandless  
2023 Proposed Budget

10/15/2022  
1:44 PM

<i>Culture &amp; Recreation</i> <b>457 Community Celebrations</b>		Actual 2019	Actual 2020	Actual 2021	Amended Budget 2022	Projected Actual 2022	Proposed Budget 2023	Budget \$ Increase/ (Decrease)	Budget % Increase/ (Decrease)
Personal Services (100)		30,468	-	2,504	11,975	11,970	14,000	2,025	16.9%
Supplies (200)		8,912	10	8,062	33,500	33,600	34,200	700	2.1%
Other Services and Charges (300-400)		22,654	1,238	20,085	31,525	31,425	31,800	275	0.9%
<b>Total Community Celebrations</b>		<b>62,034</b>	<b>1,248</b>	<b>30,651</b>	<b>77,000</b>	<b>76,995</b>	<b>80,000</b>	<b>3,000</b>	<b>3.9%</b>
<b>Personal Services (100)</b>									
110	Salaries and Wages	16,882	-	-	-	-	-	-	0.0%
180	Overtime	10,473	-	2,272	10,800	10,800	12,600	1,800	16.7%
190	Payroll Taxes	2,049	-	172	825	820	970	145	17.6%
190	Pension	1,064	-	60	350	350	430	80	22.9%
<b>Total Personal Services (100)</b>		<b>30,468</b>	<b>-</b>	<b>2,504</b>	<b>11,975</b>	<b>11,970</b>	<b>14,000</b>	<b>2,025</b>	<b>16.9%</b>
<b>Supplies (200)</b>									
220	Food & Beverage	-	-	395	4,000	4,000	4,000	-	0.0%
230	Uniform/Clothing	-	-	598	1,500	1,500	1,500	-	0.0%
230	Postage	176	10	-	-	100	100	100	0.0%
240	Operating Supplies	8,736	-	2,105	26,500	26,500	27,100	600	2.3%
250	General Maintenance Supplies	-	-	4,964	1,500	1,500	1,500	-	0.0%
<b>Total Supplies (200)</b>		<b>8,912</b>	<b>10</b>	<b>8,062</b>	<b>33,500</b>	<b>33,600</b>	<b>34,200</b>	<b>700</b>	<b>2.1%</b>
<b>Other Services and Charges (300-400)</b>									
310	Professional Services	14,101	875	18,946	20,625	20,625	21,000	375	1.8%
340	Advertising	2,530	-	-	3,000	2,500	2,500	(500)	-16.7%
380	Equipment Rental	5,817	-	772	7,500	7,500	7,500	-	0.0%
390	Licensing Fees	-	-	367	400	400	400	-	0.0%
460	Meetings, Seminars and Conferences	206	363	-	-	400	400	400	0.0%
<b>Total Other Services and Charges (300-400)</b>		<b>22,654</b>	<b>1,238</b>	<b>20,085</b>	<b>31,525</b>	<b>31,425</b>	<b>31,800</b>	<b>275</b>	<b>0.9%</b>
<b>TOTAL COMMUNITY CELEBRATIONS</b>		<b>62,034</b>	<b>1,248</b>	<b>30,651</b>	<b>77,000</b>	<b>76,995</b>	<b>80,000</b>	<b>3,000</b>	<b>3.9%</b>

