



APPLICATION FOR GRADING PERMIT

Date Received Stamp

Zoning Stamp

Building Code Stamp

Location of Proposed Work or Improvement:

Permit No. _____

Site Address: _____

Tax Parcel No: _____ Zoning District: _____

Owner: _____

Mailing Address: _____

Phone No: _____ Email Address: _____

Principal Contractor: _____

Mailing Address: _____

Phone No: _____ Email Address: _____

Design Professional: _____

Mailing Address: _____

Phone No: _____ Email Address: _____

Permit Type: For a detailed description of each permit type, see §1705.03 of the McCandless Code of Ordinances.

☐ **Minor Grading Permit***

- Earth disturbance 5,000-10,889 square feet
- Fill/excavation depth 4' or less vertically
- Retaining wall 4' in height or less

**Project must meet all requirements*

☐ **Major Grading Permit***

- Earth disturbance 10,890+ square feet
- Fill/excavation depth greater than 4' vertically
- Retaining wall over 4' in height
- Projects determined by the Administrator to pose a potential hazard

**Project meets at least one requirement*

All materials must be submitted as both a paper copy and as a PDF to development@townofmccandless.org.

Projects that propose one or more acres of earth disturbance are **required** to complete an NPDES Permit through the Allegheny County Conservation District.



Site Plan Requirements (Based on Permit Type)

Minor Grading Permit

- ☐ Date of plan and all revisions
- ☐ Contour map of existing and proposed land
- ☐ Limits of disturbance
- ☐ Lot lines and surrounding streets
- ☐ Existing structures, utilities, and waterways
- ☐ Location of drainage control structures
- ☐ Erosion and sedimentation controls
- ☐ Site restoration narrative
- ☐ Nature of fill material
- ☐ Quantity of cut and/or fill (cubic yards)

Major Grading Permit

- ☐ All requirements of Minor Grading Permit
- ☐ Plans prepared, signed, and sealed by professional engineer, surveyor, or landscape architect
- ☐ All requirements of §1705.05(E)1. included
- ☐ Soil conservation report
- ☐ All other materials and information as requested by the Town Engineer

Provide a brief description of the proposed grading and location of excavated material disposal:

Start Date: _____ **End Date:** _____

Depth of excavation/fill (sq ft):: _____

Area of grading/fill (sq ft): _____

Applicant Statement of Truth

Applicant states that they are the:

- ☐ Owner of record of the property for which this application is made, and that all statements and data furnished with this application are true and correct. I am also aware that independent engineering review fees are my responsibility, and a review escrow fee will be collected at the time of application and may have to be replenished if all funds are exhausted.
- ☐ Authorized agent for the owner of record of the property for which this application is made and as such has express authority to bind owner to all terms and conditions set forth by the Town pursuant to this application, and that all statements and data furnished with this application are true and correct. I am also aware that independent engineering review fees are my responsibility, and a review escrow fee will be collected at the time of application and may have to be replenished if all funds are exhausted.

All grading, fill, etc. stipulated in the above application will be performed and completed in compliance with all applicable ordinances of the Town of McCandless whether specified herein or not.

Please see Article 1705 of The Codified Ordinances of the Town of McCandless for more information.



By signing below, I attest that all information provided on and with this application is true and correct to the best of my knowledge or belief, and that all work will be completed in compliance with all applicable ordinances.

Signature of Applicant

Date

Print Name

FEES

Minor Grading Permit

☐ \$200 Application Fee

Major Grading Permit

☐ \$500 Application Fee

☐ \$3000 Review & Inspection Escrow

FOR OFFICIAL TOWN USE ONLY

Fees Paid By:

Cash:	
Check #:	
Check # (Optional):	
Total:	