

To obtain a Municipal Lien Letter/Tax Certification, mail requests with payment to:

Tax Department
Town of McCandless
9955 Grubbs Road
Wexford, PA 15090

Include the following information in your request:

- Current owner's name
- Property address
- Parcel Identification Number
- Reason for the request – Sale, Refinance, or Information
- Include a check for \$30 if results are to be mailed and include a self-addressed stamped envelope), **or**
- Include a check for \$35 for results to be mailed AND faxed along with a self-addressed stamped envelope, **or**
- \$35 for the results to be emailed. Please provide email address.
- Make checks payable to "Town of McCandless".

The Tax Certification will include:

- A municipal no-lien letter.
- Current year Town of McCandless and North Allegheny School Real Estate Tax, due dates, and amounts paid.
- If any unpaid real estate taxes have been sent to the collector (MBM Collections LLC).
- A letter will be included with the appropriate contact information for the waste hauler, if there is a balance due.
- A copy of the letter sent to the owner will be included, if there is an open building permit.

Additional contact information:

1. McCandless Township Sanitary Authority, 412-366-2700, to obtain a dye test if the request is for a **sale**.
2. West View Water Authority at 412-931-3292.

Both authorities can lien for non-payment of services and may also have outstanding municipal liens.

The Town of McCandless does **NOT** have a duplicate bill fee.

Please call 412-364-0616 x110 or email Debbie at ducas@townofmccandless.org for any additional information.