Town of McCandless  
2023 Proposed Budget

10/15/2022  
1:44 PM

	Actual 2019	Actual 2020	Actual 2021	Amended Budget 2022	Projected Actual 2022	Proposed Budget 2023	Budget \$ Increase/ (Decrease)	Budget % Increase/ (Decrease)
<b>491 Refunds of Prior Year Revenues</b>								
<b>Refunds of Prior Year Revenues(491)</b>								
Property Tax Refunds	-	1,747	-	1,500	1,000	1,500	-	0.0%
Earned Income Tax Refunds	105,522	104,170	104,150	100,000	102,000	105,000	5,000	5.0%
Business Privilege Tax Refunds	4,566	12,778	19,480	4,000	6,150	6,000	2,000	50.0%
Local Services Tax Refunds	1,545	1,366	1,233	1,500	1,450	1,500	-	0.0%
<b>TOTAL REFUNDS OF PRIOR YEAR REVENUES</b>	<b>111,633</b>	<b>120,061</b>	<b>124,863</b>	<b>107,000</b>	<b>110,600</b>	<b>114,000</b>	<b>7,000</b>	<b>6.5%</b>
<b>TOTAL EXPENDITURES</b>	<b>13,325,795</b>	<b>13,234,105</b>	<b>13,473,191</b>	<b>15,719,979</b>	<b>14,150,350</b>	<b>16,028,653</b>	<b>308,673</b>	<b>229.6%</b>

Town of McCandless  
2023 Proposed Budget

10/15/2022  
1:44 PM

		Actual 2019	Actual 2020	Actual 2021	Amended Budget 2022	Projected Actual 2022	Proposed Budget 2023	Budget \$ Increase/ (Decrease)	Budget % Increase/ (Decrease)
<b>492</b>	<b>Transfers to Other Funds</b>								
<b>Transfers to Other Funds</b>									
	Transfer to Capital Improvement Fund	1,423,400	1,519,700	1,200,000	1,760,000	1,760,000	2,240,835	480,835	27%
<b>Total Transfers to Other Funds</b>		<b>1,423,400</b>	<b>1,519,700</b>	<b>1,200,000</b>	<b>1,760,000</b>	<b>1,760,000</b>	<b>2,240,835</b>	<b>480,835</b>	<b>27%</b>

**Fiscal Year 2023 Proposed Budget**  
**Special Revenue Funds - American Rescue Plan (ARP) Funds**  
**Town of McCandless**

	<u>Actual 2021</u>	<u>Adopted Budget 2022</u>	<u>Amended Budget 2022</u>	<u>Projected 2022</u>	<u>Proposed Budget 2023</u>	<u>Projected 2024</u>	<u>Projected 2025</u>	<u>Projected 2026</u>
<b>REVENUES</b>								
<b>Non-Tax Revenue</b>								
Interest Earnings	\$ 1,918	\$ 3,060	\$ 3,060	\$ 9,447	\$ 3,000	\$ -	\$ -	\$ -
<b>Federal Grants and Entitlements</b>								
American Rescue Plan	<u>1,475,470</u>	<u>1,475,470</u>	<u>1,475,470</u>	<u>1,475,470</u>	-	-	-	-
Total Grants and Entitlements	<u>1,475,470</u>	<u>1,475,470</u>	<u>1,475,470</u>	<u>1,475,470</u>	-	-	-	-
<b>TOTAL REVENUES</b>	<u>1,477,388</u>	<u>1,478,530</u>	<u>1,478,530</u>	<u>1,484,917</u>	<u>3,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>EXPENDITURES</b>								
<b>Interfund Transfers Out</b>								
General Fund	730,000	345,000	1,478,530	1,478,530	756,775	-	-	-
Capital Improvements Projects Fund	<u>-</u>	<u>385,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL EXPENDITURES</b>	<u>730,000</u>	<u>730,000</u>	<u>1,478,530</u>	<u>1,478,530</u>	<u>756,775</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>FUND BALANCE, JANUARY 1</b>	-	747,388	747,388	747,388	753,775	-	-	-
<b>FUND BALANCE, DECEMBER 31</b>	747,388	1,495,918	747,388	753,775	-	-	-	-

*Special Funds*

*15 Transportation District Fund*

In 1992, the Town of McCandless created a Transportation Partnership District under the Transportation Partnership Act of 1985, as amended in 1986. Under this legislation, state, local and federal funds allocated through the state may be spent to establish infrastructure for new and existing development.

Following extensive planning efforts, five projects were planned within a Three-Phase District Improvement Project. Phase I consisted of the reconstruction and signalization of the intersection at Duncan Avenue and Babcock Boulevard, the reconstruction of the Cumberland Road and Babcock Boulevard intersection and the extension and attachment of Duncan Avenue (East) to McKnight Road. Phase II included the widening and signalization of the McKnight Road and new Duncan East intersection. Phase III provided for the construction of Duncan Avenue (West) as a local access road from McKnight Road approximately one-half mile through property along McKnight Road from the North Allegheny School District property to just north of the Perrymont Road intersection.

Transfers of annual assessments are made to the Capital Improvements Program Fund to fund capital projects in that area.

**Fiscal Year 2023 Proposed Budget**  
**Special Revenue Funds - Transportation District Fund**  
**Town of McCandless**

	<u>Actual 2019</u>	<u>Actual 2020</u>	<u>Actual 2021</u>	<u>Adopted Budget 2022</u>	<u>Projected 2022</u>	<u>Proposed Budget 2023</u>	<u>Projected 2024</u>	<u>Projected 2025</u>	<u>Projected 2026</u>	<u>Projected 2027</u>
<b>REVENUES</b>										
<b>Non-Tax Revenue</b>										
Interest Earnings	\$ 11,645	\$ 6,989	\$ 2,163	\$ 2,500	\$ 1,610	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500
<b>Assessments</b>										
Assessments	118,251	118,250	118,250	118,250	118,251	118,250	118,250	118,250	118,250	118,250
LERTA	-	6,414	12,830	6,400	6,414	6,400	6,400	6,400	6,400	6,400
Total Assessments	118,251	124,664	131,080	124,650	124,665	124,650	124,650	124,650	124,650	124,650
<b>Interfund Transfers In</b>										
General Fund	-	-	-	-	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<u>129,896</u>	<u>131,653</u>	<u>133,243</u>	<u>127,150</u>	<u>126,275</u>	<u>129,150</u>	<u>129,150</u>	<u>129,150</u>	<u>129,150</u>	<u>129,150</u>
<b>EXPENDITURES</b>										
<b>Interfund Transfers Out</b>										
Capital Improvements Projects Fund	124,700	124,700	124,700	124,700	124,700	124,700	124,700	124,700	124,700	124,700
<b>TOTAL EXPENDITURES</b>	<u>124,700</u>	<u>124,700</u>	<u>124,700</u>	<u>124,700</u>	<u>124,700</u>	<u>124,700</u>	<u>124,700</u>	<u>124,700</u>	<u>124,700</u>	<u>124,700</u>
<b>FUND BALANCE, JANUARY 1</b>	561,601	566,797	573,750	582,293	582,293	583,868	588,318	592,768	597,218	601,668
<b>FUND BALANCE, DECEMBER 31</b>	566,797	573,750	582,293	584,743	583,868	588,318	592,768	597,218	601,668	606,118

## *Special Funds*

### *18 Capital Improvements Program Fund*

The Capital Improvements Program Fund (CIP) provides funding for major projects, equipment purchases and infrastructure improvements that have longer expected useful life compared to more maintenance-oriented projects and purchases paid from the Town's general operating budget. Funding for the Capital Improvement program comes first from a transfer from the General Fund calculated from the prior year's annual revenue in excess of expenditures, then reserves, interest earnings and state or federal government funding received.

Facilities and projects that may be included in this program include construction or replacement of storm water drainage and management systems, milling and repaving or rebuilding of Town roads, purchases of land for public purposes, installation of recreation facilities, and major renovation and construction of Town owned buildings and structures. The purchases of large pieces of equipment with a longer useful life will also be purchased here rather than the General Fund.

The Town's Home Rule Charter requires the submission of a proposed five-year spending plan for Capital Improvement funds. Annually, a sizable portion of the CIP Fund is devoted to the resurfacing and reconstruction of Town roads. Other projects and purchases are reviewed on an ongoing basis with input from Department Directors and the Town Engineer. Projects are added as needed and then prioritized by year. We continue to find some of this planning more difficult due to inflationary pricing, supply chain disruptions, and resulting extended delivery times. As a result, we are shifting these recommended projects/purchases as much as possible to arrive at a consistent funding plan from year to year.

In recent years, we noted a concern about the ability to sustain the funding for the CIP Fund. That funding exception has been extended due to the receipt of the ARPA funds and better than expected revenues during the pandemic. A more dependable long- range solution is still needed if we plan to address flooding issues in addition to MS4 compliance, while continuing to fund other capital projects as we have done in the past. We continue to monitor discussions occurring at the state level as they relate to the proposed changes to the tax structure that impact the Liquid Fuels funding which pays for 60-75% of the annual road paving program.

The remaining Committed Fund Balance is held for future capital construction projects planned in the 5-year Capital Budget.

**Fiscal Year 2023 Proposed Budget  
Capital Improvements Program Fund  
Town of McCandless**

	Actual 2019	Actual 2020	Actual 2021	Adopted 2022 Budget	Amended 2022 Budget	Projected Actual 2022	Proposed 2023 Budget	Projected 2024	Projected 2025	Projected 2026	Projected 2027
<b>REVENUES</b>											
<b>Non-Tax Revenue</b>											
Interest Earnings	\$ 45,530	\$ 28,827	\$ 3,548	\$ 15,000	\$ 15,000	\$ 10,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Donations	50,000	-	-	-	-	-	-	-	-	-	-
Grant Revenue											
Multi Modal - Sidewalks	-	-	-	395,935	395,935	-	395,935	-	250,000	-	-
ARLE - Traffic Signals	-	-	-	-	-	-	187,500	187,500	187,500	200,000	200,000
Multi Modal - Grubbs Sidewalks	-	15,077	-	243,725	243,725	263,733	-	-	-	-	-
GDEF - Wall Park	-	-	-	250,000	-	-	250,000	-	-	-	-
CITF - Devlin Tennis Courts	-	-	-	100,000	100,000	100,000	-	-	-	-	-
Total Grants	-	15,077	-	989,660	739,660	363,733	833,435	187,500	437,500	200,000	200,000
<b>Interfund Transfers In</b>											
General Fund	1,423,400	1,519,700	1,200,000	1,375,000	1,760,000	1,760,000	2,240,835	2,500,000	2,000,000	1,250,000	1,000,000
American Recovery Plan - SRF	-	-	-	385,000	-	-	-	-	-	-	-
Transportation District Fund	124,700	124,664	124,700	124,700	124,700	124,700	124,700	124,700	124,700	124,700	124,700
State Highway Aid Fund	940,755	913,337	846,495	837,400	837,400	837,400	885,300	917,300	949,300	981,400	1,009,900
Total Interfund Transfers In	2,488,855	2,557,701	2,171,195	2,722,100	2,722,100	2,722,100	3,250,835	3,542,000	3,074,000	2,356,100	2,134,600
<b>TOTAL REVENUES</b>	2,584,385	2,601,605	2,174,743	3,726,760	3,476,760	3,095,833	4,104,270	3,749,500	3,531,500	2,576,100	2,354,600
<b>EXPENDITURES</b>											
<b>General Government</b>											
Other Administration Projects	-	10,063	-	395,935	465,935	24,844	340,200	-	250,000	-	-
Building and Plant	50,464	29,341	41,640	518,725	578,725	479,929	892,800	200,000	250,000	100,000	100,000
Total General Government	50,464	39,404	41,640	914,660	1,044,660	504,773	1,233,000	200,000	500,000	100,000	100,000
<b>Public Works</b>											
General Administration	-	-	80,185	383,000	465,980	305,139	665,000	247,000	302,000	252,000	255,000
Snow Removal	-	-	-	73,600	55,130	24,588	30,000	32,000	32,000	35,000	35,000
Traffic Control Devices	1,097,822	-	400	-	42,640	-	475,000	375,000	475,000	400,000	400,000
Storm Sewers and Drains	559,046	572,040	662,107	685,000	740,000	685,000	1,848,000	1,400,000	602,400	300,000	300,000
Roads and Bridges	1,888,991	1,818,837	1,012,698	1,200,000	1,200,000	1,200,000	1,250,000	1,250,000	1,500,000	1,500,000	1,500,000
Storm Water Managemet & Flood Control	275,135	6,923	8,208	497,500	185,000	185,000	697,500	280,000	280,000	280,000	280,000
Total Public Works	3,820,993	2,397,800	1,763,598	2,839,100	2,688,750	2,399,727	4,965,500	3,584,000	3,191,400	2,767,000	2,770,000
<b>Culture and Recreation</b>											
Parks	108,282	13,687	71,725	450,000	525,350	490,350	578,500	287,000	50,000	-	-
Total Culture and Recreation	108,282	13,687	71,725	450,000	525,350	490,350	578,500	287,000	50,000	-	-
<b>TOTAL EXPENDITURES</b>	3,979,740	2,450,891	1,876,963	4,203,760	4,258,760	3,394,850	6,777,000	4,071,000	3,741,400	2,867,000	2,870,000
<b>FUND BALANCE, JANUARY 1</b>	3,987,393	2,592,038	2,742,752	3,040,532	3,040,532	3,040,532	2,741,515	68,785	(252,715)	(462,615)	(753,515)
<b>FUND BALANCE, DECEMBER 31</b>	2,592,038	2,742,752	3,040,532	2,563,532	2,258,532	2,741,515	68,785	(252,715)	(462,615)	(753,515)	(1,268,915)

5 Year Capital Improvements Program								
Town of McCandless								
FY 2023-2027								
Classification	Project Name	2023 Description	2023 Budget	2024 Budget	2025 Budget	2026 Budget	2027 Budget	
<b>General Government</b>								
Other Administration Projects								
	Sidewalks	Multi-Modal grant	340,200	-	-	-	-	
Building and Plant								
	Sidewalks	Connectors for Grubbs Rd	92,800	-	250,000	-	-	
	Town Hall Improvements	HVAC, Boiler	800,000	200,000	250,000	100,000	100,000	
		<b>General Government Subtotal</b>	<b>1,233,000</b>	<b>200,000</b>	<b>500,000</b>	<b>100,000</b>	<b>100,000</b>	
<b>Public Works</b>								
General Administration								
	Large Equipment	Dump Trucks (2) in 2023, Boom Mower	665,000	247,000	252,000	252,000	255,000	
	Land Acquisition (or Multi-Org Agreement)	Public Works Clean Fill Site	-	-	50,000	-	-	
Snow Removal								
	Plow/Spreader		30,000	32,000	32,000	35,000	35,000	
Traffic Control Devices								
	Traffic Cameras	Police License Plate Readers	100,000	-	100,000	-	-	
	Signal Upgrades (3/ year 50/50 funded or reduce)	ARLE Grant or the like	375,000	375,000	375,000	400,000	400,000	
		(Hazlett Road and Thompson Run Road)	-	-	-	-	-	
Storm Sewers and Drains								
	Stormwater Drainage Improvements		600,000	300,000	300,000	300,000	300,000	
	Culvert	Winchester	48,000	-	-	-	-	
	Construction of Culvert	at Blazier#1	1,200,000	-	-	-	-	
	Construction of Culvert	4 Bridges (Blazier 2 & 3, Meinert, Old Per	-	-	302,400	-	-	
	Construction of Culvert	Oakridge	-	1,100,000	-	-	-	
Maintenance & Repairs of Town Roads								
	Resurfacing and Reconstruction of Town Roads	Various Locations	1,250,000	1,250,000	1,500,000	1,500,000	1,500,000	
Storm Water Management and Flood Control								
	Storm Water Detention Facilities		30,000	30,000	30,000	30,000	30,000	
	PRP Best PMP: Stream Bank Restoration	Pine Creek & North Park (undetermined)	360,000	-	-	250,000	-	
	PRP Best PMP: Stream Bank Restoration	Little Pine Creek (undetermined)	300,000	-	-	-	250,000	
	PRP Best PMP: Stream Bank Restoration	Lowries Run (undetermined)	-	250,000	-	-	-	
	PRP Best PMP: Stream Bank Restoration	Gerty's Run (undetermined)	-	-	250,000	-	-	
	Inlet Filter Inserts (PRP)		7,500	-	-	-	-	
		<b>Public Works Subtotal</b>	<b>4,965,500</b>	<b>3,584,000</b>	<b>3,191,400</b>	<b>2,767,000</b>	<b>2,770,000</b>	
<b>Parks &amp; Recreation</b>								
Parks								
	Drainage Improvements	Wall and Vestel	165,000	-	-	-	-	
	Wall Park	State Grant Program	383,000	-	-	-	-	
	Concession Stand and Pickel Ball	Wall	-	203,000	-	-	-	
	Playground Replacement	Wall	-	84,000	-	-	-	
	Cameras for Parks	Multiple locations	30,500	-	-	-	-	
	Recycle Center	Ingomar/Blazier	-	-	50,000	-	-	
		<b>Parks &amp; Rec Subtotal</b>	<b>578,500</b>	<b>287,000</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	
		<b>Grand Total</b>	<b>6,777,000</b>	<b>4,071,000</b>	<b>3,741,400</b>	<b>2,867,000</b>	<b>2,870,000</b>	

**5 Year Vehicle, Equipment and Software Purchases  
Town of McCandless  
FY 2023-2027**

2023			
Description	Department	General Fund	Capital Improvements Fund
<b>Vehicles</b>			
Police Replacements (2)	410	89,000	-
Replace 3102	430	-	232,500
Replace 3109	430	-	232,500
Subtotal		89,000	465,000
<b>Equipment</b>			
Town Hall HVAC	409	-	800,000
AEDs	410	31,500	-
K9 Replacement	410	16,000	-
Sprint Ultra High-Cut Helmets	410	18,745	-
Ballistic Shields	410	14,790	-
All-Traffic Messaging Sign	410	10,000	-
Boom Mower	430	-	200,000
Plow/Spreader	432	-	30,000
Subtotal		91,035	1,030,000
<b>Computers and Hardware</b>			
Finance	402	31,000	-
Payroll	402	36,000	-
Accounts Receivable	402	6,500	-
Tax Real Estate Module & Implementation	403	48,000	-
Server	409	10,000	-
Traffic Cameras	410	-	50,000
Preplanning Software	411	11,000	-
Park Cameras	454	-	30,500
Subtotal		142,500	80,500
<b>Grand Totals</b>		322,535	1,575,500

**5 Year Vehicle, Equipment and Software Purchases  
Town of McCandless  
FY 2023-2027**

2024			
Description	Department	General Fund	Capital Improvements Fund
<b>Vehicles</b>			
Police Replacements (3)	410	145,000	-
Replace Dump Truck	430	-	247,000
Subtotal		145,000	247,000
<b>Equipment</b>			
Plow/Spreader	432	-	32,000
Playground Replacement (Wall Park)		-	84,000
Subtotal		-	116,000
<b>Computers and Hardware</b>			
Business Privilege Module & Implementation	403	21,000	-
Subtotal		21,000	-
<b>Grand Totals</b>		166,000	363,000

**5 Year Vehicle, Equipment and Software Purchases  
Town of McCandless  
FY 2023-2027**

2025			
Description	Department	General Fund	Capital Improvements Fund
<b>Vehicles</b>			
Police Replacements (3)	410	145,000	-
Replace Dump Truck	430	-	252,000
Subtotal		145,000	252,000
<b>Equipment</b>			
Plow/Spreader	432	-	32,000
Subtotal		-	32,000
<b>Computers and Hardware</b>			
Traffic Cameras (LPR)	410	-	50,000
Vehicle Peripherals (Radios)	430	45,000	-
Subtotal		45,000	-
<b>Grand Totals</b>		190,000	284,000

**5 Year Vehicle, Equipment and Software Purchases  
Town of McCandless  
FY 2023-2027**

2026			
Description	Department	General Fund	Capital Improvements Fund
<b>Vehicles</b>			
Police Replacements (2)	410	110,000	-
Replace Dump Truck	430	-	252,000
Subtotal		110,000	252,000
<b>Equipment</b>			
Plow/Spreader	432	-	35,000
Subtotal		-	35,000
<b>Grand Totals</b>		110,000	287,000

**5 Year Vehicle, Equipment and Software Purchases  
Town of McCandless  
FY 2023-2027**

2027			
Description	Department	General Fund	Capital Improvements Fund
<b>Vehicles</b>			
Police Replacements (2)	410	110,000	-
Replace Dump Truck	430	-	255,000
Subtotal		110,000	255,000
<b>Equipment</b>			
Plow/Spreader	432	-	35,000
Subtotal		-	35,000
<b>Grand Totals</b>		110,000	290,000

## *Special Funds*

### *19 Street, Water and Sewer Assessment Fund*

Fund 19 serves to advance costs to projects which provide initial water, sewer, sidewalk or street infrastructure to existing properties within the Town. The funds are returned by assessments levied against the properties benefited. Should the State invoice the Town for prior work done on Route 19 in the future, we will include the expenditure in a budget amendment and then take necessary action to create the necessary assessment district.

**Fiscal Year 2023 Proposed Budget**  
**Special Revenue Funds - Street, Water, and Sewer Assessment Fund**  
**Town of McCandless**

	Actual 2019	Actual 2020	Actual 2021	Adopted Budget 2022	Amended Budget 2022	Projected 2022	Proposed Budget 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027
<b>REVENUES</b>											
<b>Non-Tax Revenue</b>											
Interest Earnings	\$ 18,042	\$ 12,955	\$ 2,486	\$ 4,100	\$ 4,100	\$ 3,040	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
<b>Assessments</b>											
Water Districts	-	-	-	-	-	-	-	-	-	-	-
Sidewalk Districts	-	-	-	-	-	-	-	-	-	-	-
Total Assessments	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<u>18,042</u>	<u>12,955</u>	<u>2,486</u>	<u>4,100</u>	<u>4,100</u>	<u>3,040</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
<b>EXPENDITURES</b>											
<b>Public Works</b>											
Engineering	-	-	-	-	-	-	-	-	-	-	-
Legal Services	-	-	-	-	-	-	-	-	-	-	-
Street and Sidewalk District	-	-	-	-	-	-	-	-	-	-	-
Total Public Works	-	-	-	-	-	-	-	-	-	-	-
<b>Interfund Transfers Out</b>											
General Fund (Demolition Liens)	-	-	-	-	20,000	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>20,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>FUND BALANCE, JANUARY 1</b>	793,831	811,873	824,829	827,315	827,315	827,315	830,355	835,355	840,355	845,355	850,355
<b>FUND BALANCE, DECEMBER 31</b>	811,873	824,829	827,315	831,415	811,415	830,355	835,355	840,355	845,355	850,355	855,355

## *Special Funds*

### *35 State Highway Aid Fund*

Each year, the Town receives an allocation from the Commonwealth for road and drainage maintenance, construction and public works equipment. This allocation is based upon the miles of roads maintained and population applied to a standard distribution formula employed by the state. The funds come in two parts, one based upon dedicated Town roads and two, the former state roads that had been accepted by the Town as part of the state's Turnback program. The funds are derived from the state tax on gasoline. The funds are historically used as a funding source to pay for a portion of the Town's Road Paving Program within Fund 18 (Capital Improvements Program) each year.

Proposed 2023 Budget	Projected 2024	Projected 2025	Projected 2026	Projected 2027
\$ 2,000	\$ 4,000	\$ 5,000	\$ 5,000	\$ 5,000
856,500	886,500	917,500	949,600	978,100
26,800	26,800	26,800	26,800	26,800
883,300	913,300	944,300	976,400	1,004,900
885,300	917,300	949,300	981,400	1,009,900
885,300	917,300	949,300	981,400	1,009,900
885,300	917,300	949,300	981,400	1,009,900
-	-	-	-	-
-	-	-	-	-